

COURSE SYLLABUS



COURSE TITLE: ENGL-250-Advanced Composition

CLASS SECTION: D02

TERM: 2025W

COURSE CREDITS: 3

DELIVERY METHOD(S): on-line

Camosun College respectfully acknowledges that our campuses are situated on the territories of the Ləkʷəŋən (Songhees and Kosapsum) and WSÁNEĆ peoples. We honour their knowledge and welcome to all students who seek education here.

INSTRUCTOR DETAILS

NAME: Kari Jones

EMAIL: jonesk@camosun.ca

OFFICE: Paul 328

HOURS: Tuesdays and Wednesdays 1-3

As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.

CALENDAR DESCRIPTION

This course builds upon the critical writing and reading skills acquired in first-year English courses and is especially relevant to students in humanities, social sciences, and business. Students will read and practice writing a variety of nonfiction forms for specific audiences, such as researched essays, opinion pieces, analytical reviews, cultural commentary, and descriptive and narrative writing, including personal essays and memoir. Students will also learn to revise and edit their work for maximum effect. Topics covered are relevant to multiple disciplines/professions, and readings will explore a variety of cultural perspectives.

PREREQUISITE(S):

One of:

C in ENGL 151

C in ENGL 161

C in ENGL 163

C in ENGL 164

CO-REQUISITE(S):

EQUIVALENCIES:

COURSE LEARNING OUTCOMES / OBJECTIVES

Upon successful completion of this course a student will be able to:

- Identify:
 - Different types of non-fiction prose (e.g., memoir, personal essay, review, editorial, speech, expository essay, research essay).
 - A variety of rhetorical strategies (e.g., description, narration, comparison and contrast, classification, cause and effect, persuasion).
 - The relationship among speaker, audience, and material.
- Outline the structure of a work of non-fiction prose.
- Evaluate the effectiveness of form, structure, and style (e.g., sentence types, sentence variety, vocabulary, figures of speech) in a range of non-fiction prose, both published and unpublished.
- Compose different types of non-fiction prose.
- Compare, select, and employ a variety of structures, rhetorical strategies, and styles.
- Revise their own writing according to various articulated standards of evaluation (their own, their peers', their instructor's, the marketplace's).

REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

Reading materials for this course are available on D2L

COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor.

WEEK or DATE RANGE	ACTIVITY or TOPIC	OTHER NOTES
Week 1	Introductions	Introduction due Wednesday night. Diagnostic due Sunday January 12 Information Literacy Award due January 12
Week 2	Whose Words Are Important?	Week 2 paragraph due Sunday January 19
Week 3	The Importance of Writing Your Own Stories	Annotation #1 due Wednesday January 22

WEEK or DATE RANGE	ACTIVITY or TOPIC	OTHER NOTES
Week 4	What does it mean to examine something from a different perspective?	Annotation #2 due Wednesday January 29 Personal Narrative due February 2
Week 5	Examining Definitions	Annotation #3 due February 5 Week 5 paragraph due February 9
Week 6	More about Definitions	Definition Assignment due February 16
Week 7	Reading Break	
Week 8	Writing Persuasively	Annotation #4 due February 26
Week 9	Writing Persuasively	Peer Edit #2 due March 2 Op-Ed Assignment due March 2
Week 10	Revision As Part Of The Writing Process	Annotation #5 due March 5
Week 11	Revision As Part Of The Writing Process	Revision Assignment due March 16
Week 12	Writing the Research Paper	
Week 13	Writing the Research Paper	Annotated Bibliography and Research Paper and Presentation are all due on April 6
Week 14	Endings	

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced notice is required. Deadlines can be reviewed on the [CAL exams page](https://camosun.ca/services/academic-supports/accessible-learning/academic-accommodations-exams). <https://camosun.ca/services/academic-supports/accessible-learning/academic-accommodations-exams>

EVALUATION OF LEARNING

DESCRIPTION	WEIGHTING
Diagnostic	0%
Week 2 Paragraph	5%
Personal Narrative	15%

DESCRIPTION	WEIGHTING
Week 5 Paragraph	5%
Definition Essay	15%
Rewriting Assignment	10
Op-Ed	16
Peer Edit Responses	6
Annotated Bibliography	10
Research Response	10
Annotation Responses	5
Information Literacy Award	3
TOTAL	100%

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the [Grade Review and Appeals](#) policy for more information.

<https://camosun.ca/sites/default/files/2021-05/e-1.14.pdf>

COURSE GUIDELINES & EXPECTATIONS

This course is a safe, inclusive, non-judgmental and respectful space. We draw on the work of Daniel Heath Justice, who encourages us to tell stories of complexity, hope and possibility, not stories of deficiency. This is a place of healing and of learning. This holds true for people of all races, genders, and abilities.

You may find some of the course material difficult to understand. If you do, please don't hesitate to ask for extra help. There are many sources of help at the college, and I am happy to guide you to them.

The assignments for this class are designed for you to practice the skills we are learning this term. For that reason, it is important to follow the guidelines of the assignments as closely as possible, and to give yourself enough time to work on each assignment.

