

# COURSE SYLLABUS



COURSE TITLE: English 092- Provincial English Composition

CLASS SECTION: 001

TERM: Winter 2024

COURSE CREDITS: 3

DELIVERY METHOD(S): in-person class

Camosun College campuses are located on the traditional territories of the Ləkʷəŋən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.

Learn more about Camosun's [Territorial Acknowledgement](#).

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## INSTRUCTOR DETAILS

NAME: Margaret Fast

EMAIL: [FastM@camosun.ca](mailto:FastM@camosun.ca)

OFFICE: Paul 331

HOURS: M/T/Th 1:30-2:30

*As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.*

## CALENDAR DESCRIPTION

Students in this course will be provided practice and instruction in critical reading and be able to demonstrate creative and critical thinking. Students will practice and receive instruction in the planning, writing, and revising of paragraphs and essays, so as to prepare them for college writing. Students will also learn to gather, evaluate, synthesize, and organize information into a research paper as well as deliver a research-based oral presentation. This course prepares students for post-secondary academic English courses.

Note: English 092 combined with English 094 is equivalent to Provincial English 12.

### PREREQUISITE(S):

One of:

- C in [English 11](#)
- C in [Camosun Alternative](#)
- C in [ENGL 050](#) (if taken prior to September 2020)
- [Assessment](#)

**1. Critical and Creative Thinking**

- a) Evaluate argument for validity, reliability, currency, and objectivity
- b) Articulate the connections between purpose, audience, and style
- c) Analyze diction in a variety of non-fiction texts
- d) Analyze and explain the organizational methods used to develop a topic or an argument
- e) Recognize elements of clear communication
- f) Demonstrate organizational thought processes to solve problems
- g) Demonstrate an awareness of how communication formats influence language choices and usage
- h) Record, organize and store information read, heard or viewed
- i) Support a position by citing specific details from what has been read, heard or viewed
- j) Explore diverse perspectives to develop or modify one's point of view
- k) Assess one's own knowledge and use of language
- l) Assess information for completeness, accuracy, currency, relevance, balance or perspective and bias
- m) Analyze different presentations of the same information to reconsider positions
- n) Assess ways in which language reflects and influences values and behaviour

**2. Reading and Reference**

- a) Cite and document sources where necessary, following MLA conventions
- a) Evaluate the effectiveness of one's own and others' written material using criteria that include the following: plain language, coherence and organization, consistency in the application of usage conventions; relevance to argument of supporting evidence and examples; appropriateness of intended purpose and audience; attention to detail
- b) Summarize, make inferences, draw conclusions and critically evaluate
- c) Paraphrase main ideas in written material
- d) Distinguish between implicit and explicit messages
- e) Apply prior knowledge and experience to assist understanding of new material
- f) Use a variety of strategies and sources to gather and evaluate information, including print sources, library resources and the Internet
- g) Interpret details and draw conclusions from information presented in a variety of print and graphic formats, including electronic formats
- h) Gather, evaluate, synthesize, and organize information into a research paper or report of approximately 1500 words using an appropriate documentation style (e.g. APA, MLA or Chicago)

**3. Written Communication**

- a) Plan and write a variety of types of paragraphs and essays,
- b) Integrate research material into a research paper or report using MLA conventions,
- c) Gather information and organize it into functional writing assignments
- d) Edit own work fully for coherence and accuracy
- e) Monitor spelling, grammar, mechanics and syntax using appropriate techniques and resources as required, including electronic technology
- f) Write effectively, adjusting for audience, purpose and situation to inform, persuade, and interact in formal and informal situations

- g) Organize information and ideas to clarify thinking and achieve desired effect
- h) Understand and avoid plagiarism
- i) Produce writing on demand (e.g. essays, exams)

**4. Speaking and Listening Skills**

- a) Speak, adjusting for audience, purpose, and situation, to inform, persuade, and interact in formal and informal situations
- b) Give and respond to feedback during oral presentations
- c) Collaborate and consult with others in completing communication tasks
- d) Explain the value and limitations of collaborative work
- e) Use effective presentation aids to enhance communications

REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

*Essay Essentials with Readings*, 7th edition, by Dynes, Norton, and Green, published by Nelson. It is worth checking the English Help Centre (Ewing 202) to see if they have a copy you can borrow. It is okay to use the 6th edition if you like.

