



**School of Access
Department of English**

**English 092-002
Provincial English Composition
Fall, 2014**

COURSE OUTLINE

English 092 provides practice and instruction in critical reading and in planning, writing and revising paragraphs and essays. The course prepares students for college writing. English 092, combined with English 094, is equivalent to Provincial English 12.

Instructor Information

**Instructor: Jane Dillon-Davis
Class Dates: Sept. 2, '14-Dec. 6, '14
Class Times: Tuesday, Thursday: 9:30 - 10:50 am
Class Location: F216
Office Hours: Tuesday, Thursday: 1:00 – 2:00 pm
Office Location: P331/333
E-mail: dillondavisj@camosun.bc.ca**

Learning Outcomes

1. Critical and Creative Thinking. Students will
 - a) evaluate argument for validity, reliability, currency, and objectivity,
 - b) analyze diction in a variety of non-fiction texts,
 - c) analyze and explain the organizational methods used to develop a topic or argument,
 - d) articulate the connections between purpose, audience, and style.

2. Reading and Reference. Students will
 - a) access and use the resources of libraries, the Internet, and other electronic media, including CD-Rom files, to gather information for research,
 - b) cite and document sources where necessary, using MLA conventions.

3. Written Communication. Students will
 - a) plan and write a variety of types of paragraphs and essays,
 - b) integrate research material into a research paper or report using MLA conventions,
 - c) edit work written for content, structure, grammar, punctuation, and usage,
 - d) choose words appropriate to style and audience,
 - e) use transitions to connect main and supporting points,
 - f) vary sentences.

4. Speaking and Listening Skills. Students will
 - a) speak, adjusting for audience, purpose, and situation, to inform, persuade, and interact in formal and informal situations,
 - b) give and respond to feedback during oral presentations,
 - c) collaborate and consult with others in completing communication tasks,
 - d) explain the value and limitations of collaborative work.

Text

Essay Essentials (5th edition) Norton and Green

***Please bring text to all classes.**

Dictionary

Assignments and Evaluation

ASSIGNMENTS	WEIGHTINGS
Paragraphs (2): 5% Summaries (2), one in class: 15%	Paragraphs and Summaries: 20%
Short Essay#1: 10% Short Essay#2 (in-class): 15%	Short Essays: 25%
Grammar Quizzes (5+ final): 10% Reading Comprehension Tests (#1 and #2): 10% each	Tests: 30%
Group Projects and Presentations	5%
Research Essay	20%
TOTAL	100%

General Information

- All major assignments are mandatory. Students cannot complete the course unless all assignments are submitted.
- One late assignment is permitted without penalty (maximum extension one week). This includes all in-class and take-home assignments worth 10% or over. Otherwise, unexcused late assignments will be marked with a penalty of 10% (at instructor's discretion).

- There are no make-up grammar quizzes. Students who are absent will receive a zero on the missed test. However, usually there are more grammar quizzes than the five required for the marks record.
- Good attendance is recommended for successful completion of the course. Students are responsible for material covered and assignments due during absences. Remember that the grades earned on the group projects and presentations comprise 5% of the final grade for the course. As well, material prepared for the presentations is covered in the reading comprehension tests.
- Late essays will be graded with the appropriate rubric and returned to students as soon as possible. (If you require further feedback on a late assignment that has been returned to you, please see me after class or during office hours.)
- All out-of-class assignments must be typed (double-spaced, standard font, 12 point type, one inch margins). Please follow MLA guidelines given in the text when documenting sources and formatting the research essay.
- Assignments must be submitted in person. Do NOT email assignments unless requested by the instructor. Please keep a copy of all assignments (not including in-class written work) submitted. Also, please keep and file all graded assignments returned to you for easy access until completion of the course.
- Students are expected to participate in class activities such as group work.
- **Plagiarism:** Plagiarism means presenting the words or ideas of others as your own. Plagiarism is a serious academic offence. All sources of ideas and information not primarily your own must be appropriately documented according to MLA guidelines. The minimum penalty for plagiarism is a zero on the relevant assignment. Please see Student Conduct Policy.
- **Contacting the Instructor:**
Please feel free to contact me with any concerns or questions you have about the course or any assignments. Either email me, or see me before or after class or during office hours.

Standard Grading System:

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D	Minimum level of achievement for which credit is granted; a course with a D grade cannot be used as a prerequisite.	1
-49	F	Minimum level has not been achieved.	0

ACADEMIC PROGRESS POLICY

There is an Academic Progress Policy designed to enhance a learner's likelihood of success. Students should become familiar with the content of this policy. The policy is available in each School Administrative Office, Registrar's Office, and on the College web site in the Policy Section.

LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College Calendar, Registrar's Office, or the College web site.

ACADEMIC CONDUCT POLICY

There is an Academic Conduct Policy. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administrative Office, Registrar's Office, and on the College web site in the Policy Section.