

COURSE SYLLABUS



COURSE TITLE: ENGL-151: Academic Writing Strategies
CLASS SECTION: 002
TERM: S2023
COURSE CREDITS: 3
DELIVERY METHOD(S): Lecture

Camosun College campuses are located on the traditional territories of the Lək'wəḡən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.
Learn more about Camosun's [Territorial Acknowledgement](#).

For COVID-19 information please visit <https://legacy.camosun.ca/covid19/index.html>.

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.

INSTRUCTOR DETAILS

NAME: Jessica Ruzek
EMAIL: RuzekJ@camosun.ca
OFFICE: P-332 (Paul Building)
HOURS: Mondays & Wednesday 4:30 PM – 5:30 PM or by appointment

As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.

CALENDAR DESCRIPTION

This course provides core critical thinking, reading, research and writing skills transferable to academic disciplines. Students practice various forms of academic writing, including summary, critical analysis, and written research. Analysis of textual rhetoric, discourse, and style, along with academic essay-writing, develops self-awareness of methods of inquiry, critique, and reflection.

PREREQUISITE(S):

One of:

- C+ in English 12
- C in Camosun Alternative
- B in ENGL 170

CO-REQUISITE(S):

Not Applicable

EXCLUSION(S):

Not Applicable

COURSE LEARNING OUTCOMES / OBJECTIVES

Upon completion of this course a student will be able to:

1. Form critical responses to ideas.

- Distinguish between fact and opinion.
- Analyse and articulate the reasoning behind an argument.
- Demonstrate a critical examination of ideas through close reading, inquiry, divergent thinking, evaluation of evidence and interpretation, as well as an understanding of rhetoric, reason, logic and word usage.
- Produce writing under exam conditions, as well as outside class.
- Differentiate academic and non-academic writing.

2. Write in an academic style common to multiple disciplines.

- Approach writing as an active exploration of multiple perspectives on a topic.
- Compose effective summaries.
- Select and use rhetorical patterns purposefully.
- Employ a comprehensive writing process, which includes prewriting, focusing, planning, multiple drafting, conferring, revising and editing/proofing.
- Develop an argument with a controlling thesis; write unified, coherent paragraphs, including effective introductions, transitions and conclusions in correct, clear, effective English.
- Develop effective, focused research questions.
- Demonstrate control, clarity and cohesion in the development and organization of ideas.
- Vary style purposefully for planned rhetorical strategies.
- Write for specific results.
- Critique his/her own and others' writing.

3. Read and analyze complex texts from various academic disciplines.

- Vary reading approaches for different purposes, such as personal response, persuasion, and criticism.
- Participate and engage in a dynamic, stimulating exchange of ideas based upon close textual readings.
- Discuss and debate text using terminology appropriate to the discipline and context of those texts.
- Analyze textual readings, which may include visual texts, by identifying controlling ideas, supporting details, dominant rhetorical pattern, subtext, tone and stylistic features.
- Summarize readings to reflect coherently the original's ideas, purpose, organization, and tone.
- Critically read your own and others' writing.

4. Demonstrate information literacy skills.

- Determine the nature and extent of the information needed.
- Know and use what information resources are available, in different formats.
- Use print and electronic resources effectively and efficiently.
- Evaluate sources for authority, relevance, reliability, currency and other criteria.
- Incorporate and integrate research through correct use of summary, paraphrase and quotation.
- Document sources fully and ethically, according to specified bibliographic conventions.

5. Develop self-awareness as an academic writer and contributor.

- Articulate one’s position in a critical debate of ideas.
- Reflect on one’s own writing for continuous improvement.

REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

Required Texts:

1. Babington, et al. *The Broadview Guide to Writing – Seventh Canadian Edition*. Broadview Press, 2022.
2. Weinstock, Jeffrey Andrew. *The Mad Scientist’s Guide to Composition: A Somewhat Cheeky but Exceedingly Useful Introduction to Academic Writing*. Broadview Press, 2020.

