



**ELD 07 - S04 : Self - Paced Course
Winter 2015**

Instructor:	Cliff Dyer
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Office Hours:	by appointment
Classroom:	Monday, Tuesday, and Thursday Interurban Campus CBA 160 3:00 – 6:00pm or by prior arrangement Wednesday Lansdowne Campus, English Language Help Centre, Ewing 202 3:30 – 6:00 p.m.
Course Dates:	Jan.05.2014 – April. 17.2015
Required textbook:	Ten Steps to Advancing College Reading Skills 2e by John Langan
No Classes:	Feb 9, Mon., Family Day; Feb. 12/13, Thurs/Fri Reading Break; April 6, Easter Monday

Course Description:

This self paced 072 course is designed for non-native speakers of English who have a degree and/or work experience from their own country. It is suitable for learners who prefer to study individually and at their own pace rather than attend a regular class. The course focuses on developing reading and writing strategies for academic study. The course introduces ten strategies for developing reading skills. It also provides instruction and practice in grammar and skills learners need to write accurate and fluent essays.

Computer Experience required for this course.

In this course, we make extensive use of email, email attachments. The following is a list of skills that you should be comfortable with to be successful in this course.

- Basic keyboard and mouse proficiency
- Word-processing (typing, cutting, copying and pasting)
- Working with files (opening, saving and 'saving as')
- e-mail (sending, receiving, replying, forwarding and attaching files)
- Internet/WWW (navigating the internet and understanding how it works)

All the materials in the course are provided EXCEPT the required textbook- Ten Steps to Advancing College Reading Skills (see above)

Course Evaluation:

In the course you receive a grade for each of the reading and writing assignments you submit. Grades are calculated as follows:

Grades:

A+	= 90-100%	B	= 73-76%
A	= 85-89	B-	= 70-72
A-	= 80-84	C+	= 65-69
B+	= 77-79	C	= 60-64

D	= 50-59
F	= 0-49

Camosun grading policy is at:

<http://www.camosun.bc.ca/policies/Education-Academic/E-1-Programming-&-Instruction/E-1.5.pdf>.

How to Complete the Course:

To successfully complete the ELD 072 course, you must reach an adequate level of competency (60%) in BOTH writing and reading assignments. This means you must achieve a grade C 60 % in each of the skills (reading and writing) to pass this course.

Academic Honesty:

All assignments must be written entirely by you. Plagiarism, i.e. copying the work of a classmate, Internet resources or copyrighted materials, is considered dishonest use of another's ideas.

Plagiarized work will result in a zero grade for the assignment. In extreme cases, plagiarism will result in a failing grade for the course. This policy is in accordance with the Camosun College Calendar – Student Conduct section.

Intended Learning Outcomes:

At the successful completion of this course students will be able to express a basic ability to organize thinking through writing as follows:

A. Writing and Organization

- a. Plan, write, and revise simple paragraphs and essays using accurate vocabulary.
- b. Choose topics that go beyond personal experience and reflect general world knowledge.
- c. Write descriptive, narrative, and expository prose.
- d. Present logical and unified thought in paragraphs and essays.
- e. Demonstrate an ability to link ideas.
- f. Locate, access, and select appropriate information from a variety of sources.
- g. Acknowledge sources of information.

B. Grammar and Mechanics

- a. Identify and use accurate grammar and sentence structure.
- b. Use correct spelling and punctuation.

C. Read and Comprehend selected texts:

- a. Find and use information and ideas from a variety of texts.
- b. Identify the main points and supporting details in assigned texts.
- c. Compare and contrast specific aspects of assigned texts.
- d. Comprehend assignments and exam questions.
- e. Prepare simple summaries and paraphrases from written sources.
- f. Use beginning strategies to cope with the amount and variety of new vocabulary presented in college and university level courses.

Assignments

Most assignments you do at home and send to your instructor via email. You must do all reading tests in class. The final essay assignment (4) is also written in class. It is your responsibility to complete all assignments on time. If for some valid reason you have difficulty meeting the suggested deadlines, you must discuss this with your instructor before the due date.

Assessment & Evaluation
Writing Assessment Tasks

Unit 1	10%
Unit 2	25%
Unit 3	20%
Unit 4	25%
Total	80%

Grammar Assessment Tasks

Unit 1	5%
Unit 2	5%
Unit 3	5%
Unit 4	5%
Total	20%

Reading Assessment Tasks

Diagnostic Test 1	15%
Midterm Test	35%
Diagnostic Test 2	15%
Final Reading Tests	35%
Total	100%