



CAMOSUN COLLEGE
School of Access
Academic and Career Foundations Department

MATH 025 Fundamental Mathematics 5
Winter 2013, S01 – January 7 – April 19, 2013

COURSE OUTLINE

The Approved Course Description is available on the College website

<http://www.camosun.bc.ca/learn/calendar/index.html>

Ω Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for their records.

1. Instructor Information

- (a) Instructor: Pooja Gupta
- (b) Office hours: Monday 10:30 – 11:00 am; Wednesday, Friday 12:00 – 1:00pm ; Tuesday, Thursday 3:00 – 4:00pm
- (c) Help Centre: Monday 9:00 – 10:30 am
- (d) Location: CBA 149
- (e) Phone: 250-370-4953
- (f) E-mail: guptap@camosun.bc.ca

2. Intended Learning Outcomes

(complete ABE Fundamental Mathematics learning outcomes at ABE Articulation Handbook website <http://www.aved.gov.bc.ca/abe/handbook.pdf>)

At completion of the course students will be able to...

- Use math vocabulary related to simplifying, adding, subtracting, multiplying, and dividing fractions and mixed numbers.
- Simplify, add, subtract, multiply, and divide fractions and mixed numbers.
- Convert between fractions and decimals, and compare the magnitude of fractions and decimals.
- Use addition, subtraction, multiplication, or division of fractions and mixed numbers to solve application problems.
- Work independently on the materials provided, and ask for help when needed.
- Use strategies to organize work and notes, and to manage time and math anxiety.

3. Required Materials

(a) textbook: *Adult Literacy Fundamental Mathematics Book Five*

Supplementary Materials

- (b) three-ring binder, lined paper, graph paper
- (c) pencils, eraser, ruler, highlighter, file cards

4. Course Content and Schedule

Self-paced Instructions

- (a) for each topic of the book listed below, study the explanations and examples, then work through and check your answers to as many exercise problems as you need to fully understand
- (b) ask for help when you have difficulties, or when you don't understand something
- (c) complete the Self-Tests for each topic and check your answers, then to prepare for the unit Final Test, complete the Review problems at the end of each unit
- (d) after clearing up any problems and correcting your errors, ask your instructor for authorization to write the unit Final Test
- (e) review your Final Test results with the instructor, and proceed to the next unit if you score 75% or better, or rewrite the Final Test if you score less than 75%
- (f) calculators may not be used on the Final Tests, unless approved by the instructor

The course completion time will vary for each student, depending on a number of factors, including your current level of math skills, motivation, learning rate, and how much time you have to study math, either at the college or at home. Students generally need to spend 5–15 hours of study time per week to complete each math course within a reasonable amount of time.

unit	topic	MATH 025 course content – Book Five	date
1		Common Fractions	
	A	Introducing Common Fractions	
	B	Common Fractions	
	C	When to Use a Fraction or a Decimal	
		Unit 1 Review	
		Unit 1 Final Test	
2		Equivalent Fractions	
	A	Equivalent Fractions	
		Unit 2 Review	
		Unit 2 Final Test	
3		Multiplying and Dividing Fractions	
	A	Multiplying Common Fractions	
	B	Dividing Common Fractions	
		Unit 3 Review	
		Unit 3 Final Test	
4		Adding and Subtracting Fractions	
	A	Adding Common Fractions	
	B	Subtracting Common Fractions	
	C	Problems Using Common Fractions	
		Unit 4 Review	
		Unit 4 Final Test	

unit	topic	MATH 025 course content – Book Five	date
5		Common Fractions and Decimals	
	A	Common Fractions and Decimals	
	B	Comparing Fractions and Decimals	
		Unit 5 Review	
		Unit 5 Final Test	

5. Basis of Student Assessment (Weighting)

The MATH 025 course grade is based on the average of all unit Final Test passing scores.

Note:

Students with a record of poor attendance OR poor progress may be restricted from re-registering in Academic and Career Foundations Department courses.

6. Grading System

(If any changes are made to this part, then the Approved Course description must also be changed and sent through the approval process.)

A+	90–100%	B+	77–79%	C+	65–69%
A	85–89%	B	73–76%	C	60–64%
A–	80–84%	B–	70–72%	IP	in progress

7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College calendar, Registration, or on the College website <http://camosun.ca/services/>

ACADEMIC CONDUCT POLICY

It is the student's responsibility to become familiar with the content of the Academic Conduct Policy. The policy is available in each School Administration Office, Registration, and on the College website <http://camosun.ca/about/policies/education-academic/e-2-student-services-&-support/e-2.5.1.pdf>

ACADEMIC PROGRESS POLICY

The Academic Progress Policy designed to enhance a learner's likelihood of success. Students should become familiar with the content of this policy, The policy is available in each School Administration Office, Registration, and on the College website <http://camosun.ca/about/policies/education-academic/e-1-programming-&-instruction/e-1.1.pdf>