Paper and pen for writing activities.

Access to a computer and printer for the research essay.  
Please keep a backup of your submitted work.

Visit the English Help Centre!

COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor.

Week.	Readings and topics to prepare	Work to submit
1	<p><b>Tuesday, January 9</b> Welcome! Resources Textbook Course syllabus Letter of introduction instructions</p> <p><b>Thursday, January 11</b> Part 1 “Understanding the Elements of Effective Writing” <i>Essay Essentials</i> Cracking the Sentence Code <i>Essay Essentials</i> Summarising, <i>Essay Essentials</i> pages 114-117</p>	<p>name card letter of introduction</p> <p>In-class <b>journal entry #1</b> one-paragraph practise summary of “The Creative Gifts of ADHD” by Scott Barry Kaufman</p>
2	<p><b>Tuesday, January 16</b> Part 2 “Beginning the Writing Process,” <i>Essay Essentials</i></p>	<p><b>in-class summary</b></p>

	<p>Solving Sentence-Fragment Problems, <i>Essay Essentials</i>  Argumentation, <i>Essay Essentials</i></p> <p><b>Thursday, January 18</b>  Solving Run-On Problems <i>Essay Essentials</i>  Part 3 “Drafting Your Work,” <i>Essay Essentials</i>  outlines</p>	<p>In-class <b>journal entry #2</b> one paragraph explaining briefly the context for (what’s going on locally) and your interest in (why you chose) your argumentative essay topic</p>
3	<p><b>Tuesday, January 23</b>  In-class argumentative essay</p> <p><b>Thursday, January 25</b>  Solving Modifier Problems <i>Essay Essentials</i>  The Parallelism Principle <i>Essay Essentials</i>  grammar catch-up  essay discussion</p>	
4	<p><b>Tuesday, January 30</b>  Solving Pronoun Problems <i>Essay Essentials</i>  essay discussion</p> <p><b>Thursday, February 1</b>  Mastering Subject-Verb Agreement, <i>Essay Essentials</i>  essay discussion</p>	
5	<p><b>Tuesday, February 6</b>  Comparison and Contrast, <i>Essay Essentials</i>  Using Verbs Effectively <i>Essay Essentials</i>  “How Reporting on Indigenous Issues as an Indigenous Journalist Can Get Complicated” (290)</p> <p><b>Thursday, February 8</b>  <b>submit comparison essay topic</b>  Part 5 “Writing Research Papers” <i>Essay Essentials</i>  discuss tentative research essay topic</p>	<p>Practise grammar quiz</p> <p>In-class <b>journal entry #3</b> One-paragraph response to “How Reporting on Indigenous Issues as an Indigenous Journalist Can Get Complicated” (290)</p> <p><b>Options:</b> a) explain Jang’s conflicting loyalties b) discuss a situation where you felt conflicting loyalties c) research and report on anything in the article you would like to know more about d) consider Jang’s approach (tone, structure, argument, explanation) and its effect</p>

