



**School of Access
Department of English**

**English 092 - S08 Fall 2011
COURSE OUTLINE**

This course provides practice and instruction in critical reading and in the planning, writing, and revising of paragraphs and essays, and prepares the student for college writing. English 092 (or ELD 092) combined with English 094 (or ELD 094) is equivalent to Provincial English 12.

Instructor Information

Instructor: **Ray Bigauskas**

Office hours: **Available in office, by e-mail or by phone Tues., Thurs. 1:30 to 3:30 pm By appointment at other times.**

Office Location: **Paul 331 Phone: 370 - 3356**

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Web Site to Access Course Instructions: **<http://delicious.com/Ray20/writing>** then select **English 092** or

http://rbigausk.disted.camosun.bc.ca/index_092SP.htm

Class Information

First Day of Classes: **Tuesday, September 6, 2011**

Last Day of Classes: **Thursday, December 8, 2011 or when completed**

Class Schedule: **Tuesday and Thursday 4 to 5:20 pm**

Location: **Tuesday Fisher 210 and Thursday Fisher 216**

Intended Learning Outcomes

1. Critical and Creative Thinking. Students will

- a) evaluate argument for validity, reliability, currency, and objectivity
- b) analyze diction in a variety of non-fiction texts
- c) analyze and explain the organizational methods used to develop a topic or an argument
- d) articulate the connections between purpose, audience, and style

2. Reading and Reference. Students will

- a) access and use the resources of libraries, the Internet, and other electronic media, including CD-ROM files, to gather information for research
- b) cite and document sources where necessary, following MLA conventions

3. Written Communication. Students will

- a) plan and write a variety of types of paragraphs and essays
- b) integrate research material into a research paper or report using MLA conventions
- c) edit written work for content, structure, grammar, punctuation, and usage
- d) choose words appropriate to style and audience
- e) use transitions to connect main and supporting points
- f) vary sentences

4. Speaking and Listening Skills. Students will

- a) speak, adjusting for audience, purpose, and situation, to inform, persuade, and interact in formal and informal situations
- b) give and respond to feedback during oral presentations
- c) collaborate and consult with others in completing communications tasks

d) explain the value and limitations of collaborative work

Required Materials

[Essay Essentials with Readings](#), 4th or 5th Edition, Norton and Green

Course Content and Assessment

ASSIGNMENTS	VALUE	YOUR GRADE
Introductory Paragraphs	5 %	
Expository Essay (500-600 words)	10%	
Persuasive Essay (600-700 words)	20%	
Reading/Discussion Assignments	5%	
Summary Assignments (2) (150-250 words)	10%	
Research Paper – including proposal/presentation (1000 words)	25%	
Grammar and Editing	10 %	
Final In-Class Essay	15%	
Total	100%	

General Information

This course provides instruction in writing skills that essential for success in college. You will get the most out of this course if you look at it as a way of improving your skills, rather than as a series of tasks and assignments to be completed. The first step to success is **managing your time** so that you complete readings and assignments within a reasonable period of time (see table above for list of assignments). Even though there are no specific course deadlines, by setting your own goals and deadlines, you will move more quickly through the course.

Take note of the following:

1. This course is **self-paced**. It is divided into **seven study units** which each contain readings, exercises, grammar studies and writing assignments. These are accessible without password on the English 092 Self-paced site. Each unit is clearly numbered and they should be completed in order. If you are trying to finish the course in seven weeks, you should pace yourself to finish one unit per week.
2. Look at the grid above on this course outline for a list of assignments and their values. You will complete the assignments in the same order with the exception of grammar quizzes which will be ongoing throughout the course.
3. All out-of-class assignments must be typed (**double-spaced**, using a standard Font such as Times New Roman, 12 point type with four one-inch margins). All assignments completed outside of class should have a title page that includes the student's name, the title of the assignment, the name of the course, the instructor's name, and the date.
4. Be sure to keep a photocopy or a disk copy of all the assignments you submit in case your work is lost, damaged or misplaced.

Learning support and services for students

There are a variety of services available for students to assist them throughout their learning. This information is available in the College Calendar, Registrar's Office or the College web site at <http://www.camosun.bc.ca>

Academic conduct policy

There is an Academic Conduct Policy. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section <http://www.camosun.bc.ca/policies/E-2.5.pdf>

Academic progress policy

There is an Academic Progress Policy designed to enhance a learner's likelihood of success. Students should become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section. <http://camosun.bc.ca/policies/Education-Academic/E-1-Programming-&-Instruction/E-1.5-september-07.pdf>

Grading System

Percentage	Grade	Description	Grade Point Equivalency
90–100%	A+		9
85–89%	A		8
80–84%	A–		7
77–79%	B+		6
73–76%	B		5
70–72%	B–		4
65–69%	C+		3
60–64%	C		2
50–59%	D	Minimum level of achievement for which credit is granted; a course with a 'D' grade cannot be used as a prerequisite	1
-49%	F	Minimum level has not been achieved.	0

Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy E-1.5 at camosun.ca for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that, due to design may require a further enrollment in the same course. No more than two IP grades will be assigned for the same course. (For these courses a final grade will be assigned to either the 3 rd course attempt or at the point of course completion.)
CW	Compulsory Withdrawal: A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

Overview – English 092

For detailed steps and assignments, refer to the 092 Self-paced Website

Date	Topics	Readings (Essay Essentials)	Assignments
Week 1/2	Introduction Course Outline Course expectations Grammar Intro 1 Organization and Content Paragraphs & Essays Sentence Structure Fragments & run-ons	Audience and You Selecting a Subject Managing the Pts Understanding Paragraph Form & Function Topic Sentence Developing the Topic	Introductory Paragraphs: Process Paragraph Grammar and editing—ongoing Introductory Paragraphs: Process, Classification
Week 3/4	Patterns of Development Sentence Structure – run-ons Unity and Coherence Starting and concluding Pronouns, Comma, Colon and Semicolon	Description Narration Process Keeping Your Readers with You Writing Introductions and Conclusions	Grammar Quiz
Week 5/6	Patterns of Development 2 Parallelism Revision Workshop Modifiers	Classification & Division Comparison & Contrast Cause and Effect Three Steps to Revision	Grammar Quiz In-class writing 1 Expository Essay
Week 7/8	Style in Writing Arguing a Point	Argument and Persuasion	Grammar Quiz
Week 9/10	Writing Summaries	Summarizing, Paraphrasing, and Quoting	Persuasive Essay Summary Assignment
Week 11/12	Reading Strategies Intro to Research Papers Choosing a Topic MLA Documentation for Research papers Research checkup: Research Paper Format Sample Research Papers	Researching Your Subject Library Tour Documenting your Sources Formatting a Research Paper Sample Essay Sample Research Papers	Reading Quiz Research Proposal Final Grammar Quiz
Week 13/14	MLA Documentation for Wrap Up	Formatting a Research Paper	Final In-class writing Research Paper