

COURSE SYLLABUS



COURSE TITLE: ENGL-151-Academic Writing Strategies
CLASS SECTION:

TERM: 2024F

COURSE CREDITS: 3

DELIVERY METHOD(S): Lecture

Camosun College respectfully acknowledges that our campuses are situated on the territories of the Ləkʷəŋən (Songhees and Kosapsum) and WSÁNEĆ peoples. We honour their knowledge and welcome to all students who seek education here.

INSTRUCTOR DETAILS

NAME: Bronwen Welch

EMAIL: WelchB@camosun.ca

OFFICE: Paul 330

HOURS: 11:30 to 12:30 Mondays and Wednesdays or by special appointment

As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.

CALENDAR DESCRIPTION

This course provides core critical thinking, reading, research and writing skills transferable to academic disciplines. Students practice various forms of academic writing, including summary, critical analysis, and written research. Analysis of textual rhetoric, discourse, and style, along with academic essay-writing, develops self-awareness of methods of inquiry, critique, and reflection.

PREREQUISITE(S):

One of:

C+ in English 12

C in English 12 Camosun Alternative

B in ENGL 170

CO-REQUISITE(S):

EQUIVALENCIES:

ENGL 150

COURSE LEARNING OUTCOMES / OBJECTIVES

Upon successful completion of this course a student will be able to:

Form critical responses to ideas.

Distinguish between fact and opinion.

Analyse and articulate the reasoning behind an argument.

Demonstrate a critical examination of ideas through close reading, inquiry, divergent thinking, evaluation of evidence and interpretation, as well as an understanding of rhetoric, reason, logic and word usage.

Produce writing under exam conditions, as well as outside class.

Differentiate academic and non-academic writing.

Write in an academic style common to multiple disciplines.

Approach writing as an active exploration of multiple perspectives on a topic.

Compose effective summaries.

Select and use rhetorical patterns purposefully.

Employ a comprehensive writing process, which includes prewriting, focusing, planning, multiple drafting, conferring, revising and editing/proofing.

Develop an argument with a controlling thesis; write unified, coherent paragraphs, including effective introductions, transitions and conclusions in correct, clear, effective English.

Develop effective, focused research questions.

Demonstrate control, clarity and cohesion in the development and organization of ideas.

Vary style purposefully for planned rhetorical strategies.

Write for specific results.

Critically read your own and others' writing.

Read and analyze complex texts from various academic disciplines.

Vary reading approaches for different purposes, such as personal response, persuasion, and criticism.

Participate and engage in a dynamic, stimulating exchange of ideas based upon close textual readings.

Discuss and debate text using terminology appropriate to the discipline and context of those texts.

Analyze textual readings, which may include visual texts, by identifying controlling ideas, supporting details, dominant rhetorical pattern, subtext, tone and stylistic features.

Summarize readings to reflect coherently the original's ideas, purpose, organization, and tone.

Demonstrate information literacy skills.

Determine the nature and extent of the information needed.

Know and use what information resources are available, in different formats.

Use print and electronic resources effectively and efficiently.

Evaluate sources for authority, relevance, reliability, currency and other criteria.

Incorporate and integrate research through correct use of summary, paraphrase and quotation.

Document sources fully and ethically, according to specified bibliographic conventions.

Develop self-awareness as an academic writer and contributor.

Articulate one's position in a critical debate of ideas.

Reflect on one's own writing for continuous improvement.

REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

English 151 Coursepack

TENTATIVE COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor.

WEEK or DATE RANGE	ACTIVITY or TOPIC	Homework and Readings for next Class
Week 1: Sept. 2 Labour Day Sept. 4	Introduction to English 151 (015)	Read "Symbols" for Sept.9
Week 2: Sept. 9 Sept. 11	In-class Quiz on "Symbols" Weight: 2% The Symbolic Process The Text is You Paragraph Structure	Read Chapter 1: Writing a Paragraph for next class AND COMPLETE EXERCISES 8-12
Week 3 Sept 16 September 18	Paragraph Structure In Class Paragraph Weight:5% In Class Discussion on Arendt How to write Summaries	Read "The Origins of Totalitarianism," by Hannah Arendt AND Answer Group Questions Via D2L by September 17 th at 6pm Weight: 2% Read "Letter from Birmingham Jail" for September 23 th class and complete group exercise by 6pm September 22 Weight 2%

