



School of Access
Community Learning Partnerships
English 050-S18
Course Outline
Fall 2012
Songhees Adult Learning Centre

1. Instructor Information

- (a) Instructor: Mark Kunen
- (b) Contact information: email: mark.kunen@gmail.com; phone: 250-370-4961
- (c) Class hours: Mondays and Wednesdays, 1 – 3:50 p.m.
- (d) additional optional instruction: Fridays at VNFC, when possible and by appointment
- (e) Start Date: September 8, 2012
- (g) End Date: December 16, 2012

2. Intended Learning Outcomes

1. Critical and Creative Thinking Students will be able to
 - summarize and paraphrase written and verbal resources
 - make inferences; distinguish fact from opinion
 - establish viable schedule of work, classes, and study time

2. Reading, Research, and Reference Students will be able to
 - identify bias, tone, purpose, audience, and point of view
 - identify subject/topic, main and supporting ideas, and logical structure
 - use skimming and scanning techniques
 - use context clues and word structure analysis to identify meaning
 - use dictionary, thesaurus, and other resources to build vocabulary
 - use resources: library, encyclopedia, manuals, Internet

3. Written Communication Students will be able to
 - brainstorm ideas; narrow the topic
 - create paragraphs, essays, (research and expository), summaries, resumes, business letters
 - revise and edit work to improve word choice, sentence and paragraph structure, spelling, punctuation, and grammar
 - produce writing on demand: paragraphs and essays

4. Speaking and Listening Skills Students will be able to
 - participate in conversations and group discussions
 - provide oral feedback: peer editing, group discussions
 - recall and interpret information

3. Required Materials

- Bigauskas, R. Thinking and Writing: A Guide to Paragraphs and Essays
- Langan, J & Goldstein J. English Brushup
- Troyka, L.Q., Thweatt, J.W. Structured Reading (6th ed.)
- Dictionary and Thesaurus

Category	Assignment	% of Grade	Description
Paragraphs	Practice 2 – 4 @ 150 words	10	Graded exit paragraph written independently
Grammar	Written work	10	Practice based on student needs
Expository Essays	2 @ 500 words	30	Practice with essay development
Business Writing	2	10	Production of a letter and resume
Critical Reading	10 selections	10	Work from <i>Structured Reading</i>
Summary Writing	1 @ 250 words	5	From selected readings
Research Essay	1 @ 500 words	10	Incorporation of outside sources
Exit Essay (Timed)	1 @ 500 words	15	Produce a successful essay

Note: The instructor may assign additional work to assist students to achieve the required learning outcomes.

Students with a record of poor attendance OR poor progress may be restricted from reregistering in Academic and Career Foundations Department courses.

6. Grading System

A+	90 – 100%	B+	77 – 79%	C+	65–69%
A	85 – 89%	B	73 – 76%	C	60–64%
A–	80 – 84%	B–	70 – 72%	D*	50 – 59%
				F	0 – 49%

*Minimum level of achievement for which credit is granted; a course with a 'D' grade cannot be used as a prerequisite.

ACADEMIC CONDUCT POLICY

There is an Academic Conduct Policy. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section. www.camosun.bc.ca/divisions/pres/policy/2-education/2-5.html

LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College Calendar, Registrar's Office or the College web site at <http://www.camosun.bc.ca/resources/index.php>

STUDENT CONDUCT POLICY

There is a Student Conduct Policy. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section. <http://www.camosun.bc.ca/policies/E-2.5-Student-Conduct.pdf>