

CLASS SYLLABUS



COURSE TITLE: MHA 140 - Practicum
CLASS SECTION: BX01
TERM: S2024
COURSE CREDITS: 6
DELIVERY METHOD(S): Synchronous

Camosun College campuses are located on the traditional territories of the Ləkʷəŋən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. Learn more about Camosun's [Territorial Acknowledgement](#).

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.

INSTRUCTOR DETAILS

NAME: Sheryl Haynes and Jess Temmel
EMAIL: HaynesS@camosun.ca TemmelJ@camosun.ca
OFFICE: CHW 312
HOURS: By Appointment

As your course instructors, we endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with us. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.

CALENDAR DESCRIPTION

This course offers students the opportunity to integrate and practice knowledge and skills to assist individuals in mental health and addiction settings. Emphasis will be on developing self as a reflective practitioner within an interprofessional team.

PREREQUISITE(S): All of: C in ENGL 151; C in HLTH 110; C in MHA 110; C in MHA 111; C in MHA 115; C in MHA 120; C in MHA 125; C in MHA 135
PRE/CO-REQUISITE(S): All of: C in HLTH 111; C in MHA 126
CO-REQUISITE(S): n/a

COURSE DELIVERY

ACTIVITY	HOURS / WEEK	# OF WEEKS	ACTIVITY HOURS
Lecture			
Seminar	2.25	6	
Lab / Collaborative Learning			
Supervised Field Practice	22	6	
Workplace Integrated Learning			
Online			
TOTAL HOURS			145.5

COURSE LEARNING OUTCOMES

Upon successful completion of this course a student will be able to: .

- a) Use critical thinking and solution-focused skills within a community mental health and addictions context.
- b) Apply current knowledge of mental health, mental illness, addictions, and concurrent processes to one's practice within community mental health and addiction services.
- c) Demonstrate understanding of contexts and frameworks that guide practice when supporting individuals and families experiencing mental illness and addiction challenges.
- d) Provide individualized intervention and support within the contexts of mental health and addiction services.
- e) Demonstrate an ability to develop and enhance therapeutic relationships.
- f) Develop effective collaborative working relationships with members of the interprofessional team.
- g) Identify, access and advocate for community services for individuals and families.
- h) Demonstrate ethical and responsible behavior and be accountable for own actions and decisions.
- i) Demonstrate effective responses to the demands of the professional role.

COURSE OBJECTIVES AND MAPPED PROFESSIONAL COMPETENCIES

(also known as "sub-outcomes" or "learning objectives")

Please refer to *MHA Practicum Handbook*

REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

MHA 140 Practicum Handbook - to be purchased from the Interurban Campus bookstore

All other MHA Resources as listed in all MHA Course Syllabi

COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

The schedule and course components are **subject to change** with advanced notice.

May 6 - June 14, 2024 9:30-11:50am CHW 347	Seminars	Practicum Assessment Due Dates
Friday, May 3 9:30-11:50am CHW 340	Practicum Orientation	
Week #1 Practicum starts May 6	<i>No seminar May 10</i>	Reflective Logbook Entry Week #1 Due Sunday, May 12 by 11:59pm
Week #2 Friday, May 17	Seminar	Observation of Setting Assignment Due Friday, May 17 prior to seminar Reflective Logbook Entry Week #2 Due Sunday, May 19 by 11:59pm
Week #3 Friday, May 24	Seminar	Practicum Mid-term Evaluation Report Due 24hrs prior to mid-term evaluation meeting - refer to Mid-term Evaluation Report instructions Reflective Logbook Entry Week #3 Due Sunday, May 26 by 11:59pm
Week #4 Friday, May 31	Seminar	Reflective Logbook Entry Week #4 Due Sunday, June 2 by 11:59pm
Week #5 Friday, June 7	Seminar	Verbal Case Report Due prior to seminar June 7 Reflective Logbook Entry Week #5 Due Sunday, June 9 by 11:59pm
Week #6 Friday, June 14	Seminar	Final Evaluation Report Due 24hrs prior to final evaluation meeting - refer to Final Evaluation Report instructions Reflective Logbook Entry Week #6 Due* Friday, June 14 by 11:59pm

STUDENT EVALUATION

All assignment components must be completed/attended to pass the course:

