

# COURSE SYLLABUS



COURSE TITLE: MUSC-276: The Music Profession

CLASS SECTION: DX01

TERM: 2023F

COURSE CREDITS: 2

DELIVERY METHOD(S): ONLINE

For COVID-19 information please visit <https://legacy.camosun.ca/covid19/index.html>.

Camosun College campuses are located on the traditional territories of the Ləkʷəŋən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. Learn more about Camosun's

**Territorial**

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*Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.*

## INSTRUCTOR DETAILS

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NAME: Damian Graham

EMAIL: [info@damiangraham.com](mailto:info@damiangraham.com)

OFFICE: n/a

HOURS: By appointment only- for prompt scheduling please use above email address

*As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.*

## CALENDAR DESCRIPTION

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Work place strategies which affect professional musicians are discussed, including completion of contracts, preparation of grant applications and the development of business plans. Students will become aware of a variety of institutions and professions related to the professional aspects of music.

### PREREQUISITE(S):

One of:

- C+ in English 12
- C in Camosun Alternative

### CO-REQUISITE(S):

None

### EXCLUSION(S):

None

## COURSE LEARNING OUTCOMES / OBJECTIVES

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Upon completion of this course a student will be able to:

1. Manage and supervise the processes governing general aspects of the musical workplace, including musical service contracts, arts-funding grant applications, and music-related strategic plans.
2. Evaluate and complete a contract for musical service.
3. Prepare and submit a grant application to an arts funding organization.
4. Participate effectively in the development of a music-related strategic plan.
5. Relate the activities of various national and international musical/arts institutions to the practice of the working musician in Canada.
6. Discuss the structure and function of the following institutions: AFM, SOCAN, Canada Council, CMRRA and FACTOR.
7. Compare, contrast, and critically discriminate aspects of music promotion through traditional and technological means.
8. Summarize the role promoters, producers, and agents play in the working life of the professional musician.

## REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

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- (a) Computer with full internet access
- (b) "Desire to Learn" site for this course. Most course materials are self-contained within our online learning space at <https://online.camosun.ca>. Complete log-in is given at the site portal.
- (c) Additional small materials typically at-hand will be used for some assignments.

## COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

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The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor.

WEEK or DATE RANGE	ACTIVITY or TOPIC	OTHER NOTES
<b>Week 1</b>	Course Start-up	
<b>Week 2</b>	<b>Module 1:</b> How Musicians Make Money ASSIGNMENTS: None	
<b>Week 3</b>	<b>Module 2:</b> Self-Promotion ASSIGNMENTS: <ul style="list-style-type: none"><li>• Mail Chimp Test</li></ul>	

WEEK or DATE RANGE	ACTIVITY or TOPIC	OTHER NOTES
Week 4	<p><b>Module 3: Online Life</b></p> <p>ASSIGNMENTS:</p> <ul style="list-style-type: none"> <li>• Get Your Own URL</li> <li>• Get your own Wordpress account</li> <li>• Forward your URL</li> </ul>	
Week 5	<p><b>Module 4: Running Your Career Like A Business</b></p> <p>ASSIGNMENTS:</p> <ul style="list-style-type: none"> <li>• Success, Negotiating</li> </ul>	
Week 6	<p><b>Module 5: Your Image</b></p> <p>ASSIGNMENTS:</p> <ul style="list-style-type: none"> <li>• Defining Your Image</li> </ul>	
Week 7	<p><b>Module 6: The Important Stuff</b></p> <p>ASSIGNMENTS:</p> <ul style="list-style-type: none"> <li>• Managing Your Time</li> <li>• Listening</li> </ul>	
Week 8	<p><b>Module 7: Music Associations</b></p> <p>ASSIGNMENTS:</p> <ul style="list-style-type: none"> <li>• Join SOCAN</li> </ul>	
Week 9	<p><b>Module 8: Taxes</b></p> <p>ASSIGNMENTS:</p> <ul style="list-style-type: none"> <li>• Taxes 1</li> </ul>	
Week 10	<p><b>Module 9: Taxes (Again)</b></p> <p>ASSIGNMENTS:</p> <ul style="list-style-type: none"> <li>• Income Tracking (Assignment Date TBA)</li> <li>• Expense Tracking ((Assignment Date TBA)</li> </ul>	
Week 11	<p><b>Module 10: Online Life (Part 2)</b></p> <p>ASSIGNMENTS:</p> <ul style="list-style-type: none"> <li>• Create a "Contact" page on your website</li> <li>• Create a "Biography" page on your website</li> <li>• Write a bio and upload it to your websit</li> </ul>	

