

# COURSE SYLLABUS



COURSE TITLE: JAPN-100: Introduction to Japanese 1  
CLASS SECTION: 001  
TERM: 2024W  
COURSE CREDITS: 3  
DELIVERY METHOD(S): In Person

Camosun College campuses are located on the traditional territories of the Ləkʷəŋən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. Learn more about Camosun's [Territorial Acknowledgement](#).

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## INSTRUCTOR DETAILS

NAME: Akiko Hayashi  
EMAIL: HayashiA@camosun.ca  
OFFICE: Y315F  
HOURS: Tue, Wed, Thru, 3:30-4:30 & Wed 12:30-1:20 or by appointment.

*As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.*

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## CALENDAR DESCRIPTION

This introductory Japanese course begins with basic grammar and syntax. Students learn to read and write the two writing systems (syllabaries) and some Kanji (Chinese characters). Aural-oral practice is emphasized in class. Cultural and historical notes are added to enhance understanding.

### PREREQUISITE(S):

See Co-requisites

### CO-REQUISITE(S):

One of:

- C in English 12
- C in Camosun Alternative

Notes: Native speakers of Japanese may not enroll.

### EXCLUSION(S):

Not Applicable

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## COURSE LEARNING OUTCOMES / OBJECTIVES

Upon completion of this course a student will be able to:

1. Read and write two sets of Japanese phonetic alphabets, Hiragana and Katakana.

2. Learn about 40 Kanji and 350 words.
3. Introduce himself/herself, describe locations of things, etc., in basic Japanese.

#### REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

- 1) Text: An Integrated Course in Elementary Japanese, Genki I, The Japan Times, 3<sup>rd</sup> Edition
- 2) Workbook: An Integrated Course in Elementary Japanese, Genki I, Workbook I, The Japan Times, 3<sup>rd</sup> Edition

#### COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor.

WEEK	ACTIVITY or TOPIC	OTHER NOTES
1 : Jan 9/11	Introduction. Greetings / Numbers / Writing system. L1	Starting on the 16 <sup>th</sup> , every Tu <b>before the class</b> , submit review PDF sheets on D2L
2 : Jan 16/18	L1	<b>D2L Quiz 1 (Jan 18<sup>th</sup> Th)</b>
3 : Jan 23/25	L1 / L2	<b>AST 1 (Jan 23<sup>th</sup> Tu)</b> <b>TASK 1 a) (Jan 25<sup>th</sup> Th)</b>
4 : Jan 30/Feb 1	L2	<b>D2L Quiz 2 (Feb 1<sup>st</sup> Th)</b> <b>TASK 1 b) (Feb 2<sup>nd</sup> F)</b>
5 : Feb 6/8	L2	<b>TASK 1 c) (Feb 11<sup>th</sup> Sun)</b> <b>AST 2 (Feb 12<sup>th</sup> M)</b>
6 : Feb 13/15	L2 / L3	<b>In-Class Q3 (Feb 15<sup>th</sup> Th)</b>
7 : Feb 20/22	L3 / READING BREAK	
8 : Feb 27/29	L3	
9 : Mar 5/7	L3 / L4	<b>AST 3 (Mar 5<sup>th</sup> Tu)</b>
10 : Mar 12/14	L4	<b>D2L Quiz 4 (Mar 14<sup>th</sup> Th)</b>
11 : Mar 19/21	L4	<b>TASK 2 a) (Mar 21<sup>st</sup> Th)</b>
12 : Mar 26/28	L4	<b>AST 4 (Mar 26<sup>th</sup> Tu)</b>
13 : April 2/4	Review / Quiz 5 / Oral interview prep	<b>In-Class Quiz 5 (Apr 2<sup>nd</sup> Tu)</b> <b>TASK 2 b) (Apr 4<sup>th</sup> Th)</b>
14 : April 9/11	Oral Interview	<b>Oral Interview (Apr 9<sup>th</sup> / 11<sup>th</sup>)</b>

