



**School of Access**  
**Academic and Career Foundations Department**

**English 050 – S05**

**Winter 2013**

**Course Outline**

The Approved Course Description is available on the College website <http://www.camosun.ca/learn/calendar/index.html>

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**1. Instructor Information**

Instructor: Faith Shields

Office Location: CBA 108

Office Hours: T 3:30-4:30, Th 1:30-4:00, F 1:30-4:30 Please arrange appointments in advance.

Phone: 250-370-4489

Email: shieldsf@camosun.bc.ca

**2. Intended Learning Outcomes**

1. Critical and Creative Thinking                      Students will be able to
  - summarize and paraphrase written and verbal resources
  - make inferences; distinguish fact from opinion
  - create, identify, and modify solutions
  - establish viable schedule of work, classes, and study time
  
2. Reading, Research, and Reference                      Students will be able to
  - identify bias, tone, purpose, audience, and point of view
  - identify subject/topic, main and supporting ideas, and logical structure
  - use skimming and scanning techniques
  - use context clues and word structure analysis to identify meaning
  - use dictionary, thesaurus, and other resources to build vocabulary
  - use resources: library, encyclopedia, manuals, CD-ROMS, Internet
  
3. Written Communication                      Students will be able to
  - brainstorm ideas; narrow the topic
  - create paragraphs, essays, (research and expository), summaries, resumes, business letters
  - revise and edit work to improve word choice, sentence and paragraph structure, spelling, punctuation, and grammar
  - produce writing on demand: paragraphs and essays
  
4. Speaking and Listening Skills                      Students will be able to
  - participate in conversations and group discussions
  - provide oral feedback: peer editing, group discussions
  - recall and interpret information

**3. Required Materials**

- Bigauskas, R. Thinking and Writing: A Guide to Paragraphs and Essays
- Langan, J & Goldstein J. English Brushup
- Troyka, L.Q., Thweatt, J.W. Structured Reading (6<sup>th</sup> or 7<sup>th</sup> ed.)
- Dictionary and Thesaurus

## 4, Course Content and Schedule

### Classes run from January 7, 2013 to April 12, 2013

English 050 concentrates on the development of critical thinking, reading and formal writing skills. Students will draft, revise, and edit their writing. They will practice organizing, writing, and revising paragraphs, essays, and business documents. Reading assignments help develop grammar, punctuation and composition skills while improving reading, reading comprehension, vocabulary and study skills.

6 in-class hours: 3X1hr, 50 min. classes and 4 Help Centre hours, arranged by the student

## 5. Basis of Student Assessment

Category	Assignment	% of Grade	Description
Paragraphs	2 – 4 practice @150 words plus one exit paragraph	10	Practice with a variety of writing patterns Exit paragraph is written independently
Grammar	Written work	10	Practice based on student needs
Expository Essays	2 @ 500 words	30	Practice with essay development
Business Writing	1	5	Production of a business letter.
Critical Reading	10 selections	10	Work from <i>Structured Reading</i>
Summary Writing	1 @ 250 words	5	From selected readings
Research Essay	1 @ 500 words	15	Incorporation of outside sources
Exit Essay (Timed)	1 @ 500 words	15	Produce a successful essay

Students with a record of poor attendance OR poor progress may be restricted from reregistering in Academic and Career Foundations Department courses.

## 6. Grading System

A+	90 – 100%	B+	77 – 79%	C+	65 – 69%
A	85 – 89%	B	73 – 76%	C	60 – 64%
A–	80 – 84%	B–	70 – 72%	D*	50 – 59%
				F	0 – 49%

\*Minimum level of achievement for which credit is granted; a course with a 'D' grade cannot be used as a prerequisite.

## 7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

### LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College Calendar, Registrar's Office or the College web site at <http://www.camosun.bc.ca/resources/index.php>

## **STUDENT CONDUCT POLICY**

There is a Student Conduct Policy. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section.

<http://www.camosun.bc.ca/policies/E-2.5-Student-Conduct.pdf>