WEEK or DATE RANGE	ACTIVITY or TOPIC	OTHER NOTES
Week 12	<p style="text-align: center;"><b>Module 11: Booking and Touring</b></p> <p style="text-align: center;">ASSIGNMENTS:</p> <ul style="list-style-type: none"> <li>• Booking a performance</li> <li>• Research Revenue Streams</li> <li>• Touring Duties</li> <li>• Touring-Loaders Duties</li> </ul>	
Week 13	<b>Module 12: Final Project</b>	
Week 14	<b>Module 13: Overview</b>	

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced notice is required. Deadlines can be reviewed on the [CAL exams page](http://camosun.ca/services/accessible-learning/exams.html). <http://camosun.ca/services/accessible-learning/exams.html>

#### EVALUATION OF LEARNING

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DESCRIPTION	WEIGHTING
Assignments	70%
Final Project	30%
<b>TOTAL</b>	<b>100%</b>

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the [Grade Review and Appeals](http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf) policy for more information. <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf>

#### COURSE GUIDELINES & EXPECTATIONS

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#### SCHOOL OR DEPARTMENTAL INFORMATION

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**SCHOOL:** Camosun Arts and Science

**DEPARTMENT:** Music (Victoria Conservatory of Music)

*Through its partnership with the Victoria Conservatory of Music, Camosun offers three music programs in classical and contemporary disciplines, with courses at the foundational level, in music technologies, and in music performance.*

All Music Program students are registered Camosun College students entitled to receive all services – including but not limited to academic and personal support – as provided by both Camosun College and the Victoria Conservatory of Music. Music Program students are bound by all policies – including but not limited to academic, administrative, and personal conduct policies – of both Camosun College and the Victoria Conservatory of Music.

## STUDENT RESPONSIBILITY

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Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

## SUPPORTS AND SERVICES FOR STUDENTS

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Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit <http://camosun.ca/students/>.

Academic Advising	<a href="http://camosun.ca/advising">http://camosun.ca/advising</a>
Accessible Learning	<a href="http://camosun.ca/accessible-learning">http://camosun.ca/accessible-learning</a>
Counselling	<a href="http://camosun.ca/counselling">http://camosun.ca/counselling</a>
Career Services	<a href="http://camosun.ca/coop">http://camosun.ca/coop</a>
Financial Aid and Awards	<a href="http://camosun.ca/financialaid">http://camosun.ca/financialaid</a>
Help Centres (Math/English/Science)	<a href="http://camosun.ca/help-centres">http://camosun.ca/help-centres</a>
Indigenous Student Support	<a href="http://camosun.ca/indigenous">http://camosun.ca/indigenous</a>
International Student Support	<a href="http://camosun.ca/international/">http://camosun.ca/international/</a>
Learning Skills	<a href="http://camosun.ca/learningskills">http://camosun.ca/learningskills</a>
Library	<a href="http://camosun.ca/services/library/">http://camosun.ca/services/library/</a>
Office of Student Support	<a href="http://camosun.ca/oss">http://camosun.ca/oss</a>
Ombudsperson	<a href="http://camosun.ca/ombuds">http://camosun.ca/ombuds</a>
Registration	<a href="http://camosun.ca/registration">http://camosun.ca/registration</a>
Technology Support	<a href="http://camosun.ca/its">http://camosun.ca/its</a>
Writing Centre	<a href="http://camosun.ca/writing-centre">http://camosun.ca/writing-centre</a>

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

## COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

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### Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the [Centre for Accessible Learning](#) (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started:

<http://camosun.ca/services/accessible-learning/>

### Academic Integrity

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf> for policy regarding academic expectations and details for addressing and resolving matters of academic misconduct.

### Academic Progress

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

### Course Withdrawals Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <http://camosun.ca/learn/fees/#deadlines>.

### Grading Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for further details about grading.

### Grade Review and Appeals

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

### Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the "Attendance" section under "Registration Policies and Procedures"

(<http://camosun.ca/learn/calendar/current/procedures.html>) and the Grading Policy at

<http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>.

### Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

### Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized Violence and Misconduct Policy: <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.9.pdf> and [camosun.ca/sexual-violence](http://camosun.ca/sexual-violence). To contact the Office of Student Support: [oss@camosun.ca](mailto:oss@camosun.ca) or by phone: 250-370-3046 or 250-3703841

### Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf> to understand the College's expectations of academic integrity and student behavioural conduct.

**Changes to this syllabus:** Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.