Both texts will be available at the Camosun College Bookstore as hard-copies and as electronic texts.

COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor.

IMPORTANT DATES:

- **May 7, 2023:** Add/drop deadline & for 80% tuition refund deadline
- **May 15, 2023:** Deferred tuition & fee payment deadline
- **June 17, 2023:** Last day to withdraw without academic penalty

WEEK & DATE RANGE	Mondays & Wednesdays, 6:00 – 8:50 (Wilna Thomas 103)
Week 01 – May 1	Introduction to English 151: Welcome! <ul style="list-style-type: none">• Critical reading• Analysis vs. summary• [In-Class] writing sample (not graded)
Week 01 – May 3	<ul style="list-style-type: none">• Purpose & audience• Building paragraphs• Thinking critically• Fact vs. opinion <p>Required Reading: (will be posted on D2L for this week only)</p> <ul style="list-style-type: none">• “Introduction,” <i>Mad Scientist</i>, pp. vii-xi• “Paranormal Paragraphs,” <i>Mad Scientist</i>, pp. 29-32• “Writing Processes,” P1.1-1.4, <i>Broadview Guide</i>, pp. 1-9 <p>In-Class Writing Assignments:</p> <ol style="list-style-type: none">1. Goals activity (ungraded)2. Journal Entry #1 (1.25%)

WEEK & DATE RANGE	Mondays & Wednesdays, 6:00 – 8:50 (Wilna Thomas 103)
Week 02 – May 8	<ul style="list-style-type: none"> • Select essay topics and assign groups • Essay anatomy • Thesis statements • Rhetorical appeals <p>Required Reading:</p> <ul style="list-style-type: none"> • “Translating Incantations: Reading for Meaning,” <i>Mad Scientist</i>, pp. 64-65 • “Rhetoric of the Damned: The Art of Persuasion,” <i>Mad Scientist</i>, pp. 101-109 • “P 2.4 Thesis,” <i>Broadview Guide</i>, pp. 40-41 • Kate Harding, “Have We Forgotten How to Read Critically?” https://www.damemagazine.com/2022/01/07/have-we-forgotten-how-to-read-critically/ <p>Due on D2L:</p> <ul style="list-style-type: none"> • Reading Assignment 1: Kate Harding, “Have We Forgotten How to Read Critically?” (2.5%)
Week 02 – May 10	<ul style="list-style-type: none"> • Research lab at the Camosun Library • Group work • Rhetorical analysis <p>Required Reading:</p> <ul style="list-style-type: none"> • “P 1.8 Research,” <i>Broadview Guide</i>, pp. 15-20 • “Chapter 2: Graverobbing,” <i>Mad Scientist</i>, pp. 39-52 • “How to Avoid Angering the Dead,” <i>Mad Scientist</i>, pp. 74
Week 03 – May 15	<ul style="list-style-type: none"> • Thesis statement workshop • Outlines • Argument <p>Required Reading:</p> <ul style="list-style-type: none"> • “Chapter 3: Readying the Lab,” <i>Mad Scientist</i>, pp. 83-87 • “Here for an Argument,” <i>Mad Scientist</i>, pp. 87-91 • “Outlining,” <i>Mad Scientist</i>, pp. 92-97 <p>In-Class Writing Assignment:</p> <ul style="list-style-type: none"> • Journal Entry #2 (1.25%) <p>Due on D2L:</p> <ul style="list-style-type: none"> • Reading Assignment #2: <i>Reading TBA (2.5%)</i>
Week 03 – May 17	<p>In-Class Writing Assignment:</p> <ul style="list-style-type: none"> • Rhetorical Analysis Essay #1 (12.5%)

