

The Approved Course Description is available on the College website at: <http://camosun.ca/learn/calendar/current/web/engl.html>

## 1. Instructor Information

Instructor: Karen Lightbody

Phone: 250-588-8277

Office Hours: By appointment

email: [lightbodyk@camosun.bc.ca](mailto:lightbodyk@camosun.bc.ca)

Location: Saanich Adult Education Centre, CELASET (Moving Forward) Program

Class Schedule: Monday and Wednesday, 9:30 - 12:20 pm

## 2. Intended Learning Outcomes

*At completion of the course students will be able to:*

### ***Skills and Strategies for Learning***

- Identify short and long term personal literacy goals
- Work with help and independently
- Receive and respond to feedback
- Participate in group discussions and activities
- Develop some awareness of personal learning strengths
- Organize work for ready access, with help

### ***Pre-Reading***

- Recognize, count and sequence individual sounds in a carefully spoken word
- Identify rhyming words
- Name the letters in alphabetical order
- Recognize/give the sounds of the letters
- Recall and name initial consonant sounds in words
- Name some common symbols such as &, \$

### ***Pre-Writing***

- Hold/use pencil/pen comfortably and adjust paper as needed
- Orient on page: left to right, top to bottom, lines, margin, double-spacing, indentation

### ***Reading***

#### ***Phonics Development***

- Hear and read short vowel sounds
- Read regular consonant-vowel-consonant (CVC) words including some with endings
- Read some long vowel words, CVC and e
- Read simple consonant blends

#### ***Vocabulary Development***

- Read 100-150 basic and personal sight words, including some functional words
- Read simple sentences, experience stories and paragraphs with common sight and CVC words

#### ***Comprehension Development***

- Describe the sequence of a simple story
- Answer literal questions about a simple story
- State opinions on readings

### ***Writing***

#### ***Letter and Word Sense***

- Print the alphabet: upper and lower case letters
- Print or write own name, address and phone number
- Print or write CVC words and 50-75 sight words

### ***Sentence Sense***

- Copy short sentences
- Complete sentences by adding subject or verb
- Recognize and use period and question mark
- Use capitals for beginning a sentence or copying names
- Give sentence answers to questions and use words and phrases in the questions
- Dictate and copy language experience stories

### **3. Required & Recommended Materials**

- *Gage Canadian Dictionary*
- *Roget's Thesaurus*
- Instructor-selected materials
- Student-selected materials
- Active Reader F by Linda Kita-Bradley
- Active Reader 1 by Linda Kita-Bradley

### **4. Course Content**

A focus on sound and letter patterns; developing sight, personal and functional reading vocabulary; reading stories and practicing beginning sentence writing skills promotes the advancement of literacy.

### **5. Schedule**

6 in-class hours                      4 Help Centre hours (arranged by the student)

### **6 Basis of Student Assessment**

Students will build a portfolio of their work to be used as an evaluative tool in the assessment of their progress in the course.

<b>Portfolio Activity</b>	<b>#</b>	<b>Description</b>
Alphabet		Read letters, sounds, short vowel sounds, consonant blends.
Reading Vocabulary		Read up to 150 words.
Stories and Paragraphs	4	Read and describe the sequence and details of a simple story or paragraph. Give opinions on readings.
Personal Stories	4	Dictate and then copy language experience stories.
Alphabet		Write upper and lower case letters.
Vocabulary		Write up to 75 words.
Sentences	Varies	Develop sentence writing skills and sentence awareness with cloze exercises and writing sentence answers.
Punctuation	Varies	Use periods and question marks in writing.
Capitalization	Varies	Use capitals for beginning sentences and for names.

## 7. Grading System

Competency based grading system

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria, or competencies established for this course, practicum or field placement.

Students with a record of poor attendance, OR poor progress may be restricted from re-registering in Community Learning Partnership Department courses.

## 8. Learning Support and Services to Promote Student Success

### ACADEMIC UPGRADING HELP CENTRE - INTERURBAN CAMPUS (CBA 109)

Coursework support, reference and support materials, printer, quiet testing and study areas

Aboriginal Services (Education, Financial & Cultural),  
Academic Advising  
Assessment Testing  
AudioVisual Services & Equipment  
Bookstore  
Cafeterias & Restaurants  
Camosun College Student Society  
Career Resource Centre  
Child Care  
Computer Labs  
Counselling (Career, Educational, Personal & Cultural)  
Dental Clinic  
Disability Resource Centre  
Financial Aid & Awards  
First Nations Student Association  
Fitness & Recreation

Help Centres (tutoring in English, ESL, Math)  
Housing Registry Online  
Library  
Lockers  
Medical Coverage & Accident Insurance  
Nexus Student Newspaper  
Ombudsman  
Personal Safety  
Photocopying & Printshop  
Sexual Health Clinic  
Student Clubs  
Student Employment Services  
Student ID/Library Cards/U-Pass Student Bus Pass  
Wireless networking  
Women's Centres

Camosun services are here to help you succeed in and out of the classroom. Our goal is to provide you with the best learning experience possible. This information is available in the Registrar's Office or the College web site at: <http://camosun.ca/services/>

## 9. College Policies

### STUDENT CONDUCT

The purpose of this policy is to provide clear expectations of appropriate academic and non-academic student conduct and to establish processes for resolution of conduct issues or the imposition of sanctions for inappropriate conduct. <http://camosun.ca/about/policies/education-academic/e-2-student-services-&-support/e-2.5.pdf>

### STUDENT GRADING POLICY

The purpose of this policy is to ensure that grading and promotion are consistent and fair. <http://camosun.ca/about/policies/education-academic/e-1-programming-&-instruction/e-1.5.pdf>

### ACADEMIC PROGRESS POLICY

The purpose of this policy is to enhance a learner's likelihood of success and to encourage the learner to use College resources effectively. <http://camosun.ca/about/policies/education-academic/e-1-programming-&-instruction/e-1.1.pdf>