	<b>grammar quiz</b>	
6	<p><b>Tuesday, February 13</b> in-class comparison essay</p> <p><b>Thursday, February 15</b> library session</p>	Submit <b>journal entry #4</b> one-paragraph description of your connection to your research area-of-interest
7	<p><b>Tuesday, February 20</b> <b>&amp; Thursday, February 22</b> <b>Reading Week – no classes</b></p>	<p><b>Optional: Locate and read research essay materials. Camosun Library is closed for Family Day Monday, February 19 and also Friday, February 23.</b></p>
8	<p><b>Tuesday, February 27</b> Citation and References lists</p> <p><b>Thursday, February 29</b> The Comma, <i>Essay Essentials</i> peer consultation of lists</p>	<p>Work on finding sources for your research essay.</p> <p><b>Research essay references list due</b></p>
9	<p><b>Tuesday, March 5</b> Quotation Marks, <i>Essay Essentials</i> Citation and plagiarism</p> <p><b>Thursday, March 7</b></p>	<p><b>journal entry #5</b></p> <p><b>bring an outline of your research essay with copies of sources. missing outline penalty of -10% of essay grade</b></p>
10	<p><b>Tuesday, March 12</b> The Colon, The Semicolon, <i>Essay Essentials</i> Academic Presentations, <i>E.E.</i></p> <p><b>Thursday, March 14</b> The Apostrophe Part 6 “Understanding the Revision Process, <i>EE</i> Use highlighter to connect draft with sources. Follow peer edit questionnaire</p>	<p>Sign up for presentations</p> <p><b>bring a draft of your research essay with copies of sources. missing draft penalty of -10% of essay grade</b></p>
11	<b>Tuesday, March 19</b>	

	<p>Punctuation wrap-up  Part 6, <i>Essay Essentials</i>  The Hyphen, Capital Letters, and Numbers, <i>Essay Essentials</i>  Research essay check-in, review of submissions process  <b>Thursday, March 21</b>  practise punctuation quiz</p>	<p><b>research essay due</b></p>
12	<p><b>Tuesday, March 26</b>  short punctuation quiz  presentations    <b>Thursday, March 28</b>  presentations  Hazardous Homonyms, <i>Essay Essentials</i></p>	<p><b>journal entry #6</b>  on Gabor Mate article</p>
13	<p><b>Tuesday, April 2</b>  Presentations  Journal corrections    <b>Thursday, April 4</b>  Presentations  N/D essay outline  Journal corrections</p>	<p><b>journal entry #7</b></p>
14	<p><b>Tuesday, April 9</b>  In-class narrative or descriptive essay    <b>Thursday, April 11</b>  In-class narrative or descriptive essay</p>	

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced noticed is required. Deadlines can be reviewed on the [CAL exams page](https://camosun.ca/services/academic-supports/accessible-learning/academic-accommodations-exams). <https://camosun.ca/services/academic-supports/accessible-learning/academic-accommodations-exams>

DESCRIPTION	WEIGHTING
Letter of introduction	2%
Summary	5%
Argumentative Essay	13%
Comparison essay	15%
Short grammar quizzes	10%
Attendance at Library Session	2%
Research paper	20%
Research presentation	10%
Journal	8%
Presence, participation, and communication	5%
Narrative/Descriptive or Process essay	10%
	<b>TOTAL</b>
	100%

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the [Grade Review and Appeals](http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf) policy for more information.  
<http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf>

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## COURSE GUIDELINES & EXPECTATIONS

Please help to create a supportive learning atmosphere for us all.  
 Late assignments will be accepted, by arrangement and where possible, up to one week after the due date.  
 Assignments more than one week late will not be accepted. Late assignments will not receive feedback.

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## SCHOOL OR DEPARTMENTAL INFORMATION

[INSERT TEXT HERE]

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## STUDENT RESPONSIBILITY

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

## SUPPORTS AND SERVICES FOR STUDENTS

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Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit [camosun.ca/services](https://camosun.ca/services).