WEEK & DATE RANGE	Mondays & Wednesdays, 6:00 – 8:50 (Wilna Thomas 103)
Week 04 – May 22	<ul style="list-style-type: none"> • Grammar and writing mechanics <p>Required Reading:</p> <ul style="list-style-type: none"> • “Chapter 1: Nuts and Bolts,” <i>Mad Scientist</i>, pp. 1-11 • Beginning of Chapter 6, <i>Mad Scientist</i>, pp. 172 <p>Due In-Class:</p> <ul style="list-style-type: none"> • Research Topic Group Presentations (Groups 1-3) (10%)
Week 04 – May 24	<ul style="list-style-type: none"> • Grammar and writing mechanics continued <p>Required Reading:</p> <ul style="list-style-type: none"> • “M1.3 Parts of Sentences,” <i>Broadview Guide</i>, pp. 189-199 • “Annotated bibliography: How to create one, Camosun College Library, https://camosun.libguides.com/AnnotatedBib • “Sample MLA annotation,” Camosun College Library, https://camosun.libguides.com/c.php?g=92338&p=597231 <p>Due In-Class:</p> <ul style="list-style-type: none"> • Research Topic Group Presentations (Groups 4-7) (10%) <p>Due on D2L:</p> <ul style="list-style-type: none"> • Friday, May 26: Research Proposal & Annotated Works Cited (15%)
Week 05 – May 29	<ul style="list-style-type: none"> • Drafting • Methods of development <p>Required Reading:</p> <ul style="list-style-type: none"> • “P2.5 Organization,” <i>Broadview Guide</i>, pp. 42-52 • “P2.6 Modes of Thought / Patterns of Writing,” <i>Broadview Guide</i>, pp. 52-70 <p>In-Class Writing Assignment:</p> <ul style="list-style-type: none"> • Journal Entry #3 (1.25%) <p>Due on D2L:</p> <ul style="list-style-type: none"> • Reading Assignment #3: Reading TBA (2.5%)
Week 05 – May 31	<ul style="list-style-type: none"> • Logical fallacies • In-class essay drafting <p>Required Reading:</p> <ol style="list-style-type: none"> 1. “Rhetorical Fallacies,” <i>Mad Scientist</i>, pp. 111-115 2. “P2.3 Fallacies,” <i>Broadview Guide</i>, pp. 35-40
Week 06 – June 5	<p>In-Class Writing Assignment:</p> <ul style="list-style-type: none"> • In-Class Essay #2 (12.5%)

WEEK & DATE RANGE	Mondays & Wednesdays, 6:00 – 8:50 (Wilna Thomas 103)
Week 06 – June 7	<p>In-Class Writing Assignments:</p> <ul style="list-style-type: none"> • Research Essay Draft Peer Review (10%) <ul style="list-style-type: none"> ○ For this assignment, you must bring two (2) printed copies of your research essay draft with you to class <p>Required Reading:</p> <ul style="list-style-type: none"> • Reading TBA <p>Due on D2L:</p> <ul style="list-style-type: none"> • Reading Assignment #4: Reading TBA (2.5%)
Week 07 – June 12	<ul style="list-style-type: none"> • Revising, editing, proofreading <p>Required Reading:</p> <ul style="list-style-type: none"> • “Chapter 5: The Monster Lives! ...Or Does It?” <i>Mad Scientist</i>, pp. 141-144 • “Re-Vision,” <i>Mad Scientist</i>, pp. 150-159 • “Addendum 4: Finishing Touches,” <i>Mad Scientist</i>, pp. 229-231 <p>In-Class Writing Assignments:</p> <ul style="list-style-type: none"> • Journal Entry #4 (1.25%)
Week 07 – June 15	<ul style="list-style-type: none"> • Final session will be an office hours lesson for last-minute feedback and revisions <p>Due on D2L:</p> <ul style="list-style-type: none"> • Sunday, June 18: Research Essay (25%)

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced notice is required. Deadlines can be reviewed on the [CAL exams page](http://camosun.ca/services/accessible-learning/exams.html). <http://camosun.ca/services/accessible-learning/exams.html>