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced noticed is required. Deadlines scan be reviewed on the [CAL exams page](http://camosun.ca/services/accessible-learning/exams.html). <http://camosun.ca/services/accessible-learning/exams.html>

## EVALUATION OF LEARNING

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DESCRIPTION	WEIGHTING
Assignments (3% x 4)	12%
Quizzes (see below)	38%
Review sheets (MUST be submitted on D2L before the start of Tuesday classes)	12%
TASK 1 : a) hand written(2%) b) type (2%) c) video recording submission (6%)	10%
TASK 2 : a) writing on a given topic (5%) b) presentation (online submission) (5%)	10%
Oral Interview	15%
Participation / Attendance	3%
<b>TOTAL</b>	<b>100%</b>

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the [Grade Review and Appeals](http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf) policy for more information.  
<http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf>

### Quizzes

There are 5 quizzes.

Quiz 1: Hiragana recognition on D2L (5%)

Quiz 2: mini quiz on Lesson 1, taken on D2L during the specific time frame. (6%)

Quiz 3: Quiz on Lesson 1/2, taken during the class. (10%)

Quiz 4: mini quiz on Lesson 3, taken on D2L during the specific time frame. (7%)

Quiz 5: Quiz on Lesson 3/4, taken during the class. (10%)

## COURSE GUIDELINES & EXPECTATIONS

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**JAPN 100** is designed for students who have no previous knowledge of the Japanese language and aims at balanced development of the four language skills of listening, speaking, reading and writing. Upon acquiring the fundamental sentence structures, expressions and vocabulary items, students can comprehend and carry on a basic conversation in Japanese within limited contexts. JAPN 100 covers Genki I, Lesson 1-4.

This course is university transferrable to other institutions. If you choose to continue with Japanese 101 at Camosun in the future for example, that is equivalent to PAAS 138 at the University of Victoria. (JAPN 100+101= PAAS 138).

### Attendance and participation

Your learning in this course is based on **consistent, active participation in class activities**. Through instructor-guided activities in class you will have the opportunity to develop your speaking and listening skills as you practice and receive feedback from your peers and the instructor. This means speaking in class on a regular basis, actively listening to your classmates, speaking often in small groups or sometimes to the whole class. The exercises we practice together will build your skills, reduce anxiety, and help grow your confidence to complete the graded assessments in the course. As such, **attendance in class is essential to your success in the course**. Please remember that learning a new language requires a commitment, and if you don't understand something, please don't hesitate to contact me!

## Due Dates and Late Assignments

It is expected that students will hand in assignments on time. The due dates are established in accordance with the course and term duration. The purpose of the due dates is to help both you and I to get the assignments done so that they can be assessed in a timely manner (unless you have an approved academic accommodation through CAL). Late assignments may be graded but marks equivalent to 10% of the total value of the assignment will be deducted for each day, inclusive of days on the weekend, past the deadline. not be accepted that are late more than three days, inclusive of days over the weekend. Please note: Assignments must be completed individually. The copied work, or done by on-line translation program, etc., will receive 0%.

## Review sheets submission (PDF reviews)

Throughout the course, you are required to complete review sheets after the week's grammar concepts are learned. These review sheets are provided in class each week. The completed work must be uploaded on D2L before the class starts on every Tuesday. **Any late submission will NOT receive any marks.** Your work will be evaluated for completeness, carefulness, and whether or not you submitted the work on time.

## Exam Procedures

All exams must be written at the scheduled times and place with the exception of students requiring an accommodation by CAL. It is understood that emergency circumstances do occur (e.g. severe illness or family emergency); for such circumstances accommodation may be offered at the discretion of the instructor, provided the student notifies the instructor in advance of the exam (not after) unless the student is unable (e.g. unconscious in a hospital. Hope this will never happen to you.)

If an exam is missed with an excused absence, it is up to the instructor's discretion as to how the mark will be made. Be sure not to make travel plans to go away during the semester and for the end of semester. **note:** the use of cell phones during a test or quiz is not allowed and may result in a zero for that assessment.

