

# CLASS SYLLABUS



COURSE TITLE: MHA 140 - Practicum  
CLASS SECTION: BX01  
TERM: S2023  
COURSE CREDITS: 6  
DELIVERY METHOD(S): Synchronous

Camosun College campuses are located on the traditional territories of the Lək̓ʷəŋən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.  
Learn more about Camosun's [Territorial Acknowledgement](#).

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<https://camosun.ca/about/covid-19-updates>

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*Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.*

## INSTRUCTOR DETAILS

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NAME: Kristin Ross  
EMAIL: [Ross@online.camosun.ca](mailto:Ross@online.camosun.ca)  
OFFICE: CHW 312  
HOURS: By Appointment

*As your course instructors, we endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with us. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.*

## CALENDAR DESCRIPTION

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This course offers students the opportunity to integrate and practice knowledge and skills to assist individuals in mental health and addiction settings. Emphasis will be on developing self as a reflective practitioner within an interprofessional team.

PREREQUISITE(S): All of: C in ENGL 151; C in HLTH 110; C in MHA 110; C in MHA 111; C in MHA 115; C in MHA 120; C in MHA 125; C in MHA 135  
PRE/CO-REQUISITE(S): All of: C in HLTH 111; C in MHA 126  
CO-REQUISITE(S): n/a

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COURSE DELIVERY

ACTIVITY	HOURS / WEEK	# OF WEEKS	ACTIVITY HOURS
Lecture			
Seminar	2.25	6	
Lab / Collaborative Learning			
Supervised Field Practice	22	6	
Workplace Integrated Learning			
Online			
TOTAL HOURS			<b>170</b>

COURSE LEARNING OUTCOMES

Upon successful completion of this course a student will be able to :

- a) Use critical thinking and solution-focused skills within a community mental health and addictions context.
- b) Apply current knowledge of mental health, mental illness, addictions, and concurrent processes to one’s practice within community mental health and addiction services.
- c) Demonstrate understanding of contexts and frameworks that guide practice when supporting individuals and families experiencing mental illness and addiction challenges.
- d) Provide individualized intervention and support within the contexts of mental health and addiction services.
- e) Demonstrate an ability to develop and enhance therapeutic relationships.
- f) Develop effective collaborative working relationships with members of the interprofessional team.
- g) Identify, access and advocate for community services for individuals and families.
- h) Demonstrate ethical and responsible behavior and be accountable for own actions and decisions.
- i) Demonstrate effective responses to the demands of the professional role.

COURSE OBJECTIVES AND MAPPED PROFESSIONAL COMPETENCIES

(also known as “sub-outcomes” or “learning objectives”)

Please refer to *MHA Practicum Handbook*

REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

*MHA 140 Practicum Handbook* - to be purchased from the Interurban Campus bookstore

All other MHA Resources as listed in all MHA Course Syllabi

COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

The following schedule and course components are **subject to change** with reasonable advance notice, as deemed appropriate by the instructors.

May 6 - June 17, 2022	Seminars & Group Supervision	Practicum Assessment/Assignment Due Dates
Friday, <b>May 6</b> 8:30-10:20am CHW 340	Seminar	

May 6 - June 17, 2022	Seminars & Group Supervision	Practicum Assessment/Assignment Due Dates
<b>Week #1</b> Practicum starts <b>May 7</b>	<i>No seminar May 13</i>	<b>Reflective Logbook Entry Week #1</b> <b>Due</b> Sunday, May 15 by 8pm
<b>Week #2</b> Friday, May 20 8:30-10:50am CHW 340	Seminar/Group Supervision	<b>Observation of Setting Assignment</b> <b>Due</b> Friday, May 20 prior to seminar  <b>Reflective Logbook Entry Week #2</b> <b>Due</b> Sunday, May 22 by 8pm
<b>Week #3</b> Friday, May 27 8:30-10:50am CHW 340	Seminar/Group Supervision	<b>Practicum Mid-term Evaluation Report</b> <b>Due</b> 24hrs prior to mid-term evaluation meeting - refer to Mid-term Evaluation Report instructions  <b>Reflective Logbook Entry Week #3</b> <b>Due</b> Sunday, May 29 by 8pm
<b>Week #4</b> Friday, June 3 8:30-10:50am CHW 340	Seminar/Group Supervision	<b>Reflective Logbook Entry Week #4</b> <b>Due</b> Sunday, June 5 by 8pm
<b>Week #5</b> Friday, June 10 8:30-10:50am CHW 340	Seminar/Group Supervision	<b>Verbal Case Report</b> <b>Due</b> Friday, prior to seminar June 10  <b>Reflective Logbook Entry Week #5</b> <b>Due</b> Sunday, June 12 by 8pm
<b>Week #6</b> Friday, June 17 8:30 – 11:30am CHW 340	Seminar	<b>Final Evaluation Report</b> <b>Due</b> 24hrs prior to final evaluation meeting - refer to Final Evaluation Report instructions  <b>Reflective Logbook Entry Week #6</b> <b>Due</b> Friday, June 17 by 8pm

