



**Camosun College**  
**ELD 072-002/002IE Course Outline**  
**Spring/Summer 2012**

**Instructor:** Judith Hunt

**Office:** Ewing 206

**Phone:** 250-370-3672

**E-mail:** huntj@camosun.bc.ca

**Office Hours:** Tues. and Thurs. 10:30 to 11:20, or by appointment

**Class Schedule:** Monday, May 7 to Thursday, August 9, 2012 (No classes on Victoria Day: Mon. May 21, Canada Day: Mon. July 2, and B.C. Day: Mon., August 6)

**Class Hours:** Mon., Tues., Thurs.: 11:30 – 1:50 in Ewing 344  
Wed. 11:30 – 12:20 in E 344 and 12:30 – 1:50 in E 200 (computer lab)

**Credit Value:** 3

**Pre-requisite:** ELD 062 or assessment      **Pre-/Co-Requisite:** ELD 064 or assessment

**Required Texts:**      *Ten Steps to Advancing College Reading Skills* – John Langan  
                                 *Up at the Villa* – Somerset Maugham (for use starting in June)

**Recommended Text:** *Longman Dictionary of Contemporary English*  
(or another good quality paper English-English dictionary)

**Required Materials:** A three-ring binder with lined loose-leaf paper (8½” x 11”)

**Important Note about this Course Outline:**

On the following pages, the course is explained in detail. Assignments, marking, and the method of determining final grades are covered. If you do not understand any part of this outline, or if you have any questions, **please ask the instructor** for clarification. The instructor will abide by the course outline and students are expected to read and understand its contents.

**Course Description:**

This course, designed for non-native speakers of English, focuses on reading strategies and on the writing process. It is designed to prepare the student for further academic study. The course provides instruction and practice in the fundamentals of reading comprehension and academic writing.



## **Learning Outcomes:**

Express a basic ability to organize thinking through writing.

### **A. Writing and Organization**

- a. Plan, write, and revise simple paragraphs and essays using accurate vocabulary.
- b. Choose topics that go beyond personal experience and reflect general world knowledge.
- c. Write descriptive, narrative, and expository prose.
- d. Present logical and unified thought in paragraphs and essays.
- e. Demonstrate an ability to link ideas.
- f. Locate, access, and select appropriate information from a variety of sources.
- g. Acknowledge sources of information.

### **B. Grammar and Mechanics**

- a. Identify and use accurate grammar and sentence structure.
- b. Use correct spelling and punctuation.

### **C. Read and Comprehend selected texts:**

- a. Find and use information and ideas from a variety of texts.
- b. Identify the main points and supporting details in assigned texts.
- c. Compare and contrast specific aspects of assigned texts.
- d. Comprehend assignments and exam questions.
- e. Prepare simple summaries and paraphrases from written sources.
- f. Use beginning strategies to cope with the amount and variety of new vocabulary presented in college and university level courses.

### **D. Understand and function within the culture of a Canadian post-secondary classroom:**

- a. Prepare and present an organized oral presentation relevant to purpose and audience using appropriate audiovisual supports.
- b. Demonstrate respect for learner colleagues, including those from differing cultural and linguistic backgrounds.
- c. Collaborate with others in group tasks and discussions.
- d. Abide by the concept of academic honesty.
- e. Perform basic word processing and formatting.

## **Assignments:**

Some assignments will be done wholly or in part in class, with assistance from the instructor. You will also be expected to do other assignments at home. It is your responsibility to complete all assignments and hand them in on time. If for some valid reason you have difficulty meeting a deadline, you must discuss this with your instructor before the due date. Failure to do this will result in a lower grade.



### **Independent Learning:**

In addition to in-class work with the instructor and homework completed outside of class, students also work independently of the instructor at times, in small groups or individually. Instructors regularly schedule Independent Learning sessions during class hours, and participation in these sessions will form part of the final grade in the course.

### **Attendance:**

Attendance is very important. If you attend regularly and work consistently at your ELD 072 English, you will make progress. Regular attendance is **essential** in order to do well in this course. See academic progress policy attached to this course outline.

\*\*Find a classmate who can collect handouts and email you homework in case you miss a class. Write his/her name and e-mail here: \_\_\_\_\_

### **Length of Time in 072:**

Students obviously progress at different speeds, depending on how well they read and write when they enter the course, how hard they are willing or able to study, and other influences, such as how much English they speak outside of class, length of time in Canada, etc. Therefore, in order to reach the learning outcomes, some students may need more than one term in ELD 072.

### **Completion Requirements:**

Students must achieve an adequate level of competency in BOTH in-class reading and writing to complete this course successfully. Students must receive a C (60%) in both reading and writing separately in order to pass.

### **Electronics**

Students may not use recording devices in the classroom without the prior permission of the instructor. However, the instructor's permission is not required when the use of a recording device is sanctioned by the College's Resource Centre for Students with Disabilities in order to accommodate a student's disability and when the instructor has been provided with an instructor notification letter which specifies the use of a recording device.

