School of Access
Community Learning Partnerships Department

ENGL 033 S23
Fundamental English 6

COURSE OUTLINE
Winter 2012(Jan.9-April 20/12)

The Approved Course Description is available on the College website
http://www.camosun.bc.ca/learn/calendar/index.html

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1. Instructor Information

Instructor: Marc Bissley   Office Location: SAEC

Office Hours: By appointment

Phone: (voice message) 250-370-3945 or (Lansdowne) 250-370-3675

Email: Bissley@camosun.bc.ca or mbissley@gmail.com

2. Intended Learning Outcomes

Students will achieve the following:

Skills and Strategies for Learning
- Develop strategies to enhance capacity as a learner: stress and time management, problem solving
- Manage time to set and meet goals
- Use critical thinking skills to determine validity of information
- Establish purpose for listening and/or viewing
- Engage a variety of test-taking strategies
- Employ inferential thinking skills
- Give concise, purposeful explanations
- Distinguish between conversational (colloquial) and more formal (standard) spoken language
Recommended:
- Word process a document: create, edit, save, retreive, print
- Use a variety of search engines to find relevant information

Reading
- Read and critically discuss a variety of material in terms of cause and effect, purpose, logic, fact and opinion, character analysis, point of view (including validity of computer source)
- Read and discuss selected short stories, articles, poetry, songs
- Draw inferences and conclusions

- Summarize short stories, articles, video and audio material
- Identify and discuss writer's point of view and appraise validity of material from own experience
- Evaluate own comprehension through self-reflection and relate understanding to previous knowledge
- Recognize comparison and contrast and process analysis methods of development
- Use structural analysis (roots, affixes, syllabication, stress, compound words) to read and understand unfamiliar words
- Locate information using guide words, headings, glossary, table of contents, index, computer menu
- Use common reference materials such as dictionary, thesaurus, atlas, search engines

Writing
- Use a variety of processes for organizing writing: brainstorming, outlining, mapping
- Write expanded coherent paragraphs, including opinion ones, with more sophisticated detail and vocabulary
- Write business letters using standard format
- Respond in writing to selected material after reading, listening and discussing
- Summarize a writing sample: short story, article
- Use a variety of simple, compound and complex sentences
- Identify and fix fragments and run-on sentences
- Use subject/verb agreement and consistent verb tense
- Use standard pronoun reference and agreement
- Use commas and apostrophes correctly
- Use a broad range of punctuation including quotation marks and semi-colons
- Edit written work
- Use a dictionary as a spelling tool

3. Required and Recommended Materials

- Student and/or instructor selected reading materials and works of literature
- Resources to develop specific reading skills (from the Help Centre)
- *Essential Reading Skills* by Kathleen T. McWhorter
- *Web link:* **http://wps.ablongman.com/long_mcwhorter_ers_3/**
- *Thinking and Writing: A Guide to Paragraphs and Essays* by Ray Bigauskas (provided)
- A dictionary and a thesaurus

4. Course Content

This course focuses on developing critical thinking skills to assess a range of readings. Students write and edit expository paragraphs using a variety of punctuation and grammatical structures. Students explore lifelong learning practices: goal setting, problem solving and internet searching.

5. Schedule

Classes run from September 12, 2011 to December 16, 2011
   6 in-class hours: Monday and Wednesday: 1:00 to 3:50 p.m.
   4 Help Centre hours, arranged by the student

6. Basis of Student Assessment

Students will build a portfolio of their work to be used as an evaluative tool in the assessment of their progress in the course.

Portfolio Activity	#	Description
Write about yourself	1	You might choose to share information about yourself that will prove helpful in your new learning.
Reading log	10 entries	Record daily reading selections with comments.
Newspaper & Magazine Articles	2 - 6	Read & respond in writing to newspaper & magazine articles.
Literature	2 - 4	Read & share your written responses to works of literature.
Auto/Biographies	1 - 2	Read & respond in writing &/or discussion to autobiographies and biographies.
Paragraphs	4	Write different styles of paragraphs: descriptive, narrative & expository.
Letter	1	Write a business letter.
Specific reading skill development	As needed	Work with specific skill development materials from the Help Centre. Discuss this assignment with your instructor.
Standardized test(s)	1 or more	A grade level of 10.0 in vocabulary and comprehension is desired.

7. Grading System

Competency based grading system

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria, or competencies established for this course, practicum or field placement.

Students with a record of poor attendance, OR poor progress may be restricted from re-registering in Academic and Career Foundations Department courses.

8. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

LEARNING SUPPORT AND SERVICES FOR STUDENTS

SUPPORT LEADS TO SUCCESS
There are a variety of services available for students to assist them throughout their learning. This information is available in the College Calendar, Registrar's Office or the College web site at

http://camosun.ca/services/

STUDENT CONDUCT

The purpose of this policy is to provide clear expectations of appropriate academic and non-academic student conduct and to establish processes for resolution of conduct issues or the imposition of sanctions for inappropriate conduct.

http://camosun.ca/about/policies/education-academic/e-2-student-services-&-support/e-2.5.1.pdf

STUDENT GRADING POLICY

A new student grading policy is in effect for students in the School of Access. This information is available in the College Calendar, Registrar's Office or the College web site at

http://camosun.bc.ca/policies/Education-Academic/E-1-Programming-&-Instruction/E-1.5.pdf

ACADEMIC PROGRESS POLICY

There is an Academic Progress Policy designed to enhance a learner's likelihood of success. Students should become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section.

http://camosun.ca/about/policies/education-academic/e-1-programming-&-instruction/e-1.1.pdf