Support Service	Website
Academic Advising	<a href="https://camosun.ca/services/academic-supports/academic-advising">camosun.ca/services/academic-supports/academic-advising</a>
Accessible Learning	<a href="https://camosun.ca/services/academic-supports/accessible-learning">camosun.ca/services/academic-supports/accessible-learning</a>
Counselling	<a href="https://camosun.ca/services/health-and-wellness/counselling-centre">camosun.ca/services/health-and-wellness/counselling-centre</a>
Career Services	<a href="https://camosun.ca/services/co-operative-education-and-career-services">camosun.ca/services/co-operative-education-and-career-services</a>
Financial Aid and Awards	<a href="https://camosun.ca/registration-records/financial-aid-awards">camosun.ca/registration-records/financial-aid-awards</a>
Help Centres (Math/English/Science)	<a href="https://camosun.ca/services/academic-supports/help-centres">camosun.ca/services/academic-supports/help-centres</a>
Indigenous Student Support	<a href="https://camosun.ca/programs-courses/iecc/indigenous-student-services">camosun.ca/programs-courses/iecc/indigenous-student-services</a>
International Student Support	<a href="https://camosun.ca/international">camosun.ca/international</a>
Learning Skills	<a href="https://camosun.ca/services/academic-supports/help-centres/writing-centre-learning-skills">camosun.ca/services/academic-supports/help-centres/writing-centre-learning-skills</a>
Library	<a href="https://camosun.ca/services/library">camosun.ca/services/library</a>
Office of Student Support	<a href="https://camosun.ca/services/office-student-support">camosun.ca/services/office-student-support</a>
Ombudsperson	<a href="https://camosun.ca/services/ombudsperson">camosun.ca/services/ombudsperson</a>
Registration	<a href="https://camosun.ca/registration-records/registration">camosun.ca/registration-records/registration</a>
Technology Support	<a href="https://camosun.ca/services/its">camosun.ca/services/its</a>
Writing Centre	<a href="https://camosun.ca/services/academic-supports/help-centres/writing-centre-learning-skills">camosun.ca/services/academic-supports/help-centres/writing-centre-learning-skills</a>

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

## COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

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### Academic Integrity

Students are expected to comply with all College policy regarding academic integrity; which is about honest and ethical behaviour in your education journey. The following guide is designed to help you understand your responsibilities: <https://camosun.libguides.com/academicintegrity/welcome>

Please visit <https://camosun.ca/sites/default/files/2021-05/e-1.13.pdf> for Camosun's Academic Integrity policy and details for addressing and resolving matters of academic misconduct.

### Academic Accommodations for Students with Disabilities

Camosun College is committed to achieving full accessibility for persons with disabilities. Part of this commitment includes arranging appropriate academic accommodations for students with disabilities to ensure they have an equitable opportunity to participate in all of their academic activities. If you are a student with a documented disability and think you may need accommodations, you are strongly encouraged to contact the Centre for Accessible Learning (CAL) and register as early as possible. Please visit the CAL website for more information about the process of registering with CAL, including important deadlines:

<https://camosun.ca/cal>

### Academic Progress

Please visit <https://camosun.ca/sites/default/files/2023-02/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

### Course Withdrawals Policy

Please visit <https://camosun.ca/sites/default/files/2021-05/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <https://camosun.ca/registration-records/tuition-fees#deadlines>.

### Grading Policy

Please visit <https://camosun.ca/sites/default/files/2021-05/e-1.5.pdf> for further details about grading.

### Grade Review and Appeals

Please visit <https://camosun.ca/sites/default/files/2021-05/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

### Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal ([see policy](#)). Please visit <https://camosun.ca/services/forms#medical> to learn more about the process involved in a medical/compassionate withdrawal.

### Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them

understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized Violence and Misconduct Policy: <https://camosun.ca/sites/default/files/2021-05/e-2.9.pdf> and [camosun.ca/services/sexual-violence-support-and-education](https://camosun.ca/services/sexual-violence-support-and-education). To contact the Office of Student Support: [oss@camosun.ca](mailto:oss@camosun.ca) or by phone: 250-370-3046 or 250-370-3841

### Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at <https://camosun.ca/sites/default/files/2021-05/e-2.5.pdf> to understand the College's expectations of academic integrity and student behavioural conduct.

### Looking for other policies?

The full suite of College policies and directives can be found here: <https://camosun.ca/about/camosun-college-policies-and-directives>

**Changes to this Syllabus:** Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.