## STUDENT EVALUATION

All assignment components must be completed/attended to pass the course:

DESCRIPTION	WEIGHTING
Reflective Logbooks	40%
Observation of Setting	5%

DESCRIPTION	WEIGHTING
Verbal Case Report	5%
Mid-Term Evaluation Report	15%
Final Evaluation Report	15%
Seminar Participation	20%
<b>TOTAL</b>	<b>100%</b>

If you have a concern about a grade you have received for an evaluation, please connect with your instructor as soon as possible. Refer to the [Grade Review and Appeals](http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf) policy for more information <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf>

## COURSE GUIDELINES & EXPECTATIONS

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### Late Policy:

Students are expected to hand in all work on or before due date to get timely feedback to improve their practice. Students may not be permitted to return to their practicum site if their weekly Reflective Logbook entry is not submitted on time. Late submissions are of concern as they can reflect lack of readiness to assume the professional role of a mental health worker.

If exceptional circumstances arise that impact your ability to hand in your work on time, you must let your instructor know. Late entries without prior instructor approval will place the student at risk of having their practicum terminated. In fairness to all students, assignments submitted late will be deducted 5% per day.

### Attendance:

Due to the intense nature of this Practicum course, students are required to attend **all** practicum shifts, meetings with mentors/instructors, and seminars/group supervisions. Absences must first be communicated to the mentor and then to the instructor. Failure to do so will place student at risk of having their practicum terminated. In an exceptional circumstance, any absence or partial absence from group seminar will result in a required in-lieu learning activity.

Absences on-site beyond one shift will be required to be made up as arranged by the Agency Mentor and the College Instructor. Students required to make up missed days will do so at the end of the practicum period only if the agency agrees.

## STUDENT RESPONSIBILITY

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Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

## SUPPORTS AND SERVICES FOR STUDENTS

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Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit <http://camosun.ca/students/>.

Support Service	Website
Academic Advising	<a href="http://camosun.ca/advising">http://camosun.ca/advising</a>
Accessible Learning	<a href="http://camosun.ca/accessible-learning">http://camosun.ca/accessible-learning</a>
Counselling	<a href="http://camosun.ca/counselling">http://camosun.ca/counselling</a>
Career Services	<a href="http://camosun.ca/coop">http://camosun.ca/coop</a>
Financial Aid and Awards	<a href="http://camosun.ca/financialaid">http://camosun.ca/financialaid</a>
Help Centres (Math/English/Science)	<a href="http://camosun.ca/help-centres">http://camosun.ca/help-centres</a>
Indigenous Student Support	<a href="http://camosun.ca/indigenous">http://camosun.ca/indigenous</a>
International Student Support	<a href="http://camosun.ca/international/">http://camosun.ca/international/</a>
Learning Skills	<a href="http://camosun.ca/learningskills">http://camosun.ca/learningskills</a>
Library	<a href="http://camosun.ca/services/library/">http://camosun.ca/services/library/</a>
Office of Student Support	<a href="http://camosun.ca/oss">http://camosun.ca/oss</a>
Ombudsperson	<a href="http://camosun.ca/ombuds">http://camosun.ca/ombuds</a>
Registration	<a href="http://camosun.ca/registration">http://camosun.ca/registration</a>
Technology Support	<a href="http://camosun.ca/its">http://camosun.ca/its</a>
Writing Centre	<a href="http://camosun.ca/writing-centre">http://camosun.ca/writing-centre</a>

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

## COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

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### Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the [Centre for Accessible Learning](http://camosun.ca/services/accessible-learning/) (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started:

<http://camosun.ca/services/accessible-learning/>

### Academic Integrity

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf> for policy regarding academic expectations and details for addressing and resolving matters of academic misconduct.

### Academic Progress

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

### Course Withdrawals Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <http://camosun.ca/learn/fees/#deadlines>.

### Grading Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for further details about grading.

### Grade Review and Appeals

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

### Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the "Attendance" section under "Registration Policies and Procedures" (<http://camosun.ca/learn/calendar/current/procedures.html>) and the Grading Policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>.

### Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

### Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized

Violence and Misconduct Policy: <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.9.pdf> and [camosun.ca/sexual-violence](http://camosun.ca/sexual-violence). To contact the Office of Student Support: [oss@camosun.ca](mailto:oss@camosun.ca) or by phone: 250-370-3046 or 250-370-3841

### Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf> to understand the College's expectations of academic integrity and student behavioural conduct.

**Changes to this Syllabus:** Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.