

COURSE SYLLABUS



COURSE TITLE: ENGL-151-Academic Writing Strategies

CLASS SECTION: ENGL 151-034

TERM: 2024F

COURSE CREDITS: 3

DELIVERY METHOD(S): Lecture

Camosun College respectfully acknowledges that our campuses are situated on the territories of the Ləkʷəŋən (Songhees and Kosapsum) and WSÁNEĆ peoples. We honour their knowledge and welcome to all students who seek education here.

INSTRUCTOR DETAILS

NAME: Alexis Martfeld

EMAIL: martfelda@camosun.ca

OFFICE: LACC119B (Interurban)

HOURS: Mon/Wed: 12:50-1:20 & 3:50-4:20; Thur: 11:30-12:30; Fri: 10:00-11:00 or by appointment

As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.

CALENDAR DESCRIPTION

This course provides core critical thinking, reading, research and writing skills transferable to academic disciplines. Students practice various forms of academic writing, including summary, critical analysis, and written research. Analysis of textual rhetoric, discourse, and style, along with academic essay-writing, develops self-awareness of methods of inquiry, critique, and reflection.

PREREQUISITE(S):

One of:
C+ in English 12
C in English 12 Camosun Alternative
B in ENGL 170

CO-REQUISITE(S):

EQUIVALENCIES:
ENGL 150

COURSE LEARNING OUTCOMES / OBJECTIVES

Upon successful completion of this course a student will be able to:

Form critical responses to ideas.

- a) Distinguish between fact and opinion.
- b) Analyse and articulate the reasoning behind an argument.
- c) Demonstrate a critical examination of ideas through close reading, inquiry, divergent thinking, evaluation of evidence and interpretation, as well as an understanding of rhetoric, reason, logic and word usage.
- d) Produce writing under exam conditions, as well as outside class.
- e) Differentiate academic and non-academic writing.

Write in an academic style common to multiple disciplines.

- a) Approach writing as an active exploration of multiple perspectives on a topic.
- b) Compose effective summaries.
- c) Select and use rhetorical patterns purposefully.
- d) Employ a comprehensive writing process, which includes prewriting, focusing, planning, multiple drafting, conferring, revising and editing/proofing.
- e) Develop an argument with a controlling thesis; write unified, coherent paragraphs, including effective introductions, transitions and conclusions in correct, clear, effective English.
- f) Develop effective, focused research questions.
- g) Demonstrate control, clarity and cohesion in the development and organization of ideas.
- h) Vary style purposefully for planned rhetorical strategies.
- i) Write for specific results.
- j) Critique his/her own and others' writing.

Read and analyze complex texts from various academic disciplines.

- a) Vary reading approaches for different purposes, such as personal response, persuasion, and criticism.
- b) Participate and engage in a dynamic, stimulating exchange of ideas based upon close textual readings.
- c) Discuss and debate text using terminology appropriate to the discipline and context of those texts.
- d) Analyze textual readings, which may include visual texts, by identifying controlling ideas, supporting details, dominant rhetorical pattern, subtext, tone and stylistic features.
- e) Summarize readings to reflect coherently the original's ideas, purpose, organization, and tone.
- f) Critically read your own and others' writing.

Demonstrate information literacy skills.

- a) Determine the nature and extent of the information needed.
- b) Know and use what information resources are available, in different formats.
- c) Use print and electronic resources effectively and efficiently.
- d) Evaluate sources for authority, relevance, reliability, currency and other criteria.
- e) Incorporate and integrate research through correct use of summary, paraphrase and quotation.
- f) Document sources fully and ethically, according to specified bibliographic conventions.

Develop self-awareness as an academic writer and contributor.

- a) Articulate one's position in a critical debate of ideas.
- b) Reflect on one's own writing for continuous improvement.

REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

Course materials provided in class or on D2L

COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor.

