

# COURSE SYLLABUS



COURSE TITLE: ELD 092 Provincial English Composition

CLASS SECTION: BX01

TERM: Winter, 2023

COURSE CREDITS: 3

DELIVERY METHOD(S): In-class: Wilna Thomas 101, 8:30-10:20 Tuesday and Thursday (lab)

Camosun College campuses are located on the traditional territories of the Lək̓ʷəŋən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.

Learn more about Camosun's [Territorial Acknowledgement](#).

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*Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.*

## INSTRUCTOR DETAILS

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NAME: Paige Janssen

EMAIL: [janssenc@camosun.ca](mailto:janssenc@camosun.ca)

OFFICE: Ewing 208

HOURS: Face-to-face office hours: Tuesdays 10:30AM-11:30AM or by appointment

Your instructor will assign **one** hour of independent learning (asynchronous hour) each week. You must do the assigned tasks within each week. You can do this work when it is convenient for you, but you must complete the assigned work according to your instructor's instructions.

**Course hours per week:** 5 hours: 4 hours direct instruction (synchronous teaching) and 1 hour of independent learning (asynchronous learning). Your instructor will monitor your independent learning.

*As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.*

## CALENDAR DESCRIPTION

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This course for non-native English speakers provides practice and instruction in critical reading and in the planning, writing, and revising of paragraphs and essays, and prepares the student for college writing.

ELD 092 and 094 combined may be used as an alternate to English 12 for entrance to programs and courses at Camosun College.

PREREQUISITE(S): C in [ELD 072](#) C in English 12

CO-REQUISITE(S): C in [ELD 074](#)

EXCLUSION(S):

## COURSE LEARNING OUTCOMES / OBJECTIVES

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Upon successful completion of this course a student will be able to:

1. Critically evaluate academic readings and literary essays for content, quality and logical development
  - a. Evaluate argument for validity, reliability, and objectivity
  - b. Recognize the organizational methods used to develop a topic or an argument
  - c. Examine the connections between purpose, audience, and style in a variety of readings
  - d. Recognize the difference between facts and opinions
  - e. Recognize the difference between ideas and support
  - f. Summarize, make inferences, draw conclusions and evaluate readings critically
  - g. Select relevant sources of information for research purposes
  
2. Produce academic assignments using the writing process, including brainstorming, outlining, drafting, revising, and editing
  - a. Identify purpose and audience in order to choose suitable language and organizational styles
  - b. Write various types of paragraphs and essays in and out of class
  - c. Use concrete evidence such as statistics, quotations, and anecdotes in writing
  - d. Edit written work for content, structure, grammar, punctuation, and usage
  - e. Connect ideas coherently
  - f. Access, evaluate and use a variety of sources, which may include personal knowledge, interviews, print, and electronic based-media
  - g. Integrate research into an essay or report
  - h. Cite and document sources where necessary using MLA style
  
3. Present information and ideas orally using effective language in both formal and informal situations
  - a. Give and respond to feedback respectfully and appropriately
  - b. Collaborate with others in completing tasks
  - c. Recognize and respect intercultural diversity and individual differences
  - d. Select and use effective visual and/or auditory presentation aids

## REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

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ELD 092 Course Pack (prepared by John Hampton) and posted to D2L, notebook, 8 ½ x 11 lined paper, and a folder/binder for class handouts.

## COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

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The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor.

| WEEK or DATE RANGE | ACTIVITY or TOPIC  | OTHER NOTES                 |
|--------------------|--|-----------------------------|
| Week 1             | Orientation to the class                                 | Short ungraded writing      |
| Week 2             | Reading and responding to an article<br>Paragraph review | Ungraded practice exercises |

| WEEK or DATE RANGE | ACTIVITY or TOPIC  | OTHER NOTES   |
|--------------------|--|---|
| Week 3             | Preparation for Narrative or Descriptive Essay<br>Grammar exercises and vocabulary exercises | Essay Preparation ungraded<br>Grammar and vocabulary (5%) |
| Week 4             | Narrative or Descriptive Essay, Due: Thursday, Feb 2nd                                       | 10%   |
| Week 5             | Preparation for Expository Essay   | Essay Preparation ungraded                                |
| Week 6             | Reading and Summary Assignment 1   | 10%   |
| Week 7             | Expository Essay, Due: Thursday, Feb 23  | 15%   |
| Week 8             | Research Orientation   |   |
| Week 9             | Research Preparation<br>Reading and Summary Assignment 2                                     | 10%   |
| Week 10            | Informal Group Debates for Persuasive Essay  |   |
| Week 11            | Timed Persuasive Essay   | 15%   |
| Week 12            | Research Draft   |   |
| Week 13            | Presentations of Research<br>Grammar/Editing Exercises                                       | Research Presentation 5%<br>Grammar 5%                    |
| Week 14            | Presentations of Research<br>Research Paper Due: Thursday, April 13                          | Research Presentation 5%<br>Research Assignment 20%       |

### Important Dates

- February 20 – Family Day – Campus closed
- February 21-24 – Reading Break – Campus closed
- April 7 – Good Friday – Campus closed
- April 10 – Easter Monday – Campus closed
- April 13 – Last day of instruction

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced notice is required. Deadlines can be reviewed on the [CAL exams page](http://camosun.ca/services/accessible-learning/exams.html). <http://camosun.ca/services/accessible-learning/exams.html>