WEEK or DATE RANGE	ACTIVITY or TOPIC	Homework and Readings for next Class
<p>Week 4:</p> <p>Sept. 23</p> <p>Sept. 25</p>	<p>“Letter from Birmingham Jail:” Discussion and Summary</p> <p>Summary Continued</p>	<p>Summary Assignment Due September 30th by 6pm</p> <p>Weight: 10%</p>
<p>Week 5:</p> <p>Sept. 30 – no class (National Day for Truth and Reconciliation)</p> <p>Oct. 2</p>	<p>Sept. 30: Summary Assignment Due 6pm</p> <p>Discussion on Bordo reading:</p>	<p>Read Susan Bordo’s “The Body and the Reproduction of Fertility” and Complete Group Assignment by October 1 by 6pm (</p> <p>Weight: 2%</p> <p>Read “Writing a Review: A Roadmap” for next class</p>
<p>Week 6:</p> <p>Oct. 7</p> <p>Oct. 9</p>	<p>Writing Reviews</p> <p>Marking Reviews</p>	<p>Read “Comparison and Contrast” chapter and complete group exercise by 6pm Oct. 14:</p> <p>Weight: 2%</p>
<p>Week 7:</p> <p>Oct. 14: No Class: Thanksgiving Day</p> <p>Oct. 16.</p>	<p>Comparison and Contrast</p>	<p>1) Film Review Due Oct. 18th by 6pm</p> <p>Weight: 15%</p> <p>2) Read “With These Words I Can Sell You Anything” AND “The Power of Choice” and complete group activity by Oct. 20 at 6pm</p> <p>Weight: 2%</p>
<p>Week 8:</p> <p>Oct. 21</p>	<p>Marking two student papers</p>	<p>Read Chapter 8 “Analyzing Texts” and complete group exercise by 6pm Oct. 22 Weight: 2%</p>

WEEK or DATE RANGE	ACTIVITY or TOPIC	Homework and Readings for next Class
<p>Week 8 cont:</p> <p>October 23</p>	Analyzing Texts	
<p>Week 9:</p> <p>Oct. 28</p> <p>Oct. 30</p>	<p>Marking student papers</p> <p>The Research Paper: Finding a Topic and Question</p>	
<p>Week 10:</p> <p>Nov. 11 No Class (Remembrance Day)</p> <p>Nov. 13</p>	Structuring your paper	<p>Advertising/Compare and Contrast Papers Due Nov 11, by 6pm</p> <p>Read "Chapter 8: Writing the Research Paper" and Complete Group Assignment on November 17th by 6pm</p> <p>Weight: 2%</p>
<p>Week 11:</p> <p>Nov. 18</p> <p>Nov. 20</p>	<p>November 18th: Library Research Class: We will meet at 8:30 in the library classroom.</p> <p>APA/MLA</p>	<p>Library quiz due by Nov. 19 at 6pm</p> <p>Weight: 2%</p> <p>Read "Developing Your Thesis" and Complete Group Assignment on Nov. 24 by 6pm</p> <p>Weight: 2%</p>
<p>Week 12:</p> <p>Nov. 25</p> <p>Nov. 27</p>	<p>Using source material</p> <p>Integration of source material</p>	<p>Read "Giving Presentations" for next week</p>

WEEK or DATE RANGE	ACTIVITY or TOPIC	Homework and Readings for next Class
Week 13		
Dec. 2	Presentations	
Dec. 4	Presentations	
		Research Papers Due: Dec 9th by 6pm

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced noticed is required. Deadlines can be reviewed on the [CAL exams page](#).

