



**ELD 072: Self-Paced Course
Fall 2013**

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Office Hours:	by appointment
Classroom:	Mon: Int CBA 160, 2.00 – 6.00 pm Wed: Lan Ewing 202, 2.00 – 6.00 pm Thur: Int CBA 160, 4.30 – 6.30 pm or by prior arrangement
Course Dates:	Sept 4 – Dec 12, 2013

Course Description:

This self paced 072 course is designed for non-native speakers of English who have a degree and/or work experience. It is suitable for learners who prefer to study individually and at their own pace rather than attend a regular class. The course focuses on developing reading and writing strategies for academic study. The course introduces ten strategies for developing reading skills. It also provides instruction and practice in grammar and skills learners need to write accurate and fluent essays.

Computer Experience required for this course.

In this course, we make extensive use of email, email attachments. The following is a list of skills that you should be comfortable with to be successful in this course.

- Basic keyboard and mouse proficiency
- Word-processing (typing, cutting, copying and pasting)
- Working with files (opening, saving and 'saving as')
- e-mail (sending, receiving, replying, forwarding and attaching files)
- Internet/WWW (navigating the internet and understanding how it works)

Suggested Text Books:

All the materials in the course are provided. Reading material has to be signed out and returned as needed.

Course Evaluation:

In the course you receive a grade for each of the reading and writing assignments you submit. Grades are calculated as follows:

Grades:

A+	= 90-100%	B	= 73-76%
A	= 85-89	B-	= 70-72
A-	= 80-84	C+	= 65-69
B+	= 77-79	C	= 60-64
		D	= 50-59
		F	= 0-49

Camosun grading policy is at:

<http://www.camosun.bc.ca/policies/Education-Academic/E-1-Programming-&-Instruction/E-1.5.pdf>.

How to Complete the Course:

To successfully complete the ELD 072 course, you must reach an adequate level of competency (60%) in BOTH writing and reading assignments. This means you must achieve a grade C 60 % in each of the skills (reading and writing) to pass this course.

Academic Honesty:

All assignments must be written entirely by you. Plagiarism, i.e. copying the work of a classmate, Internet resources or copyrighted materials, is considered dishonest use of another's ideas. **Plagiarized work will result in a zero grade for the assignment.** In extreme cases, plagiarism will result in a failing grade for the course. This policy is in accordance with the Camosun College Calendar – Student Conduct section.

Course Outcomes

1. Writing Learning Outcomes

By the end of the course you should be able to

- plan, write, and revise essays
- use specific vocabulary and accurate word forms.
- develop ideas clearly with facts, opinions and examples.
- present and connect ideas logically.
- locate, access, and select appropriate information from a variety of sources.
- reference sources of information.
- identify grammar and sentence errors and make corrections.
- write a variety of sentence types.
- use correct spelling and punctuation.

2. Reading Learning Outcomes

- use a variety of reading strategies to understand texts.
- find and use information and ideas from a variety of texts.
- identify the main points and supporting details in assigned texts.
- recognize patterns of organization in different texts.
- summarize and paraphrase information from written sources.

Assignments

Most assignments you do at home and send to your instructor via email. You must do all reading tests in class. The final essay assignment (4) is also written in class. It is your responsibility to complete all assignments on time. If for some valid reason you have difficulty meeting the suggested deadlines, you must discuss this with your instructor before the due date.

Assessment & Evaluation

Writing Assessment Tasks

Unit 1	10%
Unit 2	25%
Unit 3	20%
Unit 4	25%
Total	80%

Grammar Assessment Tasks

Unit 1	5%
Unit 2	5%
Unit 3	5%
Unit 4	5%
Total	20%

Reading Assessment Tasks

Diagnostic Test 1	15%
Midterm Test	35%
Diagnostic Test 2	15%
Final Reading Tests	35%
Total	100%