



ELD 064-001 Winter 2013 Course Outline

January 7 – April 19, 2013

Time: 8:30 – 10:20 (M- F)
Rooms: CBA 143 (Classroom) & CBA159 (Lab Mon.)
Instructors: Mark Limacher
Office: CBA 154
Office Hours: by appointment or before / after class
Phone: 370-4916
Email: limacher@camosun.ca

Books and Materials

1. ELD 064 Course Pack Section 1, Winter 2013 (required)
2. Longman Dictionary of Contemporary English (optional)
3. A three-ring binder and loose-leaf paper (required)

No Classes

Family Day: Monday, February 11th
Reading Break: Thursday & Friday, February 21 & 22nd
Good Friday: Friday, March 29th
Easter Monday: Monday, April 1st

Learning Outcomes

ELD 064 is an integrated skills course focusing on **speaking and listening**. At the end of the 4-month course (10 hours per week + 2.5 lab hours), successful students will be able to:

Speaking Outcomes

- **Manage conversations and discussions using a variety of strategies.**
- **Take a live phone message with 2-4 details.**
- **Make 10 short oral presentations.**
- **Express gratitude, appreciation, complaint, disappointment, (dis)satisfaction, hope, warnings, (dis)encouragement, recommendations, advice and suggestions to solve problems (in role plays).**
- **Master (understand and use) selected phrasal verbs and expressions as demonstrated on regular vocabulary quizzes and midterm/final vocab exams.**
- **Participate in the speaking activities for this level (be active in classroom activities, complete all homework and assignments on time, attend class)**
- **Speak only English in class.**

Listening Outcomes

- **Follow a set of multi-step instructions.**
- **Identify main idea, fact, opinion and attitudes in**
 - dialogues
 - lectures
 - news programs.
- **Take information from a pre-recorded phone message.**
- **Take notes from lectures and news programs.**
- **Participate in the listening activities for this level (be active in classroom activities, complete all homework and assignments on time, attend class)**



**ELD Department
Progress and Attendance Policy
ELD 032-064**

Students are responsible for

- attending classes regularly (see “Attendance” below)
- speaking English in class
- participating in discussions and group activities
- doing assigned homework and in-class work
- contributing to a positive learning environment
- turning off cell phones
- going to the Help Centre for extra help.

All students are strongly encouraged to attend Help Centre. These workshops are included as part of the funding for those students who have received funding.

Attendance

Students are expected to attend class every day, participate in class discussions and group activities, complete assignments, and attend Open Lab.

If you are absent, you must email or leave a message with your teacher(s).

<http://camosun.ca/learn/calendar/current/pdf/admin-reg-policies.pdf> (p.28)

It is each student’s responsibility to attend the first class meeting of each course. If a student does not attend the first class and does not contact the instructor, an ELDD instructional assistant or an international education advisor within two working days following the first class with a satisfactory explanation, admittance to the course may be denied.

If a student does not attend classes and does not officially withdraw (via Camlink or Student Services) prior to fee deadlines, he or she will be required to pay all outstanding fees, will receive no further service until the fees are paid and may receive an IP grade.

If you cannot come the day of a test, you MUST phone or email the instructor

BEFORE the beginning of the class.

Makeup tests will only be considered with a valid excuse and with sufficient notification.

During the term, if a student misses one week of class(es) without official documentation, s/he will first with the instructor to resolve the problem. If no resolution can be made, then the student will meet with the Chair of the department who may recommend the following:

- attend Help Centre
- counseling
- program changes
- withdrawal
- discussion with an academic or an International Student Advisor (where appropriate)

At the end of term, if a student has missed 50% of class after having received departmental support, a letter will be sent to the student’s local and permanent address regarding his or her absence in the course. A student with an attendance problem may not be allowed to register for the following term.

Students in any level who are receiving funding for their courses are expected to attend classes regularly. If the student is unable to attend classes, s/he is expected to contact his/her instructor(s) or an ELD instructional assistant. Alternatively, official documentation is expected.

FINAL EXAMS

You **cannot** write your final exams early. Students need to remain in Victoria, attending Camosun until April 19th, 2013. Please book your flight to leave after April 19th, 2013.

GRADING POLICY:

To complete **064** a student must get a mark of **S** (satisfactory) on the Learning Outcomes in each skill area (reading, and writing listed on Page 1 above). At the end of the term, the student will receive a grade based on the Competency Grading System below.

Competency Based Grading System

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes.

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria, or competencies established for this course, practicum or field placement.

ACADEMIC PROGRESS REQUIREMENTS

Progress

If a full-time student (20 hours + 5 hours of lab per week) does not progress in the first attempt of a level, s/he will talk with the instructor to find ways for the student to succeed. This may include counseling, getting help from the learning skills centre, a different program or institution.

If the full-time student does not progress in the second attempt at the same level, s/he may be put on probation for the following term.

You must meet the prerequisites of the next level to proceed.

*Part-time students (12-15 hours per week) may require two or more semesters to complete a level.

There is an Academic Progress Policy designed to enhance a learner's likelihood of success. Students should become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section.

<http://camosun.ca/learn/calendar/current/pdf/2012-2013-calendar.pdf>