

# COURSE SYLLABUS



COURSE TITLE: ENGL-151-Academic Writing Strategies

CLASS SECTION: 020

TERM: 2024F

COURSE CREDITS: 3

DELIVERY METHOD(S): In-Person

Camosun College respectfully acknowledges that our campuses are situated on the territories of the Ləkʷəŋən (Songhees and Kosapsum) and WSÁNEĆ peoples. We honour their knowledge and welcome to all students who seek education here.

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## INSTRUCTOR DETAILS

**NAME:** Katie Tanigawa

**EMAIL:** tanigawak@camosun.ca

**OFFICE:** LACC 119A

**HOURS:** Tues. 10-11 a.m., Wed. 12-1 p.m., Thurs. 10 a.m.- 12 p.m.

*As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.*

## CALENDAR DESCRIPTION

This course provides core critical thinking, reading, research and writing skills transferable to academic disciplines. Students practice various forms of academic writing, including summary, critical analysis, and written research. Analysis of textual rhetoric, discourse, and style, along with academic essay-writing, develops self-awareness of methods of inquiry, critique, and reflection.

## PREREQUISITE(S):

One of:

C+ in English 12

C in English 12 Camosun Alternative

B in ENGL 170

## CO-REQUISITE(S):

## EQUIVALENCIES:

ENGL 150

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## COURSE LEARNING OUTCOMES / OBJECTIVES

Upon completion of this course a student will be able to:

1. Form critical responses to ideas.
  - Distinguish between fact and opinion.

- Analyse and articulate the reasoning behind an argument.
- Demonstrate a critical examination of ideas through close reading, inquiry, divergent thinking, evaluation of evidence and interpretation, as well as an understanding of rhetoric, reason, logic and word usage.
- Produce writing under exam conditions, as well as outside class.
- Differentiate academic and non-academic writing.

2. Write in an academic style common to multiple disciplines.

- Approach writing as an active exploration of multiple perspectives on a topic.
- Compose effective summaries.
- Select and use rhetorical patterns purposefully.
- Employ a comprehensive writing process, which includes prewriting, focusing, planning, multiple drafting, conferring, revising and editing/proofing.
- Develop an argument with a controlling thesis; write unified, coherent paragraphs, including effective introductions, transitions and conclusions in correct, clear, effective English.
- Develop effective, focused research questions.
- Demonstrate control, clarity and cohesion in the development and organization of ideas.
- Vary style purposefully for planned rhetorical strategies.
- Write for specific results.
- Critique his/her own and others' writing.

3. Read and analyze complex texts from various academic disciplines.

- Vary reading approaches for different purposes, such as personal response, persuasion, and criticism.
- Participate and engage in a dynamic, stimulating exchange of ideas based upon close textual readings.
- Discuss and debate text using terminology appropriate to the discipline and context of those texts.
- Analyze textual readings, which may include visual texts, by identifying controlling ideas, supporting details, dominant rhetorical pattern, subtext, tone and stylistic features.
- Summarize readings to reflect coherently the original's ideas, purpose, organization, and tone.
- Critically read your own and others' writing.

4. Demonstrate information literacy skills.

- Determine the nature and extent of the information needed.
- Know and use what information resources are available, in different formats.
- Use print and electronic resources effectively and efficiently.
- Evaluate sources for authority, relevance, reliability, currency and other criteria.
- Incorporate and integrate research through correct use of summary, paraphrase and quotation.
- Document sources fully and ethically, according to specified bibliographic conventions.

5. Develop self-awareness as an academic writer and contributor.

- Articulate one's position in a critical debate of ideas.
- Reflect on one's own writing for continuous improvement.

#### REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

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All materials will be provided to you via D2L and will be accessible through the Camosun Library website or the open web.

## COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor.

WEEK or DATE RANGE	ACTIVITY or TOPIC	ASSIGNMENTS
<b>Week 1:</b> 9/2-9/8	<b>Holiday:</b> Mon. 9/2 Course Introduction and APA Format	Diagnostic Sun. 9/8
<b>Week 2:</b> 9/9-9/15	Summary Writing	Academic Integrity D2L Module Sun. 9/15
<b>Week 3:</b> 9/16-9/22	Writing Clear Academic Prose	Summary Sun. 9/22
<b>Week 4:</b> 9/23-9/29	Rhetorical Appeals	Summary for RA Sun. 9/29
<b>Week 5:</b> 9/30-10/6	<b>Holiday:</b> Mon. 9/30 Paragraph and Essay Structure, Audience Analysis	Audience Analysis Sun. 10/6
<b>Week 6:</b> 10/7-10/13	Grammar Quiz	<b>Grammar Quiz</b> Wed. 10/9
<b>Week 7:</b> 10/14-10/20	<b>Holiday:</b> Mon. 10/14 Library Research Orientation	Rhetorical Analysis Sun. 10/20
<b>Week 8:</b> 10/21-10/27	Research Questions and Source Credibility	Source List Sun. 10/27
<b>Week 9:</b> 10/28-11/3	Proposals	<b>In-Class Proposal</b> Wed. 10/30
<b>Week 10:</b> 11/4-11/10	Logic, Critical Thinking, and Argumentative Strategies	
<b>Week 11:</b> 11/11-11/17	<b>Holiday:</b> Mon. 11/11 Assessing Statistics and Thesis Statement Workshop	
<b>Week 12:</b> 11/18-11/24	Quoting, Paraphrasing, and Avoiding Plagiarism In-Class Presentations	<b>In-Class Roundtable Presentations</b> Wed. 11/20
<b>Week 13:</b> 11/25-12/1	In-Class presentations	<b>In-Class Roundtable Presentations</b> Mon. 11/25 or Wed. 11/28
		Research Essay Due Fri. 11/30 or Sun. 12/1
<b>Week 14:</b> 12/2-12/8	Final Timed Essay	<b>Final In-Class Essay</b> Wed. 12/4