DESCRIPTION	WEIGHTING
Reflective Logbooks	40%
Observation of Setting	5%
Verbal Case Report	5%
Mid-Term Evaluation Report	15%
Final Evaluation Report	15%
Seminar Participation	20%
TOTAL	100%

If you have a concern about a grade you have received for an evaluation, please connect with your instructor as soon as possible. Refer to the [Grade Review and Appeals](http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf) policy for more information <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf>

COURSE GUIDELINES & EXPECTATIONS

This document includes policies to facilitate professional practice, including punctuality, accountability, effectual interpersonal behaviors (e.g., listening, acknowledging others, and emotional maturity), and demonstration of knowledge, skills, congenial teamwork, and decorum. Please review the Academic Integrity policy linked in this document; it includes definitions and processes for plagiarism and cheating (i.e., sharing your own work).

Late Policy:

Students are expected to hand in all work on or before due dates to get timely feedback to improve their practice. Students will not be permitted to return to their practicum site if their weekly Reflective Logbook entry is not submitted on time. Late submissions are of concern as they reflect lack of readiness to assume the professional role of a mental health worker. In fairness to all students, assignments submitted late will be deducted 5% per day.

Attendance:

Due to the intense nature of this Practicum course, students are required to attend **all** practicum shifts, meetings with mentors and instructors, and seminars. Absences must first be communicated to the mentor and then to the instructor. Failure to do so will place student at-risk of having their practicum terminated.

Refer to *Practicum Handbook* regarding absences on-site. Individual circumstances must be discussed with and mentor and instructor.

Assignments:

All assignments and learning activities must be submitted as scheduled and demonstrate knowledge and skill at a grade level of “C” or higher for consideration toward successful completion of the course.

No use of GenAI tools permitted due to the nature of the practicum course. The expectation is you complete all course work independently. We need to be able to assess your progress in meeting the

practicum learning outcomes. The application of learning is directly related to your individual experiences in your practicum setting and these would be reflective in your assignments. Additionally, please note the use of generative AI tools falls under the umbrella of plagiarism and therefore prohibited.

Technology:

Cellphones and other electronic devices are to be out-of-sight with alerts/ringers turned off during seminars and while on-site. In practice, workers who use their phones for personal use are not present and engaged with their client; we discourage this and expect professional behavior.

Students are not to communicate on social media platforms regarding anything related to course content and activities due to confidentiality, professionalism, and other reasons covered in orientation.

STUDENT RESPONSIBILITY

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

SUPPORTS AND SERVICES FOR STUDENTS

Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit <http://camosun.ca/students/>.

Support Service	Website
Academic Advising	http://camosun.ca/advising
Accessible Learning	http://camosun.ca/accessible-learning
Counselling	http://camosun.ca/counselling
Career Services	http://camosun.ca/coop
Financial Aid and Awards	http://camosun.ca/financialaid
Help Centres (Math/English/Science)	http://camosun.ca/help-centres
Indigenous Student Support	http://camosun.ca/indigenous
International Student Support	http://camosun.ca/international/
Learning Skills	http://camosun.ca/learningskills
Library	http://camosun.ca/services/library/
Office of Student Support	http://camosun.ca/oss
Ombudsperson	http://camosun.ca/ombuds

Support Service	Website
Registration	http://camosun.ca/registration
Technology Support	http://camosun.ca/its
Writing Centre	http://camosun.ca/writing-centre

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the [Centre for Accessible Learning](#) (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started:

<http://camosun.ca/services/accessible-learning/>

Academic Integrity

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf> for policy regarding academic expectations and details for addressing and resolving matters of academic misconduct.

Academic Progress

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

Course Withdrawals Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <http://camosun.ca/learn/fees/#deadlines>.

Grading Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for further details about grading.

Grade Review and Appeals

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the “Attendance” section under “Registration Policies and Procedures” (<http://camosun.ca/learn/calendar/current/procedures.html>) and the Grading Policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>.

Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun’s Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student’s right to choose what is right for them. For more information see Camosun’s Sexualized Violence and Misconduct Policy: <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.9.pdf> and camosun.ca/sexual-violence. To contact the Office of Student Support: oss@camosun.ca or by phone: 250-370-3046 or 250-370-3841

Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College’s Student Misconduct Policy at <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf> to understand the College’s expectations of academic integrity and student behavioural conduct.

Changes to this Syllabus: Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.