



**School of Access
Department of English**

**English 092 - S04 Winter 2014
COURSE OUTLINE**

This course provides practice and instruction in critical reading and in the planning, writing, and revising of paragraphs and essays, and prepares the student for college writing. English 092 (or ELD 092) combined with English 094 (or ELD 094) is equivalent to Provincial English 12.

Instructor Information

Instructor: **Ray Bigauskas**

Office hours: **Available in office, by e-mail or by phone Tues., Thurs. 2:30 to 3:30 pm By appointment at other times.**

Office Location: **Paul 331 Phone: 370 - 3356**

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Web Site: **<http://delicious.com/Ray20/writing>** then select English 092 or **http://rbigausk.disted.camosun.bc.ca/index_092SP.htm**

Class Information

First Day of Classes: Tuesday, January 7, 2014

Last Day of Classes: Thursday, April 10, 2014

Class Schedule: Tuesday and Thursday 4 to 5:20 pm

Location: Fisher 214

Intended Learning Outcomes

1. Critical and Creative Thinking. Students will

- a) evaluate argument for validity, reliability, currency, and objectivity
- b) analyze diction in a variety of non-fiction texts
- c) analyze and explain the organizational methods used to develop a topic or an argument
- d) articulate the connections between purpose, audience, and style

2. Reading and Reference. Students will

- a) access and use the resources of libraries, the Internet, and other electronic media, including CD-ROM files, to gather information for research
- b) cite and document sources where necessary, following MLA conventions

3. Written Communication. Students will

- a) plan and write a variety of types of paragraphs and essays
- b) integrate research material into a research paper or report using MLA conventions
- c) edit written work for content, structure, grammar, punctuation, and usage
- d) choose words appropriate to style and audience
- e) use transitions to connect main and supporting points
- f) vary sentences

4. Speaking and Listening Skills. Students will

- a) speak, adjusting for audience, purpose, and situation, to inform, persuade, and interact in formal and informal situations
- b) give and respond to feedback during oral presentations
- c) collaborate and consult with others in completing communications tasks
- d) explain the value and limitations of collaborative work

Required Materials (available in Camosun Bookstore)

English 092 CoursePack - A Guide to Paragraphs and Essays

Course Content and Assessment

ASSIGNMENTS	VALUE	YOUR GRADE
Introductory Paragraphs	5 %	
Journals	15%	
Persuasive Essay (600-700 words)	15%	
Reading/Discussion Assignments	5%	
Summary Assignments (2) (150-250 words)	10%	
Research Paper – including proposal/presentation (1000 words)	25%	
Grammar and Editing	10 %	
Final In-Class Essay	15%	
Total	100%	

General Information

This course provides instruction in writing skills that essential for success in college. You will get the most out of this course if you look at it as a way of improving your skills, rather than as a series of tasks and assignments to be completed. The first step to success is **managing your time** so that you complete readings and assignments within a reasonable period of time (see table above for list of assignments). Even though there are no specific course deadlines, by setting your own goals and deadlines, you will move more quickly through the course.

Take note of the following:

1. This course is **self-paced**, but classes will be similar to regular paced classes. If you submit your assignments according to the suggested deadlines, you can finish the course in 14 weeks or less. If you do not complete the course, you will be assigned an IP grade, and you can re-register and complete the requirements for the course at a later date.
2. Look at the grid above on this course outline for a list of assignments and their values. You will complete the assignments in the same order with the exception of grammar quizzes which will be ongoing throughout the course.
3. All out-of-class assignments must be typed (**double-spaced**, using a standard Font such as Times New Roman, 12 point type with four one-inch margins). All assignments completed outside of class should include the student's name, the title of the assignment, the name of the course, the instructor's name, and the date.
4. Be sure to keep a photocopy or a disk copy of all the assignments you submit in case your work is lost, damaged or misplaced.

Learning support and services for students

There are a variety of services available for students to assist them throughout their learning. This information is available in the College Calendar, Registrar's Office or the College web site at <http://www.camosun.bc.ca>

Academic conduct policy

There is an Academic Conduct Policy. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section <http://www.camosun.bc.ca/policies/E-2.5.pdf>

Academic progress policy

There is an Academic Progress Policy designed to enhance a learner's likelihood of success. Students should become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section. <http://camosun.ca/about/policies/education-academic/e-1-programming-&-instruction/e-1.1.pdf>

Grading System

Percentage	Grade	Description	Grade Point Equivalency
90–100%	A+		9
85–89%	A		8
80–84%	A–		7
77–79%	B+		6
73–76%	B		5
70–72%	B–		4
65–69%	C+		3
60–64%	C		2
50-59%	D	Minimum level of achievement for which credit is granted; a course with a 'D' grade cannot be used as a prerequisite	1
-49%	F	Minimum level has not been achieved.	0

Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy E-1.5 at camosun.ca for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that, due to design may require a further enrollment in the same course. No more than two IP grades will be assigned for the same course. (For these courses a final grade will be assigned to either the 3 rd course attempt or at the point of course completion.)
CW	Compulsory Withdrawal: A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

Schedule of Study

Date	Topics	Assignments/tests
Week 1/2	Introduction Course Outline Course expectations Organization and Content Paragraphs Sentence Structure Fragments, run-ons, comma splices	Process Paragraph
Week 3/4	Methods of Development Journal Writing Parallelism	Grammar Quiz - Sentence Structure Journals
Week 5/6	Methods of Development of Development Cont'd Modifiers	Grammar Quiz - Parallelism
Week 7/8	Essay Writing Thesis Statements Starting and concluding Pronouns	Grammar Quiz – Modifiers Persuasive Essay
Week 9/10	Writing Summaries Reading Strategies Punctuation	Summary Assignment Reading Quiz Grammar Quiz – Pronouns
Week 11/12	Intro to Research Papers Choosing a Topic MLA Documentation for Research papers 1 Research Paper Format Sample Research Papers Final Grammar Review	Research Proposal Grammar Quiz – Punctuation
Week 13/14	MLA Documentation for Research papers 2 Wrap Up	Research Paper due Final Grammar Quiz Final In-class writing