

CLASS SYLLABUS



COURSE TITLE: PRAC 180 – CMLA Clinical Practicum
CLASS SECTION: X01
TERM: S2021
COURSE CREDITS: 3
DELIVERY METHOD(S): Work Integrated Learning

Camosun College campuses are located on the traditional territories of the Lək̓ʷəŋən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.
Learn more about Camosun's [Territorial Acknowledgement](#).

<https://camosun.ca/about/covid-19-updates>

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.

INSTRUCTOR DETAILS

NAME: Tarah Craig
EMAIL: CraigT@camosun.ca
OFFICE:
HOURS: Mondays 1100 – 1300; Wednesdays 1000 - 1600

As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.

CALENDAR DESCRIPTION

During clinical practicum, students integrate knowledge from all previous program courses, laboratory, and simulation experiences to achieve the entry-to-practice standards of the British Columbia Society of Laboratory Science and the Canadian Society for Medical Laboratory Science. Students demonstrate their practice capabilities in both hospital and community laboratory environments under the direct supervision of qualified workplace professionals. Using feedback received from their designated workplace mentors, students examine and analyze their progress to improve future practice.

PREREQUISITE(S): **All of:** C+ in HLSC 264; C+ in IST 120; C+ in MIDS 167; C+ in MLAB 151; C+ in MLAB 173
CO-REQUISITE(S): n/a
PRE/CO-REQUISITE(S): n/a

COURSE DELIVERY

ACTIVITY	HOURS / WEEK	# OF WEEKS	ACTIVITY HOURS
Lecture			
Seminar			
Lab / Collaborative Learning			
Supervised Field Practice	30	7	210
Workplace Integrated Learning			
Online	3	7	21
	TOTAL HOURS		231

COURSE LEARNING OUTCOMES

Upon successful completion of this course, a student will be able to:

- a) demonstrate professionalism in a variety of settings by adhering to laboratory best practices, workplace protocols and procedures, and all school policies and guidelines.
- b) apply knowledge of laboratory procedures, human anatomy and physiology, pathology, professionalism, communication, and scientific principles to safely collect and prepare optimal quality diagnostic specimens.
- c) use best practices for managing patient and client interactions in a competent, safe, and responsible manner, with cultural humility while observing legal and ethical workplace standards.
- d) communicate effectively with patients and clients, other members of the public, and all members of the health care team while performing the duties of the Medical Laboratory Assistant.
- e) recognize appropriate learning opportunities within the clinical practice setting to expand on and maintain clinical competence through reflective practice.
- f) demonstrate entry to practice requirements of the British Columbia Society for Laboratory Science and Canadian Society for Medical Laboratory Science for Medical Laboratory Assistants.

COURSE OBJECTIVES AND MAPPED PROFESSIONAL COMPETENCIES

(also known as “sub-outcomes” or “learning objectives”)

CMSLS – Category 1: 1.01, 1.02, 1.03, 1.04, 1.07, 1.08, 1.09, 1.10, 1.15. Category 2: 2.01, 2.03, 2.04, 2.06, 2.07, 2.08, 2.09, 2.11, 2.12. Category 5: 5.01, 5.02, 5.03, 5.04. Category 6: 6.01, 6.02. Category 7: 7.01, 7.02, 7.03, 7.04, 7.06, 7.08, 7.12, 7.13. Category 8: 8.01, 8.03, 8.04, 8.06.

BCSLs - Unit 1A: CoPC6, CoPC7, CoPC3, CoPC1, 4, 9. Unit 1B: 8.01, 8.03, 8.04, 8.05, Unit 1C: 7.08, Unit 1D: 7.01, Unit 1E: 5.01, 5.02, 7.13, 5.01, 5.02, 7.12, 8.04, 5.04, 7.13, 5.03, Unit 1F: 6.01, 6.02, Unit 2C: 1.09, 1.10, Unit 3A: 2.04, 2.02, 2.06, 2.09. Unit 3B. Unit 3D. Unit 3E. Unit 4C.

REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

- 1) CMLA Student Clinical Portfolio – provided by Camosun; to be picked up on first day of practicum
- 2) CMLA Pocketbook – provided by Camosun; to be picked up on first day of practicum

COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor.

