

The Approved Course Description is available on the College website <http://www.camosun.ca/learn/calendar/index.html>

## 1. Instructor Information

Instructor: Jill Auchinachie      Office Location: CBA 149  
Office Hours: Monday 8:00 – 8:30, 3:20 – 4; Tuesday 8 – 8:30, 11:30 – 12, 3:20 – 4:00;  
Wednesday 8:00 – 9:30; Thursday 8 – 8:30, 11:30 – 12, 3:20 – 4:00  
Phone: 250-370-4953      Email: [auchinachie@camosun.bc.ca](mailto:auchinachie@camosun.bc.ca)

## 2. Intended Learning Outcomes

*At completion of the course students will be able to:*

### Skills and Strategies for Learning

- Identify short and long term personal literacy goals
- Work with help and independently
- Move on to other tasks while waiting for help
- Attend to and participate in group discussions and activities
- Continue to develop some awareness of personal learning strengths
- Use mnemonic strategies
- Use time management skills to meet assigned deadlines and complete homework

### Computer Skills (*Recommended*)

- Learn word processing skills to complete some writing assignments
- Name computer hardware components

### Reading

#### *Vocabulary and Phonic Development*

- Expand sight and functional vocabulary
- Read and accurately sound out words using a variety of word attack skills
- Demonstrate strategies for learning and remembering words
- Recognize and use antonyms, synonyms and homonyms
- Apply dictionary skills to find meanings

#### *Comprehension Development*

- Pre-read and self-question: Do I understand?
- Begin to use context clues
- Identify subject, main idea, details and sequence of a short passage
- Summarize short passages
- Apply critical thinking skills to identify fact versus opinion

### Writing

#### *Communication*

- Copy short messages and text (phone, class notes) accurately
- Complete a variety of simple forms and documents

#### *Grammar and Expression*

- Identify subject and verb in a simple sentence
- Correctly use simple past, continuous, present & future verb tenses in simple sentences & paragraphs
- Write capitals for proper nouns
- Use compound words and contractions
- Apply dictionary skills to find spelling

#### *Writing Process and Paragraphs*

- Generate, organize and write ideas
- Write complete simple sentences
- Use paragraph format: topic sentence, supporting details and conclusion

### 3. Required & Recommended Materials

- *Gage Canadian Dictionary*
- *Roget's Thesaurus*
- *Vocabulary Boosters 2* by Susan Rogers
- *Active Reader 3* by Linda Kita-Bradley
- Instructor-selected reading materials
- Student-selected reading materials

### 4. Course Content

English 023 focuses on promoting literacy skills in reading by developing purposeful reading strategies, using context clues, and employing critical thinking skills. Writing literacy is developed through using paragraph format and practicing strategies to learn new words.

### 5. Schedule

6 in-class hours

4 Help Centre hours, arranged by the student

### 6. Basis of Student Assessment

Students will build a portfolio of their work to be used as an evaluative tool in the assessment of their progress in the course.

Portfolio Activity	#	Description
Reading Vocabulary	In exercises and/or in writing	Read and use antonyms, synonyms and homonyms and use strategies to learn new words.
Dictionary Skills	On-going	Use a dictionary for finding meanings and for locating spellings.
Stories and Passages	6 responses	Give written and oral responses to readings of stories and passages, including identifying main idea, details, sequence and fact versus opinions..
Forms and Documents	Complete 2	Complete forms and documents.
Beginning Paragraphs	Write 4	Use the writing process to generate and organize ideas and to write beginning paragraphs that include topic, supporting and concluding sentences.
Punctuation and Capitalization	In exercises and/or writing	Use end punctuation and capitalization in writing.
Vocabulary	In exercises and/or in writing	Use compound words and contractions in writing
Grammar	In exercises and/or writing	Use a variety of verb tenses in writing Identify subjects and verbs in simple sentences.
Assessment	Complete 1 or more as needed	Achieve a score of level 4-5 or higher on the Canadian Adult Reading Assessment (CARA) or an equivalent score on a standardized reading test.

## 7. Grading System

Competency based grading system

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria, or competencies established for this course, practicum or field placement.

Students with a record of poor attendance, OR poor progress may be restricted from re-registering in Academic and Career Foundations Department courses.

## 8. Learning Support and Services to Promote Student Success

### ACADEMIC UPGRADING HELP CENTRE (CBA 109)

Coursework support, reference and support materials, printer, quiet testing and study areas

Aboriginal Services (Education, Financial & Cultural),  
Academic Advising  
Assessment Testing  
AudioVisual Services & Equipment  
Bookstore  
Cafeterias & Restaurants  
Camosun College Student Society  
Career Resource Centre  
Child Care  
Computer Labs  
Counselling (Career, Educational, Personal & Cultural)  
Dental Clinic  
Disability Resource Centre  
Financial Aid & Awards  
First Nations Student Association  
Fitness & Recreation

Help Centres (tutoring in English, ESL, Math)  
Housing Registry Online  
Library  
Lockers  
Medical Coverage & Accident Insurance  
Nexus Student Newspaper  
Ombudsman  
Personal Safety  
Photocopying & Printshop  
Sexual Health Clinic  
Student Clubs  
Student Employment Services  
Student ID/Library Cards/U-Pass Student Bus Pass  
Wireless networking  
Women's Centres

Camosun services are here to help you succeed in and out of the classroom. Our goal is to provide you with the best learning experience possible. This information is available in the Registrar's Office or the College web site at: <http://camosun.ca/services/>

## 9. College Policies

### STUDENT CONDUCT

The purpose of this policy is to provide clear expectations of appropriate academic and non-academic student conduct and to establish processes for resolution of conduct issues or the imposition of sanctions for inappropriate conduct. <http://camosun.ca/about/policies/education-academic/e-2-student-services-&-support/e-2.5.1.pdf>

### STUDENT GRADING POLICY

The purpose of this policy is to ensure that grading and promotion are consistent and fair. <http://camosun.ca/about/policies/education-academic/e-1-programming-&-instruction/e-1.5.pdf>

### ACADEMIC PROGRESS POLICY

The purpose of this policy is to enhance a learner's likelihood of success and to encourage the learner to use College resources effectively. <http://camosun.ca/about/policies/education-academic/e-1-programming-&-instruction/e-1.1.pdf>