WEEK	Mon & Wed 11:30-12:50 (TEC 181)	Due
Week 1	Introduction	Diagnostic (Sep 4)
Week 2	Critical Reading, Analysis vs. Summary, & Purpose and Audience	
Week 3	Thinking Critically & Building Paragraphs	
Week 4	Rhetorical Appeals & Thesis Statements	
Week 5	In-Class Assessment 1 Preparation	

WEEK	Mon & Wed 11:30-12:50 (TEC 181)	Due
Week 6	In-Classe Assessment 1 & Research Questions	In-Class Assessment 1 (Oct 7)
Week 7	Library Workshop	
Week 8	Documentation and Source Integration & Research Lab	
Week 9	Argument, Outlines, & Methods of Development	Research Paper Preparatory Assignment (Oct 30)
Week 10	Essay Development & Introduction to Roundtable Discussions	
Week 11	Logical Fallacies & Counterarguments	
Week 12	In-Class Assessment 2 & Roundtable Discussions	In-Class Assessment 2 (Nov 18) Roundtable Discussions (Nov 20)
Week 13	Roundtable Discussions	Roundtable Discussions (Nov 25 & 27)
Week 14	Peer Editing & Final Exam Review	Research Paper Draft for Peer Edit (Dec 2) Final Exam TBD (During Final Exam Period: Dec 9 – 17)

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced noticed is required. Deadlines can be reviewed on the [CAL exams page](https://camosun.ca/services/academic-supports/accessible-learning/academic-accommodations-exams).

<https://camosun.ca/services/academic-supports/accessible-learning/academic-accommodations-exams>

EVALUATION OF LEARNING

DESCRIPTION	WEIGHTING
Diagnostic (Mandatory)	C/I
Professionalism and Reading Quizzes	10%
In-Class Assessment (ICA) 1	15% (or 30% in lieu of ICA 2)
Research Paper Preparatory Assignment	15%
In-Class Assessment (ICA) 2:	15%
Roundtable Discussion and Mini-Projects	5%
Argumentative Research Paper	25%
Final Exam	15%
TOTAL	100%

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the [Grade Review and Appeals](#) policy for more information.

<https://camosun.ca/sites/default/files/2021-05/e-1.14.pdf>

COURSE GUIDELINES & EXPECTATIONS

You can expect your instructor to

- teach to the course goals
- give clear instructions for assignments and exercises
- advise and support students in their course work
- treat students with respect and act in a fair manner
- be available during office hours or, if necessary, arrange an alternative time to meet
- evaluate students fairly and constructively, based on criteria made clear to students beforehand

Your instructor will expect you to

- prepare for class by completing readings and assigned work on time
- actively participate in class activities
- ask questions if you need clarification
- keep up with course material and announcements on D2L
- submit your own, original, human-generated work, on time and according to instructions
- use instructor comments and feedback to improve future work
- cooperate with and act respectfully toward other students and the instructor

- communicate with the instructor about problems or concerns as soon as possible
 - I am here to support you to the best of my ability. The easiest way to get in touch with me is by email, and then we can make additional arrangements from there if need be. Please, too, be sure to check your own email regularly as I may need to contact you individually during the term.

Guidelines for Preparing and Submitting Written Assignments

All formal written assignments for this course should be typed according to assignment specifications. When you use sources, your assignments should include correct and complete citations in APA or MLA format. All assignments should be clearly marked with your name and submitted on time, **as a PDF**, through D2L Assignments.

If you would like to receive additional feedback on a written assignment, you must also submit a **hard copy** of your assignment at the beginning of class on the due date, in addition to adding brief comments in the notes section of your D2L version of the assignment indicating your feedback preferences.

Plagiarism, Cheating, and AI-Based Writing Tools

Plagiarism is a serious academic offense. Please ensure you submit your own, original work, which *you* have written for the assignments in this class.

Use of generative AI-based writing tools, like Chat GPT or translation programs, is prohibited for all course assignments; our course learning outcomes require individual (human) thought and application through all stages of the writing process. Work that contains hallmarks of AI-generated text will not be accepted and could be subject to further investigation as warranted. Since submitting work that is all or partially composed by generative AI is a form of academic misconduct, the related assignment will receive a grade of zero and may elicit further consequences. Please review Camosun's policies on academic honesty and plagiarism, which you can find [here](#), and come speak to me if you have additional questions or concerns.

Late & Missing Assignments

You must submit assignments on time. However, a reasonable explanation and request for extension, if given *before* the due date, will be considered. Late submissions without prior explanation will lose 10% if submitted fewer than 5 school days after the due date and will lose 40% if submitted fewer than 10 school days after the due date. Late assignments will receive a grade only (no comments). Assignments submitted later than 10 school days after the due date will not be accepted.

Students must complete all major assignments to pass the course.

In-Class Writing

Under normal circumstances, students who cannot pass the cumulative in-class assignments will not pass the course. "Cumulative" here means multiple in-class assignments throughout the semester. Students who are concerned about this course requirement are encouraged to seek guidance and clarification from the instructor as early as possible.

