CAMOSUN COLLEGE

SCHOOL OF ACCESS

Employment Training and Preparation Department

Employment Training and Preparation
ETP 038-X02 Directed Studies
Winter 2013 – Course Outline

Instructor: Jody Isaac
Office: Portable, 100A
Office Hours: 1-3 Monday & 9-10 Tuesday, Wednesday & Thursday
Classroom: Portable, 104
Telephone: 370-4610   **Email:** isaacj@camosun.bc.ca
Dates: January 07 – April 18, 2013

Programs Related To:

Certificate in Employment Training – Level 2
Workplace Literacy and Numeracy

Course Description:
This course is designed to offer individualized learning in a student's particular area of interest for those at a level 2 certificate level.

What You Will Learn:
Students, with the assistance of the instructor, establish specific learning objectives that will enable them to achieve their learning goals in a more informed way and maximize their employment potential.

Evaluation:
Students will be evaluated based on individual criteria established with the instructor. These include but are not limited to: amount of research completed, presentation of project and materials, media presentation where appropriate, informational interviews completed when necessary, and overall thoroughness and effort demonstrated by the student.

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria, or competencies established for this course, practicum or field placement.

ACADEMIC PROGRESS POLICY

There is an Academic Progress Policy designed to enhance a learner's likelihood of success. Students should become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section.

http://camosun.bc.ca/policies/Education-Academic/E-1-Programming-&-Instruction/E-1.1.pdf