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced noticed is required. Deadlines can be reviewed on the [CAL exams page](https://camosun.ca/services/academic-supports/accessible-learning/academic-accommodations-exams).

<https://camosun.ca/services/academic-supports/accessible-learning/academic-accommodations-exams>

## EVALUATION OF LEARNING

Assignment	Due Date	Percentage
Diagnostic (Mandatory)	Sun. 9/8	C/I
Academic Integrity D2L Module	Sun. 9/15	2%
300-Word Formal Summary	Sun. 9/22	10%
Summary for the Rhetorical Analysis	Sun. 9/29	2%
Audience Analysis for the Rhetorical Analysis	Sun. 10/6	5%
Grammar Quiz	Wed. 10/9	5%
Rhetorical Analysis	Sun. 10/20	15%
Source List for the Research Essay	Sun. 10/27	7%
Timed Proposal for the Research Essay	Wed. 10/30	15%
Presentation	Wed. 11/20, Mon. 11/25, or Wed. 11/28	4%
Research Essay	Fri. 11/30 or Sun. 12/1	20%
Final Timed Essay	Wed. 12/4	15%

## COURSE GUIDELINES & EXPECTATIONS

The following class guidelines are here to ensure we have a productive term. In the first weeks of class, we will be reviewing these guidelines and adding to them as the class sees fit.

### You can expect your instructor to

- Teach to the course goals
- Give clear instructions for assignments and exercises
- Advise and support students in their course work
- Treat students with respect
- Act in a fair manner
- Be available during office hours or, if necessary, arrange an alternative time to meet
- Evaluate students fairly and constructively, based on criteria made clear to students beforehand
- Return assignments in a timely manner
- Give useful feedback

### Your instructor will expect you to

- Keep up with course material presented in class as well as material on D2L
- Attend class
- Prepare for class by completing readings and assigned work on time

- Actively participate in class activities
- Ask questions if you need clarification
- Submit all assignments according to instructions, complete, and on time
- Submit your own, original work
- Use instructor comments and feedback to improve future work
- Cooperate with and act respectfully toward other students and the instructor
- Communicate with the instructor about problems or concerns as soon as possible

### **Guidelines for Preparing and Submitting Written Assignments**

All formal written assignments for this course should be typed according to assignment specifications. When and if you use sources, your papers should use correct and complete citation format according to the guidelines set out by the relevant academic discipline. All papers should be clearly marked with your name and submitted on time, as a .pdf, .doc., or .docx file through D2L Assignments.

### **Late and Missing Assignments**

You must submit assignments on time. That said, a reasonable explanation for a late assignment, if it is given before the due date, will be accepted. Late submissions without prior explanation will be penalized by 10%. Submissions more than one week late will be given a '0'.

### **Plagiarism & Cheating**

Plagiarism is a serious academic offense. Please ensure you submit your own, original work, which you have written for the assignments in this class. You should review Camosun's policies on academic honesty and plagiarism, which you can find here: <https://camosun.ca/sites/default/files/2021-05/e-1.13.pdf>. If you ever have any questions about plagiarism, please let me know. I'm happy to help you develop strategies to avoid accidental plagiarism *before* you submit your assignment for marks.

### **Artificial Intelligence and Large Language Models**

While different courses will have their own policies regarding the use of artificial intelligence (AI) and large language models (LLM), in this class you may not use such programs or tools unless explicitly given permission by your instructor to use them in specific capacities. In other words, the default is such that you may not use AI or LLM tools to draft or revise or translate, in part or in whole, the work you submit for this course.

This guideline is here to promote the growth of your critical thinking, source vetting, and writing skills. As such, please note that the use of AI and LLM tools outside of what your instructor has specifically permitted for a specific assignment will constitute a violation of academic integrity.

That said, I am very happy to have conversations with you about AI and LLMs, their ethics, affordances, and limitations. These are exciting technologies that are here to stay, and it's important that we cultivate curiosity and critical capacities so we can use them effectively, ethically, and safely.

