



COURSE OUTLINE ELD 072-004 Fall 2014

Instructor: Sandra Christensen
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Class Location and Times: September 8 – December 12, 2014
Mondays 4:30 – 6:50 pm Y 201
Tuesdays & Thursdays 1:30 – 3:50 pm F 216
Fridays 8:30 – 10:50 pm E 110 (LAB)

Office Hours: Posted on office door; or available by appointment (please email)

Credit Value: 3

Prerequisites: ELD 050, or ELD 062, or assessment

Pre/Co-Requisite: ELD 064, or assessment

In-Class Hours: 10 per week, 2 of which are for Independent Learning

Required Texts and Materials:

- 1) *Ten Steps to Advancing College Reading Skills*, by John Langan, 5th Edition
- 2) *Of Mice and Men*, by John Steinbeck

Recommended: A standard **English-English** collegiate dictionary (ex. *Gage Canadian*) or advanced ESL learner's dictionary (ex. *Collins-Cobuild Advanced Learners' English Dictionary*).

Additional Supplies: Three ring binder with index tabs and lined, loose leaf paper; stapler

IMPORTANT NOTE ABOUT THE COURSE OUTLINE:

On the following pages, the course is explained in detail. Assignments, marking, and the method of determining final grades are covered. If you do not understand any part of this outline, or if you have any questions, please ask the instructor for clarification. The instructor will follow the course outline and students are expected to read and understand its contents.

COURSE DESCRIPTION:

This course, designed for non-native speakers of English, focuses on reading strategies and on the writing process. It is designed to prepare the student for further academic study. The course provides instruction and practice in the fundamentals of reading comprehension and academic writing.

Intended Learning Outcomes

Express a basic ability to organize thinking through writing.

- A. Writing and Organization
 - a. Plan, write, and revise simple paragraphs and essays using accurate vocabulary.
 - b. Choose topics that go beyond personal experience and reflect general world knowledge.
 - c. Write descriptive, narrative, and expository prose.
 - d. Present logical and unified thought in paragraphs and essays.
 - e. Demonstrate an ability to link ideas.
 - f. Locate, access, and select appropriate information from a variety of sources.
 - g. Acknowledge sources of information.

- B. Grammar and Mechanics
 - a. Identify and use accurate grammar and sentence structure.
 - b. Use correct spelling and punctuation.

- C. Read and Comprehend selected texts:
 - a. Find and use information and ideas from a variety of texts.
 - b. Identify the main points and supporting details in assigned texts.
 - c. Compare and contrast specific aspects of assigned texts.
 - d. Comprehend assignments and exam questions.
 - e. Prepare simple summaries and paraphrases from written sources.
 - f. Use beginning strategies to cope with the amount and variety of new vocabulary presented in college and university level courses.

- D. Understand and function within the culture of a Canadian post-secondary classroom:
 - a. Prepare and present an organized oral presentation relevant to purpose and audience using appropriate audiovisual supports.
 - b. Demonstrate respect for learner colleagues, including those from differing cultural and linguistic backgrounds.
 - c. Collaborate with others in group tasks and discussions.
 - d. Abide by the concept of academic honesty.
 - e. Perform basic word processing and formatting.

This course will be challenging, but also rewarding. If you keep a positive attitude toward learning, attend regularly, and take the time to do homework and assignments, you will definitely see improvement in your reading and writing abilities. And you will probably have fun too! I look forward to working with all of you so that this is a positive learning experience.

Writing:

In this course, emphasis will be placed on the writing process. In your writing, you will consider purpose and audience: that is, why you are writing and for whom. You will learn how to plan, write, and revise your writing, working closely with your classmates and instructor as well as individually. You will write paragraphs and compositions that vary in length, style, and content. By the end of the course, your writing skills will have improved in the areas of content, organization, vocabulary, sentence structure and grammar, and mechanics (spelling and punctuation).

Reading:

In this class, you will get a great deal of reading practice and will develop strategies for more effective and independent reading in English. You will also take a critical approach to reading. You will learn to find, understand, and analyze main ideas and supporting details and to prepare summaries and paraphrases. You will also evaluate, examine, and question what you read. Readings include both expository (non-fiction) and literary (fiction) selections. In addition, you will learn techniques to improve your vocabulary. By the end of the course, you will be expected to read at about a Grade 10 to 11 level.

Speaking and Listening:

Although the emphasis is on writing and reading, in order to prepare you for mainstream college classrooms, you will be encouraged to work with your classmates, showing respect for fellow students and the ability to collaborate in group tasks and discussions about writing and reading materials. You will also work on taking notes. In addition, you will prepare oral presentations.

Class Structure:

In ELD 072, you will participate in a variety of learning activities: classroom instruction, pair and small-group activities, discussions, audiovisual and multimedia learning, individual assignments, and tutorials. The combination of individual, small group, and class work is designed to help improve specific skills while encouraging you to learn from and with each other.

In addition to in-class work with the instructor and homework completed outside of class, students also work independently of the instructor at times, in small groups or individually. Instructors regularly schedule Independent Learning sessions during class hours, and participation in these sessions will form part of the final grade in the course.

Assignments:

Some assignments will be done wholly or in part in class, at times with assistance from the instructor. You will also be expected to do other assignments at home. It is your responsibility to **complete all assignments** and hand them in **on time**. If for some **valid** reason you have difficulty meeting a deadline, you must discuss this with your instructor **before the due date**. Failure to do this will result in a lower grade (10% off per day). In extreme cases, the result will be a failing grade. Students unable to produce a medical certificate to explain their absence from class may be denied make-up tests or assignments.