Professionalism & Participation

You can demonstrate your professionalism through your attendance, preparation, engagement, respect, and thoughtful completion of assigned tasks, such as the reading quizzes.

Poor participation may affect your grade as a natural consequence through poor performance on assignments due to missed class work.

If you miss a class, it is best to send me a short email alerting me to your absence. It is then your responsibility to know the material covered. Check D2L for class content in addition to reaching out to a fellow classmate about the missed lesson, and then follow-up with me, if need be, regarding any additional questions or concerns you may have. If you have difficulty accessing course materials or assignments, please contact me.

For Your Records

Be sure to keep all rough drafts, final drafts, and graded assignments until the end of term. In the event of a computer failure or a grade discrepancy, these documents will be critical. Always, always back up your files. If you don't already have cloud-based file storage, consider using one of the many file storage platforms available. See me if you'd like more information.

Additional Notes

If you encounter circumstances that you feel impede your learning in this course, or if throughout the term you discover ways I could better support your learning, please let me know. I am happy to work with you to create a positive and productive learning environment.

STUDENT RESPONSIBILITY

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

SUPPORTS AND SERVICES FOR STUDENTS

Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit camosun.ca/services.

Support Service	Website
Academic Advising	camosun.ca/services/academic-supports/academic-advising
Accessible Learning	camosun.ca/services/academic-supports/accessible-learning
Counselling	camosun.ca/services/health-and-wellness/counselling-centre
Career Services	camosun.ca/services/co-operative-education-and-career-services
Financial Aid and Awards	camosun.ca/registration-records/financial-aid-awards
Help Centres (Math/English/Science)	camosun.ca/services/academic-supports/help-centres
Indigenous Student Support	camosun.ca/programs-courses/iecc/indigenous-student-services
International Student Support	camosun.ca/international
Learning Skills	camosun.ca/services/academic-supports/help-centres/writing-centre-learning-skills
Library	camosun.ca/services/library
Office of Student Support	camosun.ca/services/office-student-support
Ombudsperson	camosun.ca/services/ombudsperson
Registration	camosun.ca/registration-records/registration
Technology Support	camosun.ca/services/its
Writing Centre	camosun.ca/services/academic-supports/help-centres/writing-centre-learning-skills

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

Academic Integrity

Students are expected to comply with all College policy regarding academic integrity; which is about honest and ethical behaviour in your education journey. The following guide is designed to help you understand your responsibilities: <https://camosun.libguides.com/academicintegrity/welcome>
Please visit <https://camosun.ca/sites/default/files/2021-05/e-1.13.pdf> for Camosun's Academic Integrity policy and details for addressing and resolving matters of academic misconduct.

Academic Accommodations for Students with Disabilities

Camosun College is committed to achieving full accessibility for persons with disabilities. Part of this commitment includes arranging appropriate academic accommodations for students with disabilities to ensure they have an equitable opportunity to participate in all of their academic activities. If you are a student with a documented disability and think you may need accommodations, you are strongly encouraged to contact the Centre for Accessible Learning (CAL) and register as early as possible. Please visit the CAL website for more information about the process of registering with CAL, including important deadlines: <https://camosun.ca/cal>

Academic Progress

Please visit <https://camosun.ca/sites/default/files/2023-02/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

Course Withdrawals Policy

Please visit <https://camosun.ca/sites/default/files/2021-05/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <https://camosun.ca/registration-records/tuition-fees#deadlines>.

Grading Policy

Please visit <https://camosun.ca/sites/default/files/2021-05/e-1.5.pdf> for further details about grading.

Grade Review and Appeals

Please visit <https://camosun.ca/sites/default/files/2021-05/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal (see [Medical/Compassionate Withdrawals policy](#)). Please visit <https://camosun.ca/services/forms#medical> to learn more about the process involved in a medical/compassionate withdrawal.

Sexual Violence

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized Violence Policy: <https://camosun.ca/sites/default/files/2021-05/e-2.9.pdf> and camosun.ca/services/sexual-violence-support-and-education.

To contact the Office of Student Support: oss@camosun.ca or by phone: 250-370-3046 or 250-370-3841

Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at <https://camosun.ca/sites/default/files/2021-05/e-2.5.pdf> to understand the College's expectations of academic integrity and student behavioural conduct.

Looking for other policies?

The full suite of College policies and directives can be found here: <https://camosun.ca/about/camosun-college-policies-and-directives>

Changes to this Syllabus: Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.