

COURSE SYLLABUS



COURSE TITLE: Beverage Management Essentials

CLASS SECTION: HMG1 185 – 001

TERM: Winter 2022

COURSE CREDITS: 3

DELIVERY METHOD(S): In -person

Camosun College campuses are located on the traditional territories of the Ləkʷəŋən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.

Learn more about Camosun's [Territorial Acknowledgement](#).

For COVID-19 information please visit <https://camosun.ca/about/covid-19-updates>

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.

INSTRUCTOR DETAILS

NAME: Dave Pritchard

EMAIL: pritchardd@camosun.ca

OFFICE: DH 240

HOURS: Monday 2:30 pm – 3:30 pm

As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.

CALENDAR DESCRIPTION

This course introduces students to the world of mixology and beverage management. Students will gain a fundamental understanding of common beverage products, as well as basic bartending skills. In addition, a number of operational issues unique to the selling of alcohol will be introduced.

PREREQUISITE(S): One of: C in English 10, C in ENGL 050 – Must be completed prior to taking the course

CO-REQUISITE(S):

EXCLUSION(S):

COURSE LEARNING OUTCOMES / OBJECTIVES

1. Demonstrate the level of beverage product knowledge required to function as an entry-level bartender.
2. Identify current key trends in the beverage industry.
3. Identify common physical components of a beverage operation including bar layout, common equipment and smallware's.

4. Demonstrate the bar set-up skills, use of common garnishes, pouring techniques, and mixing methods required to be an entry-level bartender.
5. Identify and describe the unique elements and challenges of a beverage operation including financial controls, government regulations, liabilities, and design.

REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

Mulligan, S. Mulligans Bar Guide; 25th Anniversary Edition. HarberCollins Publishers Ltd., 2011.

Available from the Lansdowne Bookstore.

- a) While there is a formal text for this course, there is also material you will be required to access for this course through either Desire to Learn (D2L) or the course website. This requires you to have regular access to a computer and the internet.

COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor.

WEEK or DATE RANGE	ACTIVITY or TOPIC	OTHER NOTES
Jan 10 th	Class orientation. Introduction to Fermentation and Distillation	
Jan 17 th	Liquor Identification	Practice Drink List #1
Jan 24 th	Liquor Identification	Practice Drink List #1
Jan 31 st	Making of Beer and the craft beer culture in BC	
Feb 7 th	Making of Beer and the craft beer culture in BC	
Feb 14 th	Discussion of Spirits (Part One) – Tequila/Whiskey	Quiz #1 Practice Drink List #2
Feb 21 st	Family Day – No classes today	
Feb 28 th	Discussion of Spirits (Part One) – Tequila/Whiskey	Quiz #1 Practice Drink List #2
Mar 7 th	Discussion of Spirits (Part Two) – Gin, Rum, Vodka	Quiz #2 Practice Drink List #3
Mar 15 th	Discussion of Spirits (Part Two) – Gin Rum, Vodka	Quiz #2 Practice Drink List #3
Mar 21 st	Discussion of Liqueurs	Quiz #3 Assignment Due
Mar 28 th	Discussion of Liqueurs	Quiz #3

WEEK or DATE RANGE	ACTIVITY or TOPIC	OTHER NOTES
Apr 4 th	Discussion on current trends in the beverage industry	Quiz #4
Apr 11 th	Discussion on current trends in the beverage industry	Quiz #4
Exam Week	To be determined	

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced noticed is required. Deadlines scan be reviewed on the [CAL exams page](http://camosun.ca/services/accessible-learning/exams.html). <http://camosun.ca/services/accessible-learning/exams.html>

EVALUATION OF LEARNING

DESCRIPTION	WEIGHTING
Assignment – Cocktail Lounge Assignment	20%
Quizzes Each worth 10%	40%
Final Practical Exam	30%
Class Participation	10%
If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the Grade Review and Appeals policy for more information.	TOTAL
	100%

<http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf>

COURSE GUIDELINES & EXPECTATIONS

This course is a combination of theory material and the execution of practical skills required to produce a standard drink order. Students are expected to review course material before class and to also have prepared drink cards for class to facilitate their ability to coach each other and execute the drink lists. Participation in this course will be evaluated on a weekly basis. If you are unwell, or are unable to attend the class, you must notify the instructor before the start of class. Missed quizzes without a valid reason given beforehand will be marked as zero. The penalty for late assignments is 5% per day.

SCHOOL OR DEPARTMENTAL INFORMATION

[INSERT TEXT HERE]

STUDENT RESPONSIBILITY

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

SUPPORTS AND SERVICES FOR STUDENTS

Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit <http://camosun.ca/students/>.

Support Service	Website
Academic Advising	http://camosun.ca/advising
Accessible Learning	http://camosun.ca/accessible-learning
Counselling	http://camosun.ca/counselling
Career Services	http://camosun.ca/coop
Financial Aid and Awards	http://camosun.ca/financialaid
Help Centres (Math/English/Science)	http://camosun.ca/help-centres
Indigenous Student Support	http://camosun.ca/indigenous
International Student Support	http://camosun.ca/international/
Learning Skills	http://camosun.ca/learningskills
Library	http://camosun.ca/services/library/
Office of Student Support	http://camosun.ca/oss
Ombudsperson	http://camosun.ca/ombuds
Registration	http://camosun.ca/registration
Technology Support	http://camosun.ca/its
Writing Centre	http://camosun.ca/writing-centre

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the [Centre for Accessible Learning](#) (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started: <http://camosun.ca/services/accessible-learning/>

Academic Integrity

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf> for policy regarding academic expectations and details for addressing and resolving matters of academic misconduct.

Academic Progress

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

Course Withdrawals Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <http://camosun.ca/learn/fees/#deadlines>.

Grading Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for further details about grading.

Grade Review and Appeals

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the "Attendance" section under "Registration Policies and Procedures" (<http://camosun.ca/learn/calendar/current/procedures.html>) and the Grading Policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>.

Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit

<http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized Violence and Misconduct Policy: <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.9.pdf> and camosun.ca/sexual-violence. To contact the Office of Student Support: oss@camosun.ca or by phone: 250-370-3046 or 250-3703841

Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf> to understand the College's expectations of academic integrity and student behavioural conduct.

Changes to this Syllabus: Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.