EVALUATION OF LEARNING

DESCRIPTION	WEIGHTING
Journal Entries (in-class) (4)	5%
Reading Assignments (on D2L) (4)	10%
Rhetorical Analysis (in-class) Essay 1	12.5%
Rhetorical Analysis (in-class) Essay 2	12.5%
Research Topic Group Presentation (in-class)	10%
Essay Proposal & Annotated Works Cited (on D2L)	15%
Essay Draft Peer Review (in-class)	10%
Research Essay (on D2L)	25%

DESCRIPTION	WEIGHTING
	TOTAL
	100%

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the [Grade Review and Appeals](http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf) policy for more information.
<http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf>

COURSE GUIDELINES & EXPECTATIONS

You can expect your instructor to:

- teach to the course goals
- give clear instructions for assignments and exercises
- advise and support students in their course work
- treat students with respect
- act in a fair manner
- be available during office hours or, if necessary, arrange an alternative time to meet
- evaluate students fairly and constructively, based on criteria made clear to students beforehand

Your instructor will expect you to:

- Keep up with course material and announcements on D2L
- prepare for class by completing readings and assigned work on time
- actively participate in class activities
- ask questions if you need clarification
- submit all assignments according to instructions, complete, and on time
- submit your own, original work
- use instructor comments and feedback to improve future work
- cooperate with and act respectfully toward other students and the instructor
- communicate with the instructor about problems or concerns as soon as possible

Summer Term Expectations

This seven-week summer session is an intensive, high-demand term that condenses an entire semester's worth of content into fourteen three-hour sessions. As such, attendance is crucial in order to complete in-class writing assignments and to consolidate necessary course material. **If regular attendance and on-time completion of assignments will be an issue for you, I advise reconsidering whether this summer course is the right fit for you.**

In-Class Writing Assignments

In-class writing assignments must be completed in class on the date listed in the course schedule, unless there are reasonable grounds for missing that day.

Guidelines for Preparing & Submitting Written Assignments on D2L

Assignments for D2L submission must be submitted by 11:59 p.m. on the date listed in the course schedule. All formal written assignments to be submitted on D2L should be typed according to assignment specifications. When you use sources, your papers should include correct and complete citations MLA format. All papers should be clearly marked with your name and submitted on time, as a PDF, through D2L in the appropriate online drop-box. **I will not accept emailed assignments.**

If you would like to receive in-line feedback on a written assignment, you must submit your assignment on the due date. Late submissions will not receive comments or feedback.

Late/Missing Assignments & Extensions

You must submit assignments on the deadline outlined in the course schedule. Assignments that are listed as “in-class” must be completed during class time, unless there are reasonable grounds for being unable to attend class on the day in question.

A reasonable explanation and request for extension, if requested *before* the due date, may be considered. **Rescheduling of in-class assignments, and all other extensions, must be approved in writing (via email) no less than 48 hours in advance of the deadline.**

Late submissions, without prior explanation, will lose 10% if submitted fewer than seven days after the due date and will lose 40% if submitted more than seven days after the due date. Late assignments will receive a grade only (no comments).

Students must complete all major assignments to pass the course.

Plagiarism & Cheating

Plagiarism is a serious academic offense. Please ensure you submit your own, original work, which you have written for the assignments in this class. You should review Camosun’s policies on academic integrity plagiarism, which you can find here: <https://camosun.ca/sites/default/files/2021-09/E-1.13%20Academic%20Integrity%20Policy.pdf>

Professionalism, Attendance, & Active Engagement

You can demonstrate your professionalism through your attendance, active engagement, respect of your instructor and peers, and thoughtful completion of assigned tasks.

Poor attendance may affect your grade as a natural consequence of missing vital discussion material and in-class assignments.

Each week, you will be given several ways to access lesson content and resources. It is your responsibility to know the material covered and to complete the assignments due. If you have difficulty accessing course materials or assignments, let me know well in advance of the due date.

