



Camosun College
ELD 074-002/002IE Course Outline
Spring/Summer 2012

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Office Hours: Monday and Wednesday from 4:30 – 5:15 or by appointment

Course Duration: May 7 – August 9, 2012 (No classes on Victoria Day: Mon. May 21, Canada Day: Mon. July 2, and B.C. Day: Mon., August 6)

Class Hours and Location:

Monday	2:30 – 3:50	Ewing 348
Wednesday	2:30 – 4:20	Ewing 348
Thursday	2:30 – 3:50	Ewing 200 (computer lab)

Credit Value: 3

Prerequisite: ELD 064 or assessment **Pre/Co-Requisite:** ELD 062 or assessment

Required Text: *Lecture Ready 2* by P. Sarosy and K. Sherak. Oxford Univ. Press, 2006

Other Required Materials:

- Headset with standard jack (not USB) - Cosonic 790Mv (in Camosun bookstore)
- Three-ring binder with lined loose-leaf paper
- USB Flash drive for saving course work and presentations
- Supplies such as poster paper, markers, etc. for making visuals aids

Important Note about this Course Outline:

On the following pages, the course is explained in detail. Assignments, marking, and the method of determining final grades are covered. If you do not understand any part of this outline, or if you have any questions, **please ask the instructor** for clarification. The instructor will abide by the course outline and students are expected to read and understand its contents.

Course Description:

This course is designed to prepare non-native English speakers for oral communication tasks encountered within an academic or professional environment. Students will improve their ability to participate in discussions, make presentations, comprehend and take notes on academic lectures, explore career options, and speak clearly.



Successful completion of ELD 074 prepares students to deal with the demands of college-level courses in all disciplines. By interacting with the class instructor, guest speakers, other students, and non native speakers in the community, students develop the confidence and ability to participate fully in academic and professional environments.

Learning Outcomes:

1. Demonstrate speaking and listening abilities appropriate to successful functioning in the classroom, workplace, and community.

- Use spoken English that is easy to understand.
- Use appropriate vocabulary and register in spoken English.
- Ask questions relevant to content.
- Use appropriate language and strategies in discussions.
- Demonstrate listening skills and understanding by taking notes during classroom presentations and lectures.
- Summarize information from classroom presentations and lectures.
- Prepare and present an organized oral presentation relevant to purpose and audience using appropriate audiovisual supports.

2. Understand and communicate effectively in the Canadian community and the post-secondary classroom.

- Demonstrate respect for learner colleagues, including those from differing cultural and linguistic backgrounds.
- Collaborate with others in group tasks and discussions.
- Ask appropriately for clarification from teachers, fellow students, and members of the community.
- Demonstrate the ability to communicate effectively with native speakers in the community.

Assignments:

Some assignments will be done wholly or in part in class, with assistance from the instructor. You will also be expected to do other assignments at home. It is your responsibility to complete all assignments and hand them in on time. If for some valid reason you have difficulty meeting a deadline, you must discuss this with your instructor before the due date. Failure to do this will result in a lower grade.

Classroom and Independent Learning:

Students learn best by being actively engaged in the course. They participate not only by attending class, but also by being actively involved with the instructor and other students in the course. This creates a supportive environment that encourages learning and enables each student to contribute and benefit from the experience and opinions of others.



However, students also need to be able to work independently. Therefore, in addition to in-class work with the instructor and homework, students will also work independently of the instructor at times, in small groups or individually, to prepare or carry out specific activities. Instructors schedule independent learning sessions during class hours, and participation in these sessions will form part of the final grade in the course.

Attendance:

If you attend regularly and work consistently at your English, you will make progress. A minimum of **80% attendance** is required to follow course content, understand and prepare assignments, and benefit from the course.

If you are sick or have another valid reason for an absence, please telephone or email. Failure to inform the instructor of your absence may result in being denied a mark for work missed during the absence. Students unable to produce a medical certificate or other valid documentation to explain their absence from class may be denied make-up tests or assignments. Please see the ELD Department's Academic Progress and Attendance Requirements attached to this course outline.

Length of Time in 074:

Students obviously progress at different speeds, depending on how well they speak and listen when they enter the course, how hard they are willing or able to study, and other influences, such as how much English they speak outside of class, length of time in Canada, etc. Therefore, in order to reach the learning outcomes, some students may need more than one term in ELD 074.

Evaluation / Grading:

Your mark will be based on a variety of formal and informal listening and speaking assignments given over the course of the semester. All assignments must be completed to fulfill the requirements of this course.

Listening (50%)

- Listening Quizzes / Labs 5%
- Listening Logs (outside of class) 10 %
- Note-taking assignments (in class) 15 %
- Listening comprehension tests 20 %

Speaking (50%)

- Short Presentations 10 %
- Speaking Assignments (outside of class) 15 %
- Labs / Participation 5%
- Speaking Tests 10 %
- Final Presentation 10 %

TOTAL: 100 marks



Calculation of Grades:

In this course, your final grades will be based on the assignments above. Except in cases of verified illness or other legitimate reasons, all assignments must be submitted on the due dates, **at the beginning of the class** in which they are due. If you have a valid reason that makes it impossible for you to hand in an assignment on time, you must speak to the instructor before the due date. All assignments must be completed entirely by the student. **Plagiarized work will result in a zero grade for the assignment.**

Electronics:

No electronic devices (electronic dictionaries, cell phones, music players, etc.) can be used during tests. This policy also applies to other in-class assignments at the discretion of the instructor. Students may not use recording devices in the classroom without the prior permission of the instructor or if sanctioned by the college’s Resource Centre for Students with Disabilities in order to accommodate a student’s disability when the instructor has been provided with an instructor notification letter which specifies the use of a recording device.

Camosun College Standard Grading System

Percentage	Grade	Description	Grade Point Equivalency (GPA)
90-100	A+	Superior level of achievement	9
85-89	A		8
80-84	A-		7
77-79	B+	High level of achievement	6
73-76	B		5
70-72	B-		4
65-69	C+	Satisfactory level of achievement	3
60-64	C	Sufficient level of achievement to proceed to next level of study	2
50-59	D	Minimum level of achievement for which credit is granted; a course with a “D” grade cannot be used as a prerequisite	1
0-49	F	Minimum level has not been achieved	0
	I	Work is not complete, but instructor has granted an extension due to hardship or other circumstances such as illness or death in the family. The mark will become an “F” unless the work is completed within six weeks	