



SCHOOL OF ACCESS

*Employment Training and Preparation
Department*

Employment Training and Preparation ETP 038 Directed Studies Winter 2014 – Course Outline

Instructor: Jody Isaac
Office: Portable, 100A
Office Hours: 1-3 Monday & 9-10 Tuesday, Wednesday & Thursday
Classroom: Portable, 104
Telephone: 370-4610 **Email:** isaacj@camosun.bc.ca
Dates: January – April 2014

Programs Related To:

*Certificate in Employment Training – Level 2
Workplace Literacy and Numeracy*

Course Description:

This course is designed to offer individualized learning in a student's particular area of interest for those at a level 2 certificate level.

What You Will Learn:

Students, with the assistance of the instructor, establish specific learning objectives that will enable them to achieve their learning goals in a more informed way and maximize their employment potential.

Evaluation:

Students will be evaluated based on individual criteria established with the instructor. These include but are not limited to: amount of research completed, presentation of project and materials, media presentation where appropriate, informational interviews completed when necessary, and overall thoroughness and effort demonstrated by the student.

| Grade | Description |
|-------|---|
| COM | The student has met the goals, criteria, or competencies established for this course, practicum or field placement. |
| DST | The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement. |
| NC | The student has not met the goals, criteria, or competencies established for this course, practicum or field placement. |

ACADEMIC PROGRESS POLICY

There is an Academic Progress Policy designed to enhance a learner's likelihood of success. Students should become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section.

<http://camosun.bc.ca/policies/Education-Academic/E-1-Programming-&-Instruction/E-1.1.pdf>