



- Troyka, L.Q., Thweatt, J.W. Structured Reading (6<sup>th</sup> or 7<sup>th</sup> ed.)
- Dictionary and Thesaurus

#### 4. Course Content and Schedule:

Students in ENGL 050 will draft, revise, and edit their writing. Instructors will coach students to help them improve their writing.

#### 5. Basis of Student Assessment

| Category           | Assignment   | % of Grade | Description  |
|--------------------|--|------------|--|
| Paragraphs         | 2 – 4 practice @150 words<br>plus one exit paragraph | 10         | Practice with a variety of writing patterns<br>Exit paragraph is written independently |
| Grammar            | Written work   | 10         | Practice based on student needs  |
| Expository Essays  | 2 @ 500 words  | 30         | Practice with essay development  |
| Business Writing   | 2  | 5          | Production of a letter and resume.   |
| Critical Reading   | 10 selections  | 10         | Work from <i>Structured Reading</i>  |
| Summary Writing    | 1 @ 250 words  | 5          | From selected readings   |
| Research Essay     | 1 @ 500 words  | 15         | Incorporation of outside sources   |
| Exit Essay (Timed) | 1 @ 500 words  | 15         | Produce a successful essay   |

Students with a record of poor attendance OR poor progress may be restricted from reregistering in Academic and Career Foundations Department courses.

#### 6. Grading System

|    |           |    |          |    |          |
|----|-----------|----|----------|----|----------|
| A+ | 90 – 100% | B+ | 77 – 79% | C+ | 65 – 69% |
| A  | 85 – 89%  | B  | 73 – 76% | C  | 60 – 64% |
| A– | 80 – 84%  | B– | 70 – 72% | D* | 50 – 59% |
|    |           |    |          | F  | 0 – 49%  |

\*Minimum level of achievement for which credit is granted; a course with a 'D' grade cannot be used as a prerequisite.

#### 7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

##### ACADEMIC PROGRESS POLICY

There is an Academic Progress Policy designed to enhance a learner's likelihood of success. Students should become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section.

<http://camosun.ca/about/policies/education-academic/e-1-programming-&-instruction/e-1.1.pdf>

##### LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College Calendar, Registrar's Office or the College web site at <http://camosun.ca/services/>

## **STUDENT GRADING POLICY**

A new student grading policy is in effect for students in the School of Access. This information is available in the College Calendar, Registrar's Office or the College web site at

<http://camosun.bc.ca/policies/Education-Academic/E-1-Programming-&-Instruction/E-1.5.pdf>

## **STUDENT CONDUCT POLICY**

There is a Student Conduct Policy. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section.

<http://camosun.ca/about/policies/education-academic/e-2-student-services-&-support/e-2.5.1.pdf>