If you think you may miss a class or two due to work, religious holidays, medical appointments, family obligations, etc., please let me know as soon as possible.

ADDITIONAL NOTES

Creating an Atmosphere of Respect

If you encounter circumstances that you feel impede your learning in this course, or if throughout the term you discover a way I could better support your learning, please let me know.

Safe Space: Each of us deserves a safe and respectful learning environment. In my classroom, there will be zero tolerance for hurting each other. Sexism, racism, transphobia, homophobia, ableism, fatphobia, intimidation, or any other kind of hatred or bullying will not be tolerated. Community accountability and the well-being and safety of everyone in the classroom is a priority.

Pronouns & Chosen Names: To ensure that I am referring to each of you by your correct pronouns and chosen names, please feel free to share them with me, either in class, on your name-card, via email, or on any of your assignments beside or beneath your name.

Sharing Space in the Classroom: Sharing the space in the classroom means showing respect to the learning environment, your classmates, and your instructor. This includes making room for peers to sit next to you, wearing a mask or staying home if you are ill, arriving to class quietly when late, and not engaging in personal conversation while the instructor or a classmate is speaking. **Please show respect by remaining quiet while another person is speaking.**

Technology & Devices: Earbuds or headphones are **not permitted** to be worn during class time. Phone calls must not be answered in the class; if you receive a phone call during class time, wait until you are fully outside of the classroom with the door closed securely before answering your call.

Contesting a Grade: If you feel that you have been unfairly awarded on an assignment, I would be happy to speak with you about it. If you would like your grade changed, please highlight the areas of the assignment where you believe a mistake has been made, and write a brief defense explaining how your assignment more closely resembles that of another grade. Refer to both the grading criteria outlined in the “information on grades” section of this syllabus (see below), and the grading rubric included with the relevant assignment to support your defense.

Rights & Responsibilities: **Please familiarize yourself with Camosun’s Academic Integrity policies, which applies to students, faculty, and staff:** <https://camosun.ca/sites/default/files/2021-05/e-1.13.pdf>

STUDENT RESPONSIBILITY

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

SUPPORTS AND SERVICES FOR STUDENTS

Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit <http://camosun.ca/students/>.

Academic Advising	http://camosun.ca/advising
Accessible Learning	http://camosun.ca/accessible-learning
Counselling	http://camosun.ca/counselling
Career Services	http://camosun.ca/coop
Financial Aid and Awards	http://camosun.ca/financialaid
Help Centres (Math/English/Science)	http://camosun.ca/help-centres
Indigenous Student Support	http://camosun.ca/indigenous

International Student Support	http://camosun.ca/international/
Learning Skills	http://camosun.ca/learningskills
Library	http://camosun.ca/services/library/
Office of Student Support	http://camosun.ca/oss
Ombudsperson	http://camosun.ca/ombuds
Registration	http://camosun.ca/registration
Technology Support	http://camosun.ca/its
Writing Centre	http://camosun.ca/writing-centre

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the [Centre for Accessible Learning](#) (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started:

<http://camosun.ca/services/accessible-learning/>

Academic Integrity

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf> for policy regarding academic expectations and details for addressing and resolving matters of academic misconduct.

Academic Progress

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

Course Withdrawals Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <http://camosun.ca/learn/fees/#deadlines>.

Grading Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for further details about grading.

Grade Review and Appeals

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the “Attendance” section under “Registration Policies and Procedures” (<http://camosun.ca/learn/calendar/current/procedures.html>) and the Grading Policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>.

Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun’s Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student’s right to choose what is right for them. For more information see Camosun’s Sexualized Violence and Misconduct Policy: <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.9.pdf> and camosun.ca/sexual-violence. To contact the Office of Student Support: oss@camosun.ca or by phone: 250-370-3046 or 250-3703841

Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College’s Student Misconduct Policy at <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf> to understand the College’s expectations of academic integrity and student behavioural conduct.

Changes to this syllabus: Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.