**No electronic devices (electronic dictionaries, cell phones, etc.) can be used during tests and some in-class assignments (at the discretion of the instructor).**

### **Calculation of Grades:**

In this course, your final grades will be based on the assignments below.

*Note:* Students must achieve an adequate level of competence (60%) in both writing and in reading separately to complete this course successfully.



### ELD 072 Assignments

<b>Reading:</b> (40%)	Two in-class readings	7 percent
	Summaries	7 percent
	Novel quizzes	8 percent
	Reading midterm	8 percent
	Final reading exam	<u>10 percent</u>
	<b>Total</b>	<b>40 percent</b>
<b>Writing:</b> (40%)	In-class paragraph	4 percent
	First in-class essay	6 percent
	Writing midterm	7 percent
	Final in-class essay	8 percent
	Research project	10 percent
	Grammar final	<u>5 percent</u>
<b>Total</b>	<b>40 percent</b>	
<b>Other:</b> (20%)	Grammar and vocabulary quizzes	10 percent
	Homework and independent learning	<u>10 percent</u>
	<b>Total</b>	<b>20 percent</b>

#### Evaluation /Grading:

Your mark will be based on a variety of assignments given over the course of the semester.

<i>Grade</i>	<i>Percentage</i>	<i>Description</i>
A+	90 - 100%	Superior level of achievement
A	85 - 89%	
A-	80 - 84%	
B+	77 - 79%	High level of achievement
B	73 - 76%	
	70 - 72%	
C+	65 - 69%	Satisfactory level of achievement
C	60 -64%	Sufficient level of achievement to proceed to the next level of study.
D	50 - 59%	Minimum level of achievement for which credit is granted; a course with a D grade cannot be used as a prerequisite.
I		Standing incomplete until such time as the work is completed, normally to a maximum of six weeks following a semester and three weeks following a term exam.
F		Student did not complete course work required but did not formally withdraw.



## **ELD Department Academic Progress and Attendance Requirements Advanced and Provincial Levels<sup>1</sup>**

### **Progress**

In most cases, the ELD department expects students to be able to complete a level (Advanced or Provincial) in one four-month semester (hours shown are per week).

#### Advanced

- 072 (10 hours)
- 074 (5 hours)

#### Provincial

- 092 (5 hours)
- 094 (5 hours)

Students are responsible for

- attending classes regularly (see “Attendance” below)
- speaking English in class
- doing assigned homework and in-class work
- participating in class activities

Instructors are committed to providing quality education in a learning-centered manner. They will monitor course prerequisites and student progress and endeavor to place students in courses where they can succeed. When progress is unsatisfactory, appropriate interventions will occur.

Satisfactory progress requires that a student maintain a Grade Point Average of 2.0 (C) on the four most recent courses. A student whose performance is unsatisfactory will be placed on academic probation for the next session attended<sup>2</sup>. A student in this situation must consult with an Academic Advisor. A student who is on academic probation and who fails to obtain a sessional GPA of at least 2.0 (C) will be required to withdraw from the School for one year. The student will be also placed on academic probation for the next session attended.

---

<sup>1</sup> See the Camosun College Academic Progress Policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-&-instruction/e-1.1.pdf>

<sup>2</sup> Spring and Summer are considered as one session.



A student who is required to withdraw a second time will be refused registration for credit courses in the School of Access for two years. The student will be placed on academic probation for the next session attended. A student will be denied registration in any School of Access credit course for at least one year after twice receiving an F grade in that course. A student who is on academic probation may appeal this decision to the Dean.

### **Attendance**

It is each student's responsibility to attend the first class meeting of each course. If a student does not attend the first class and does not contact the instructor, an ELDD instructional assistant, or an international education advisor within two working days following the first class with a satisfactory explanation, admittance to the course may be denied.

If a student does not attend classes and does not officially withdraw (via Camlink or Student Services) prior to fee deadlines, he or she will be required to pay all outstanding fees, will receive no further service until the fees are paid and may receive an "F"/"IP" grade.

During the term, if a student misses one week of class(es) without official documentation, s/he will first meet with the instructor to resolve the problem. If no resolution can be made, then the student will meet with the Chair of the department who may recommend the following:

- attend Help Centre
- counseling
- program changes
- withdrawal
- discussion with an academic or an International Student Advisor (where appropriate)

At the end of term, if a student has missed 50% of class after having received departmental support, a letter will be sent to the student's local and permanent address regarding his or her absence in the course. A student with an attendance problem may not be allowed to register for the following term.

Students in any level who are receiving funding for their courses are expected to attend classes regularly. If the student is unable to attend classes, s/he is expected to contact his/her instructor(s) or an ELDD instructional assistant. Official documentation to justify absences (e.g. doctor's note) is expected.