Plagiarism:

All assignments must be written entirely by you. Work that is copied from another source, done in whole or in part by another person, or fixed and edited by another person is plagiarism – theft of another person's ideas. **Plagiarized work will result in a zero grade for the assignment. In extreme cases, plagiarism will result in a failing grade for the course.**

Homework:

Homework study is very important. You should set aside a minimum of an hour per day for your English homework. By establishing a study routine, you will become an independent learner and find it easier to keep up with class work.

Attendance: A minimum of **80% attendance** is required to follow course content, understand and prepare assignments, and benefit from the course. **If you are sick or have another valid reason for an absence, please telephone, email,** or relay a message through a friend or classmate. As a general rule, do not plan to travel during the course or before the end of the course.

There is an Academic Progress Policy designed to enhance a learner's likelihood of success. Students should become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section.

<http://camosun.ca/about/policies/education-academic/e-1-programming-&-instruction/e-1.1.pdf>

The ELD Department also has specific **Academic Progress and Attendance Requirements** designed to enhance a learner's likelihood of success. Students should become familiar with the content of this policy. You can find a link to the Attendance Policy on the Home Page of my Website: <http://faculty.camosun.ca/karynmarczak> and/or see the attached handout.

Length of Time in 072:

Students obviously progress at different speeds, depending on how well they read and write when they enter the course, how hard they are willing or able to study, and other influences, such as how much English they speak outside of class, and length of time in Canada. Therefore, in order to reach the necessary level for success in ELD 092/094, some students may need more than one term in ELD 072.

Completion Requirements:

- Students must achieve an adequate level of competence (60%) in **EACH** of the reading and writing sections **separately** to complete this course successfully.
- Students must receive an overall C (60%) to move on to ELD 092 / 094.
- **Note:** A passing grade in **both ELD 072 and ELD 074** is required in order to register in ELD 092 and ELD 094 together. Students who pass ELD 072 but NOT ELD 074 may register in ELD 092, but must pass ELD 074 before being allowed to take ELD 094.

Graded Assignments: Marks are divided equally between reading (190 marks) and writing (190 marks). There is also a grade for the Independent Learning, Homework, and Participation component of the course (20 marks). Total graded assignments = 400 marks. This then becomes a grade out of 100.

REMINDER: Students must achieve an adequate level of competence (60%) in both writing and reading separately to complete this course successfully.

Writing:

Assignment	Marks	My Grade
Grammar Quizzes & Exams	20	
In-class composition #1 (paragraph)**	5	
In-class composition #2 (essay)**	5	
Midterm Test**	10	
Final Test**	10	
Research report	10	
Total	60	

Reading:

Assignment	Marks	My Grade
Reading assignment #1 - in-class**	5	
Reading assignment #2 - in-class**	5	
2 summaries (15 points each)	5	
Novel Quiz	5	
Midterm Test**	5	
Final Test**	10	
Total	35	

Independent Learning, Homework, and Participation:

Grade based on Term Work	Marks	My Grade
Total grade possible	5	

Some Important Dates:

In-class Composition #1	Sep 23
In-class Reading #1	Sep 30
Midterms	Oct 20 – 28
In-class Reading #2	Nov 4
In-class Composition #2	Nov 18
Novel Quiz	Nov 27
Research Project	Dec 4 & 5
Final Exams	Dec 4 - 9

Important Notes:

- ****You must achieve an overall passing grade (60%) on in-class writing assignments to pass the writing section of the course. You must achieve an overall passing grade (60%) on in-class reading assignments to pass the reading section of the course. In-class assignments are marked with double asterisks: ****
- **All work must be your own. Work that is plagiarized – copied from another source or done in whole or in part by another person – may result in a zero for the assignment – or for the course!**

- Format for writing assignments:
 - All final writing - whether done in or out of class - should be **double spaced**.
 - **Major out of class writing assignments** should be done on a **computer**.
 - **Staple all pages** before handing in assignments.
 - Make sure your name appears on every page.
 - Keep an extra copy of your work, for safety reasons!
- Students may not use recording devices in the classroom without the prior permission of the instructor. However, the instructor's permission is not required when the use of a recording device is sanctioned by the College's Resource Centre for Students with Disabilities in order to accommodate a student's disability and when the instructor has been provided with an instructor notification letter which specifies the use of a recording device. Recordings made in the classroom are for the student's personal use only, and distribution of recorded material is prohibited.
- No electronic devices (electronic dictionaries, cell phones, etc.) can be used during tests and some in-class assignments (at the discretion of the instructor)

Evaluation / Grading:

Your mark will be based on a variety of assignments given over the course of the semester.

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+	Superior level of achievement	9
85-89	A		8
80-84	A-		7
77-79	B+	High level of achievement	6
73-76	B		5
70-72	B-		4
65-69	C+	Satisfactory level of achievement	3
60-64	C	Sufficient level of achievement to proceed to next level of study	2
50-59	D	Minimum level of achievement for which credit is granted; a course with a "D" grade cannot be used as a prerequisite	1
0-49	F	Minimum level has not been achieved	0
	I	Work is not complete, but instructor has granted an extension. Mark will become an "F" unless the work completed within six weeks	

