



CAMOSUN COLLEGE
School of Access
Community Learning Partnerships

English 050
Fall 2014

COURSE OUTLINE

Instructor Information

Instructor: Karen Lightbody
Location: Saanich Adult Education Centre, CELASET (Moving Forward) Program
Office hours: By appointment
Email: lightbodyk@camosun.bc.ca
Phone: 250-588-8277

Class Information

Class Schedule: Monday and Wednesday, 9:30 a.m. – 12:20 p.m.
Start Date: September 15, 2014 End Date: January 7, 2015

1. Intended Learning Outcomes

a) Critical and Creative Thinking

Students will be able to

- summarize and paraphrase written and verbal resources
- make inferences; distinguish fact from opinion
- establish viable schedule of work, classes, and study time

b) Reading, Research, and Reference

Students will be able to

- identify bias, tone, purpose, audience, and point of view
- identify subject/topic, main and supporting ideas, and logical structure
- use skimming and scanning techniques
- use context clues and word structure analysis to identify meaning
- use dictionary, thesaurus, and other resources to build vocabulary
- use resources: library, encyclopedia, manuals, Internet

c) Written Communication

Students will be able to

- brainstorm ideas; narrow the topic
- create paragraphs, essays, (research and expository), summaries, resumes, business letters
- revise and edit work to improve word choice, sentence and paragraph structure, spelling, punctuation, and grammar
- produce writing on demand: paragraphs and essays

d) Speaking and Listening Skills

Students will be able to

- participate in conversations and group discussions
- provide oral feedback: peer editing, group discussions
- recall and interpret information

2. Required Materials

- *Thinking and Writing: A Guide to Paragraphs and Essays* by Ray Bigauskas
- *English Brushup* by John Langan and Janet Goldstein, 5th Ed..
- *Structured Reading* by Lynn Q.Troyka and Joseph W. Thweatt, 8th Ed.
- A dictionary and a thesaurus
- Student or instructor selected reading materials and works of literature

3. Basis of Student Assessment

Category	Assignment	% of Grade	Description
Paragraphs	Practice 2 – 4 @ 150 words	10	Graded exit paragraph written independently
Grammar	Written work	10	Practice based on student needs
Expository Essays	2 @ 500 words	30	Practice with essay development
Business Writing	2	10	Production of a letter and resume
Critical Reading	10 selections	10	Work from <i>Structured Reading</i>
Summary Writing	1 @ 250 words	5	From selected readings
Research Essay	1 @ 500 words	10	Incorporation of outside sources
Exit Essay (Timed)	1 @ 500 words	15	Produce a successful essay

Note: The instructor may assign additional work to assist students to achieve the required learning outcomes.

4. Grading System

A+	90 – 100%	B+	77 – 79%	C+	65–69%
A	85 – 89%	B	73 – 76%	C	60–64%
A–	80 – 84%	B–	70 – 72%	D*	50 – 59%
				F	0 – 49%

*Minimum level of achievement for which credit is granted; a course with a 'D' grade cannot be used as a prerequisite.

5. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College Calendar, Registrar's Office or the College web site at <http://www.camosun.ca>

STUDENT CONDUCT POLICY

There is a Student Conduct Policy. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site at <http://camosun.ca/about/policies/education-academic/e-2-student-services-&-support/e-2.5.pdf>

GRADING POLICY

A student grading policy applies to all Camosun students enrolled in courses for which they will be granted credit. This information is available in the College Calendar, Registrar's Office or the College web site at <http://camosun.ca/about/policies/education-academic/e-1-programming-&-instruction/e-1.5.pdf>

ACADEMIC PROGRESS POLICY

There is an Academic Progress Policy designed to enhance a learner's likelihood of success. Students should become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site at <http://camosun.ca/about/policies/education-academic/e-1-programming-&-instruction/e-1.1.pdf>