## Study Habits

Consistent study habits are essential to do well in this course. You should plan on a weekly minimum of 3-5 hours outside of scheduled class time for the completion of readings, assignments and for general studying. Please note that the explanations and exercises given during the class should not be your sole source of information and practice. You will need to read text explanation, study vocabulary, and review what you have learned in each class to support your understanding. Forming a study group to support one another is helpful.

It is also recommended to make your own notes on grammar explanations, incorporating additional information from your textbook. Study these notes before the next class to prepare yourself for new material, which will often build on previously covered material. Please take advantage of office hours if you need extra clarification and help.

## Online translators: DO NOT USE IT, PLEASE.

I will know right away if you do. These online translators will produce sentences that are almost always "off" or "unnatural", and it will use vocabs, Kanji (Chinese characters), sentence structures that you haven't even learned in the course. If I detect the use of such device in any of your work, you will receive zero. The same consequence will follow for copied work and/or getting help from others (e.g. Japanese language speakers) to complete your work. This is your course for YOU to get better at Japanese.

**Tech support:** If you need tech support, please visit

<https://camosun.teamdynamix.com/TDClient/67/Portal/Home/?ID=b9469a07-8dc7-4e4d-b38a-77c0da7d599b>

**D2L support:** If you need D2L support, please visit

<https://camosun.teamdynamix.com/TDClient/67/Portal/Requests/ServiceCatalog?CategoryID=522>

## STUDENT RESPONSIBILITY

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Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

## SUPPORTS AND SERVICES FOR STUDENTS

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Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit <http://camosun.ca/students/>.

Academic Advising	<a href="http://camosun.ca/advising">http://camosun.ca/advising</a>
Accessible Learning	<a href="http://camosun.ca/accessible-learning">http://camosun.ca/accessible-learning</a>
Counselling	<a href="http://camosun.ca/counselling">http://camosun.ca/counselling</a>
Career Services	<a href="http://camosun.ca/coop">http://camosun.ca/coop</a>
Financial Aid and Awards	<a href="http://camosun.ca/financialaid">http://camosun.ca/financialaid</a>
Help Centres (Math/English/Science)	<a href="http://camosun.ca/help-centres">http://camosun.ca/help-centres</a>
Indigenous Student Support	<a href="http://camosun.ca/indigenous">http://camosun.ca/indigenous</a>
International Student Support	<a href="http://camosun.ca/international/">http://camosun.ca/international/</a>
Learning Skills	<a href="http://camosun.ca/learningskills">http://camosun.ca/learningskills</a>
Library	<a href="http://camosun.ca/services/library/">http://camosun.ca/services/library/</a>
Office of Student Support	<a href="http://camosun.ca/oss">http://camosun.ca/oss</a>
Ombudsperson	<a href="http://camosun.ca/ombuds">http://camosun.ca/ombuds</a>
Registration	<a href="http://camosun.ca/registration">http://camosun.ca/registration</a>
Technology Support	<a href="http://camosun.ca/its">http://camosun.ca/its</a>
Writing Centre	<a href="http://camosun.ca/writing-centre">http://camosun.ca/writing-centre</a>

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

### Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the [Centre for Accessible Learning](#) (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started:

<http://camosun.ca/services/accessible-learning/>

### Academic Integrity

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf> for policy regarding academic expectations and details for addressing and resolving matters of academic misconduct.

### Academic Progress

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

### Course Withdrawals Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <http://camosun.ca/learn/fees/#deadlines>.

### Grading Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for further details about grading.

### Grade Review and Appeals

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

### Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the "Attendance" section under "Registration Policies and Procedures" (<http://camosun.ca/learn/calendar/current/procedures.html>) and the Grading Policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>.

### Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit

<http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

### Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized Violence and Misconduct Policy: <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.9.pdf> and [camosun.ca/sexual-violence](http://camosun.ca/sexual-violence). To contact the Office of Student Support: [oss@camosun.ca](mailto:oss@camosun.ca) or by phone: 250-370-3046 or 250-3703841

### Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf> to understand the College's expectations of academic integrity and student behavioural conduct.

**Changes to this syllabus:** Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.