### **Additional Notes**

If you encounter circumstances that you feel impede your learning in this course, or if throughout the term you discover ways I could better support your learning, please let me know. We are in this together, and I am happy to work with you to create a positive and productive learning environment.

## SCHOOL OR DEPARTMENTAL INFORMATION

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N/A

## STUDENT RESPONSIBILITY

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Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

## SUPPORTS AND SERVICES FOR STUDENTS

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Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit [camosun.ca/services](https://camosun.ca/services).

Support Service	Website
Academic Advising	<a href="https://camosun.ca/services/academic-supports/academic-advising">camosun.ca/services/academic-supports/academic-advising</a>
Accessible Learning	<a href="https://camosun.ca/services/academic-supports/accessible-learning">camosun.ca/services/academic-supports/accessible-learning</a>
Counselling	<a href="https://camosun.ca/services/health-and-wellness/counselling-centre">camosun.ca/services/health-and-wellness/counselling-centre</a>
Career Services	<a href="https://camosun.ca/services/co-operative-education-and-career-services">camosun.ca/services/co-operative-education-and-career-services</a>
Financial Aid and Awards	<a href="https://camosun.ca/registration-records/financial-aid-awards">camosun.ca/registration-records/financial-aid-awards</a>
Help Centres (Math/English/Science)	<a href="https://camosun.ca/services/academic-supports/help-centres">camosun.ca/services/academic-supports/help-centres</a>
Indigenous Student Support	<a href="https://camosun.ca/programs-courses/iecc/indigenous-student-services">camosun.ca/programs-courses/iecc/indigenous-student-services</a>
International Student Support	<a href="https://camosun.ca/international">camosun.ca/international</a>
Learning Skills	<a href="https://camosun.ca/services/academic-supports/help-centres/writing-centre-learning-skills">camosun.ca/services/academic-supports/help-centres/writing-centre-learning-skills</a>
Library	<a href="https://camosun.ca/services/library">camosun.ca/services/library</a>
Office of Student Support	<a href="https://camosun.ca/services/office-student-support">camosun.ca/services/office-student-support</a>
Ombudsperson	<a href="https://camosun.ca/services/ombudsperson">camosun.ca/services/ombudsperson</a>
Registration	<a href="https://camosun.ca/registration-records/registration">camosun.ca/registration-records/registration</a>
Technology Support	<a href="https://camosun.ca/services/its">camosun.ca/services/its</a>
Writing Centre	<a href="https://camosun.ca/services/academic-supports/help-centres/writing-centre-learning-skills">camosun.ca/services/academic-supports/help-centres/writing-centre-learning-skills</a>

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

## COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

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### Academic Integrity

Students are expected to comply with all College policy regarding academic integrity; which is about honest and ethical behaviour in your education journey. The following guide is designed to help you understand your responsibilities: <https://camosun.libguides.com/academicintegrity/welcome>  
Please visit <https://camosun.ca/sites/default/files/2021-05/e-1.13.pdf> for Camosun's Academic Integrity policy and details for addressing and resolving matters of academic misconduct.

### Academic Accommodations for Students with Disabilities

Camosun College is committed to achieving full accessibility for persons with disabilities. Part of this commitment includes arranging appropriate academic accommodations for students with disabilities to ensure they have an equitable opportunity to participate in all of their academic activities. If you are a student with a documented disability and think you may need accommodations, you are strongly encouraged to contact the Centre for Accessible Learning (CAL) and register as early as possible. Please visit the CAL website for more information about the process of registering with CAL, including important deadlines: <https://camosun.ca/cal>

### Academic Progress

Please visit <https://camosun.ca/sites/default/files/2023-02/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

### Course Withdrawals Policy

Please visit <https://camosun.ca/sites/default/files/2021-05/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <https://camosun.ca/registration-records/tuition-fees#deadlines>.

### Grading Policy

Please visit <https://camosun.ca/sites/default/files/2021-05/e-1.5.pdf> for further details about grading.

### Grade Review and Appeals

Please visit <https://camosun.ca/sites/default/files/2021-05/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

### Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal

(see [Medical/Compassionate Withdrawals policy](#)). Please visit <https://camosun.ca/services/forms#medical> to learn more about the process involved in a medical/compassionate withdrawal.

### Sexual Violence

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized Violence Policy: <https://camosun.ca/sites/default/files/2021-05/e-2.9.pdf> and [camosun.ca/services/sexual-violence-support-and-education](https://camosun.ca/services/sexual-violence-support-and-education).

To contact the Office of Student Support: [oss@camosun.ca](mailto:oss@camosun.ca) or by phone: 250-370-3046 or 250-370-3841

### Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at <https://camosun.ca/sites/default/files/2021-05/e-2.5.pdf> to understand the College's expectations of academic integrity and student behavioural conduct.

### Looking for other policies?

The full suite of College policies and directives can be found here: <https://camosun.ca/about/camosun-college-policies-and-directives>

**Changes to this Syllabus:** Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.