



ELD 062-002 2014 Outline May 5 – August 15, 2014

Instructor:	Cliff Dyer
Time:	12:30 – 2:50 p.m. M, Tu, W, Th,
Room:	CBA 143
Office:	CBA 135
Phone:	370-4411
Email:	dyer@camosun.bc.ca
Office hours:	by appointment

You are expected to attend every day, participate in class, and complete assignments. If you are absent, you must leave a message with your teacher.

Required Books and Materials:

1. Active Skills for Reading 4 (3rd Edition) By Neil Anderson

Optional but Recommended

2. Understanding and Using English Grammar and answer key – Azar & Hagen 4th Edition
3. Collins Cobuild Dictionary for Advanced Learners
4. Three-hole binder and loose-leaf paper

No Classes: Victoria Day - Monday, May 19th
Canada Day – Tuesday, July 1st
BC Day – Monday, August 4th

Learning Outcomes

ELD 062 is an integrated skills course focusing on reading and writing. At the end of the 4-month course (10 hours per week), successful students will be able to:

Reading:

Using skimming, scanning, questions, predictions, key words, highlighting, margin notes, summarizing, inferences, illustrations and graphic organizers to accomplish reading for specific purposes;
Find, collect and select information for specific purposes from a variety of print and electronic sources;
Show understanding of main ideas, factual details and inferred meanings in a variety of print materials and electronic sources containing authentic texts (1 – 2 pages);
Use text signals, context knowledge and word parts to make sense of unfamiliar words and specialized vocabulary;
Show comprehension of diagrams, flow charts, time lines and schedules;
Follow a set of written instructions (10 – 13 steps) on everyday tasks (technical and non-technical); and
Develop personal responses to reading materials and support responses with reasons, examples and details.

Writing:

Use the writing process to compose well-organized 200-word texts on familiar relevant topics;

Complete moderately complex forms;

Take notes from oral reports;

Write business letters requesting information and making a complaint;

Reproduce information provided in simple illustrations, maps, charts or other graphic representations;

Communicate thoughts, ideas, concerns, feelings and experience; and

Use a checklist to appraise your own and others' work and make suggestions for revision and editing.

Continue to Learn How To:

Demonstrate time management and independent learning skills;

Make use of an English-English dictionary and a reference grammar in order to select or confirm appropriate word choice and correct usage;

Use the computer and library facilities at the college to find information and produce documents;

Make appropriate word choice and correct usage.

- **Students must satisfactorily demonstrate the outcomes according to the 062 level criteria in order to move to the next level. Quizzes and assignments included in overall assessment.**