There are several services at Camosun College that are designed to help you succeed in your coursework, including your assignments. To give your self the best chance of succeeding in your classes, take advantage of these services:

1. The Writing Centre: for appointments of up to 30 minutes for help with assignments
2. The English Help Centre: for support in organizing yourself to write your assignments
3. WriteAway: on-line access to a librarian for help with research
4. The Student Learning Success Guides : for help with general student issues such as how to prepare for assignments and exams.

For all assignments, please format according to the assignment guidelines, which almost always means

- Include your name and the date on the assignment itself (not just in the file name).
- Double space and use an easily read font such as Ariel, Calibri or Times New Roman
- Submit Word doc or docx. Do not submit your file as a PDF or in another format
- Hand in your assignment on D2L under the appropriate drop box. I do not accept assignments by email.

If you cannot complete the assignment on the due date, you have 1 week grace period to get it in. If you hand your paper in after the official due date, I will read it but not comment on it. After a week, I will no longer accept the assignment, unless we have made alternate arrangements.

If you have questions either about the assignment or about my comments on your assignment, please come to my office hours or arrange a time to come and see me or have a Zoom meeting with me. My office is Paul 328. If you are registered with CAL and one of your commendations is extra time, please note that you still need to negotiate that extra time with your instructors.

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the Grade Review and Appeals policy for more information.
<https://camosun.ca/sites/default/files/2021-05/e-1.14.pdf>

Because the goal of this class is to enhance students' ability to read and write prose, all forms of generative artificial intelligence (ChatGPT, Quillbot, etc...) are counter to your own learning and self-interest in our context. For this reason, the use of GenAI tools is prohibited for all assignments. Please note: we may decide to play about with a GenAI tool in class. That is not to be understood as permission to use it in your marked assignments.

SCHOOL OR DEPARTMENTAL INFORMATION

STUDENT RESPONSIBILITY

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

SUPPORTS AND SERVICES FOR STUDENTS

Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit camosun.ca/services.

Support Service	Website
Academic Advising	camosun.ca/services/academic-supports/academic-advising
Accessible Learning	camosun.ca/services/academic-supports/accessible-learning
Counselling	camosun.ca/services/health-and-wellness/counselling-centre
Career Services	camosun.ca/services/co-operative-education-and-career-services
Financial Aid and Awards	camosun.ca/registration-records/financial-aid-awards

Support Service	Website
Help Centres (Math/English/Science)	camosun.ca/services/academic-supports/help-centres
Indigenous Student Support	camosun.ca/programs-courses/iecc/indigenous-student-services
International Student Support	camosun.ca/international
Learning Skills	camosun.ca/services/academic-supports/help-centres/writing-centre-learning-skills
Library	camosun.ca/services/library
Office of Student Support	camosun.ca/services/office-student-support
Ombudsperson	camosun.ca/services/ombudsperson
Registration	camosun.ca/registration-records/registration
Technology Support	camosun.ca/services/its
Writing Centre	camosun.ca/services/academic-supports/help-centres/writing-centre-learning-skills

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

Academic Integrity

Students are expected to comply with all College policy regarding academic integrity; which is about honest and ethical behaviour in your education journey. The following guide is designed to help you understand your responsibilities: <https://camosun.libguides.com/academicintegrity/welcome>

Please visit <https://camosun.ca/sites/default/files/2021-05/e-1.13.pdf> for Camosun's Academic Integrity policy and details for addressing and resolving matters of academic misconduct.

Academic Accommodations for Students with Disabilities

Camosun College is committed to achieving full accessibility for persons with disabilities. Part of this commitment includes arranging appropriate academic accommodations for students with disabilities to ensure they have an equitable opportunity to participate in all of their academic activities. If you are a student with a documented disability and think you may need accommodations, you are strongly encouraged to contact the Centre for Accessible Learning (CAL) and register as early as possible. Please visit the CAL website for more information about the process of registering with CAL, including important deadlines:

<https://camosun.ca/cal>

Academic Progress

Please visit <https://camosun.ca/sites/default/files/2023-02/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

Course Withdrawals Policy

Please visit <https://camosun.ca/sites/default/files/2021-05/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <https://camosun.ca/registration-records/tuition-fees#deadlines>.

Grading Policy

Please visit <https://camosun.ca/sites/default/files/2021-05/e-1.5.pdf> for further details about grading.

Grade Review and Appeals

Please visit <https://camosun.ca/sites/default/files/2021-05/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal (see [Medical/Compassionate Withdrawals policy](#)). Please visit <https://camosun.ca/services/forms#medical> to learn more about the process involved in a medical/compassionate withdrawal.

Sexual Violence

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized Violence Policy: <https://camosun.ca/sites/default/files/2021-05/e-2.9.pdf> and camosun.ca/services/sexual-violence-support-and-education.

To contact the Office of Student Support: oss@camosun.ca or by phone: 250-370-3046 or 250-370-3841

Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at <https://camosun.ca/sites/default/files/2021-05/e-2.5.pdf> to understand the College's expectations of academic integrity and student behavioural conduct.

Looking for other policies?

The full suite of College policies and directives can be found here: <https://camosun.ca/about/camosun-college-policies-and-directives>

Changes to this Syllabus: Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.