### EVALUATION OF LEARNING

| DESCRIPTION                    | WEIGHTING |
|--------------------------------|-----------|
| Narrative or Descriptive Essay | 10%       |

| DESCRIPTION                            | WEIGHTING   |
|--|-------------|
| Expository Essay                       | 15%         |
| Persuasive Essay                       | 15%         |
| Reading and Summary Assignment 1       | 10%         |
| Reading and Summary Assignment 2       | 10%         |
| Research Essay (includes presentation) | 25%         |
| Grammar and Vocabulary Exercises       | 10%         |
| Participation/Homework/Attendance      | 5%          |
| <b>TOTAL</b>                           | <b>100%</b> |

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the [Grade Review and Appeals](http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf) policy for more information.  
<http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf>

EAP courses use the Standard Grading System (GPA). ELD 092 uses the following grading system.

| Percentage | Grade | Description                          | Grade Point Equivalency |
|------------|-------|--------------------------------------|-------------------------|
| 90-100     | A+    |                                      | 9                       |
| 85-89      | A     |                                      | 8                       |
| 80-84      | A-    |                                      | 7                       |
| 77-79      | B+    |                                      | 6                       |
| 73-76      | B     |                                      | 5                       |
| 70-72      | B-    |                                      | 4                       |
| 65-69      | C+    |                                      | 3                       |
| 60-64      | C     |                                      | 2                       |
| 50-59      | D     |                                      | 1                       |
| 0-49       | F     | Minimum level has not been achieved. | 0                       |

## COURSE GUIDELINES & EXPECTATIONS

### Computer Experience Required for this Course

In this course, we make extensive use of email, email attachments, and D2L. The following is a list of skills that you should be comfortable with to be successful in this course:

- Basic keyboard and mouse proficiency

- Word-processing (typing, cutting, copying, and pasting)
- Working with files (opening, saving, and “saving as”)
- Email (sending, receiving, replying, forwarding, and attaching files)
- Internet/WWW (navigating the Internet and understanding how it works)
- D2L - E-Learning Tutorials on D2L can be found at: <https://elearningtutorialscamosun.opened.ca/d2l-tutorials/d2l-for-students/>

### Completion Requirements

Students must meet an adequate level of competency (60%) to pass the course.

### Academic Honesty

All assignments must be written entirely by you. Plagiarism, i.e. copying the work of a classmate, Internet resources, or copyrighted materials, is considered a dishonest use of another’s ideas. Plagiarized work will result in a zero grade for the assignment. In extreme cases, plagiarism will result in a failing grade for the course.

### Attendance

Attendance is very important. If you attend regularly and work consistently at your English, you will make progress. Regular attendance is essential to do well in this course. Attendance will be taken at the beginning of each class, so it is important to come to class on time.

## STUDENT RESPONSIBILITY

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Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

## SUPPORTS AND SERVICES FOR STUDENTS

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Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit <http://camosun.ca/students/>.

| Support Service     | Website   |
|---------------------|---|
| Academic Advising   | <a href="http://camosun.ca/advising">http://camosun.ca/advising</a>                       |
| Accessible Learning | <a href="http://camosun.ca/accessible-learning">http://camosun.ca/accessible-learning</a> |
| Counselling         | <a href="http://camosun.ca/counselling">http://camosun.ca/counselling</a>                 |

| Support Service                     | Website   |
|-------------------------------------|---|
| Career Services                     | <a href="http://camosun.ca/coop">http://camosun.ca/coop</a>                           |
| Financial Aid and Awards            | <a href="http://camosun.ca/financialaid">http://camosun.ca/financialaid</a>           |
| Help Centres (Math/English/Science) | <a href="http://camosun.ca/help-centres">http://camosun.ca/help-centres</a>           |
| Indigenous Student Support          | <a href="http://camosun.ca/indigenous">http://camosun.ca/indigenous</a>               |
| International Student Support       | <a href="http://camosun.ca/international/">http://camosun.ca/international/</a>       |
| Learning Skills                     | <a href="http://camosun.ca/learningskills">http://camosun.ca/learningskills</a>       |
| Library                             | <a href="http://camosun.ca/services/library/">http://camosun.ca/services/library/</a> |
| Office of Student Support           | <a href="http://camosun.ca/oss">http://camosun.ca/oss</a>                             |
| Ombudsperson                        | <a href="http://camosun.ca/ombuds">http://camosun.ca/ombuds</a>                       |
| Registration                        | <a href="http://camosun.ca/registration">http://camosun.ca/registration</a>           |
| Technology Support                  | <a href="http://camosun.ca/its">http://camosun.ca/its</a>                             |
| Writing Centre                      | <a href="http://camosun.ca/writing-centre">http://camosun.ca/writing-centre</a>       |

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

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## COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

### Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the [Centre for Accessible Learning](#) (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started:

<http://camosun.ca/services/accessible-learning/>

### Academic Integrity

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf> for policy regarding academic expectations and details for addressing and resolving matters of academic misconduct.

### Academic Progress

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

### Course Withdrawals Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <http://camosun.ca/learn/fees/#deadlines>.

### Grading Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for further details about grading.

### Grade Review and Appeals

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

### Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the "Attendance" section under "Registration Policies and Procedures" (<http://camosun.ca/learn/calendar/current/procedures.html>) and the Grading Policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>.

### Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

### Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized Violence and Misconduct Policy: <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.9.pdf> and [camosun.ca/sexual-violence](http://camosun.ca/sexual-violence). To contact the Office of Student Support: [oss@camosun.ca](mailto:oss@camosun.ca) or by phone: 250-370-3046 or 250-3703841

### Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf> to understand the College's expectations of academic integrity and student behavioural conduct.

**Changes to this Syllabus:** Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.