WEEK or DATE RANGE	ACTIVITY or TOPIC	OTHER NOTES
1	Orientation and Weekly Formative Evaluation, Collection Logs, Academic Assignments, and Log of Procedures	
2	Weekly Formative Evaluation, Collection Logs, Academic Assignments, and Log of Procedures	
3	Weekly Formative Evaluation, Collection Logs, Academic Assignments, and Log of Procedures	
4	Weekly Formative Evaluation, Collection Logs, Academic Assignments, and Log of Procedures	
5	Weekly Formative Evaluation, Collection Logs, Academic Assignments, and Log of Procedures	
6	Summative Evaluation, Collection Logs, Academic Assignments, and Log of Procedures	
7	Flex Week	

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced notice is required. Deadlines can be reviewed on the [CAL exams page](http://camosun.ca/services/accessible-learning/exams.html). <http://camosun.ca/services/accessible-learning/exams.html>

STUDENT EVALUATION

DESCRIPTION	WEIGHTING
Weekly Formative Assessments	COM
Student Pocketbook Procedures	COM
Academic Assignments	COM
3 Competency Assessments	COM
TOTAL	COM

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the [Grade Review and Appeals](http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf) policy for more information. <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf>

COURSE GUIDELINES & EXPECTATIONS

Grading Scheme for Online Assignments:

- **COM (complete)** – assignment criteria met;

- **IP (in progress)** – one or more assignment criteria not met (details, including corrective actions and a timeline for revisions, will be provided in the grade item feedback on D2L);
- **NC (incomplete)** - default status for all assignments until they have been completed.

Online assignments must be completed in a timely manner in order to maintain ongoing status in the clinical practicum. An assignment that remains in the NC status after the assignment deadline may lead to dismissal from the clinical placements site until requirements have been met.

All assignments must be submitted to the D2L Dropbox. Acceptable formats include an image of the document captured using a personal device, such as a cell phone, with a format of .jpeg or .png; a .pdf file; a screen shot; or other electronic formats. All documents must be legible and right side up.

SCHOOL OR DEPARTMENTAL INFORMATION

Health & Human Services Student Handbook: <http://camosun.ca/learn/school/health-human-services/student-info/index.html>

General Practicum Information: <http://camosun.ca/learn/school/health-human-services/student-info/practicum-info.html>

Allied Health & Technologies Department Handbooks:

- Certified Medical Laboratory Assistant:
<http://camosun.ca/learn/school/health-human-services/student-info/program-info/cmla.html>
- Diagnostic Medical Sonography:
<http://camosun.ca/learn/school/health-human-services/student-info/program-info/sono.html>
- Medical Radiography:
<http://camosun.ca/learn/school/health-human-services/student-info/program-info/mrad.html>

Students enrolled in Allied Health & Technologies Programs must achieve a minimum of 65% or a “COM” in each of their courses in order to use their course as a pre-requisite and progress in their program.

Students enrolled in Allied Health & Technologies Programs must participate in learning activities that include intimate and direct personal contact with their classmates during supervised practice. Students are training to perform the duties of a healthcare professional. These duties usually require constant, close physical contact with patients and clients. Students may be required to simulate and perform these activities on one another during this course. Students may also be required to use special hygiene practices and protective gear to protect themselves from the transmission of communicable diseases (like COVID-19). Risks associated with learning and performing the physical duties of a healthcare profession cannot be entirely eliminated by any amount of caution or protection. Students who refuse, or are incapable of participating and performing these activities due to personal or medical limitations, may only continue to participate in their course work when supported by officially registered accommodations or temporary medical advisory.

STUDENT RESPONSIBILITY

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies;

demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

SUPPORTS AND SERVICES FOR STUDENTS

Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit <http://camosun.ca/students/>.

Support Service	Website
Academic Advising	http://camosun.ca/advising
Accessible Learning	http://camosun.ca/accessible-learning
Counselling	http://camosun.ca/counselling
Career Services	http://camosun.ca/coop
Financial Aid and Awards	http://camosun.ca/financialaid
Help Centres (Math/English/Science)	http://camosun.ca/help-centres
Indigenous Student Support	http://camosun.ca/indigenous
International Student Support	http://camosun.ca/international/
Learning Skills	http://camosun.ca/learningskills
Library	http://camosun.ca/services/library/
Office of Student Support	http://camosun.ca/oss
Ombudsperson	http://camosun.ca/ombuds
Registration	http://camosun.ca/registration
Technology Support	http://camosun.ca/its
Writing Centre	http://camosun.ca/writing-centre

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the [Centre for Accessible Learning](#) (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the

appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started:

<http://camosun.ca/services/accessible-learning/>

Academic Integrity

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf> for policy regarding academic expectations and details for addressing and resolving matters of academic misconduct.

Academic Progress

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

Course Withdrawals Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <http://camosun.ca/learn/fees/#deadlines>.

Grading Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for further details about grading.

Grade Review and Appeals

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the "Attendance" section under "Registration Policies and Procedures"

(<http://camosun.ca/learn/calendar/current/procedures.html>) and the Grading Policy at

<http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>.

Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The

Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized Violence and Misconduct Policy: <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.9.pdf> and camosun.ca/sexual-violence. To contact the Office of Student Support: oss@camosun.ca or by phone: 250-370-3046 or 250-370-3841

Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf> to understand the College's expectations of academic integrity and student behavioural conduct.

Changes to this Syllabus: Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.