<https://camosun.ca/services/academic-supports/accessible-learning/academic-accommodations-exams>

EVALUATION OF LEARNING

DESCRIPTION	WEIGHTING
Quizzes, Group Exercises, Participation	25%
In-Class Paragraph	5%
Summary	10%
Film Review	15%
Compare and Contrast Advertising Paper	20%
Research Paper	25%
	TOTAL
	100%

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the [Grade Review and Appeals](#) policy for more information.

https://camosun.ca/sites/default/files/2021-05/e-1_14.pdf

COURSE GUIDELINES & EXPECTATIONS

Grading Rubric

All assignments will be given a letter grade. The mark will be based on organization, quality of ideas and support, style and grammar, according to the following criteria:

A Range (80 - 100%) Superior level of achievement

- Exceptional insight into material or topic
- Detailed, significant discussion
- Effective organization (includes APA/MLA guidelines)
- Fluent, error-free expression

B Range (70-79%) Solid to High level of achievement

- Competent treatment of material or topic but less originality or perception than an “A” paper
- Full discussion but not as detailed or specific as “A” level
- Sound organization (includes MLA/APA citation guidelines)
- Competent attention to grammar

C+ (65 – 69%) Satisfactory level of achievement

- Content reasonably well-organized
- Clear but somewhat mechanical organization
- May have good content but also may include serious mechanical errors (including APA/MLA citation guidelines)

C (60 – 64%) Sufficient level of achievement to proceed to next level

- Content is adequately supported
- Mechanical but generally coherent organization
- Several serious mechanical errors (including APA/MLA citation guidelines)

D (50 – 59%) Minimum level of achievement for which credit is granted

- Limited or misleading content with inadequate or inappropriate support
- Incomplete or confusing organization
- Frequent errors which confuse or mislead the reader (including APA/MLA citation guidelines)

F (Below 50%) Minimum level not achieved.

- Inadequate or inaccurate content
- Incoherent organization
- So many errors that the reader cannot understand the paper adequately (including APA/MLA citation guidelines)

Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at camosun.ca or information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete</i> : A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress</i> : A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal</i> : A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

COURSE GUIDELINES & EXPECTATIONS

Under normal circumstances, students who cannot pass the cumulative in-class assignments will not pass the course. "Cumulative" here means multiple in-class assignments throughout the semester. Students who are concerned about this course requirement are encouraged to seek guidance and clarification from me as early as possible.

Communicating with Your Instructor:

I encourage you to make use of my office hours (see p. 1) to discuss any questions you may have about class material, assignments, or tests. When emailing me, please do so formally: address me by my name (ex. Hi Bronwen/Dr. Welch) and end the email with your first and last name and course number (English 151 - 015). I usually check my email between 9am and 5pm and you can expect to hear back from me within 24 hours (except on weekends).

Attention!

- Assignments and exams must be completed on the date listed in the course schedule. If you cannot meet a deadline due to an emergency, medical issue, or religious observance, contact me as soon as possible. For unexcused late assignments 5% of the grade will be deducted per school day, and assignments will not be accepted more than seven days late.

- You are responsible for information, verbal or written, given in class. Please keep track of all handouts and assigned readings and note that neither unexcused absence from class during the discussion of tasks and assignments nor inattention to classroom activities, verbal explanations, or handouts exempts you from meeting deadlines or preparing for class.

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- Detailed, significant discussion
- Effective organization
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B Range (70-79%) Solid to High level of achievement

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F (Below 50%) Minimum level not achieved.

- Inadequate or inaccurate content
- Incoherent organization
- So many errors that the reader cannot understand the paper adequately

STUDENT RESPONSIBILITY

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

SUPPORTS AND SERVICES FOR STUDENTS

Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit camosun.ca/services.

Support Service	Website
Academic Advising	camosun.ca/services/academic-supports/academic-advising
Accessible Learning	camosun.ca/services/academic-supports/accessible-learning
Counselling	camosun.ca/services/health-and-wellness/counselling-centre
Career Services	camosun.ca/services/co-operative-education-and-career-services
Financial Aid and Awards	camosun.ca/registration-records/financial-aid-awards
Help Centres (Math/English/Science)	camosun.ca/services/academic-supports/help-centres
Indigenous Student Support	camosun.ca/programs-courses/iecc/indigenous-student-services
International Student Support	camosun.ca/international
Learning Skills	camosun.ca/services/academic-supports/help-centres/writing-centre-learning-skills
Library	camosun.ca/services/library
Office of Student Support	camosun.ca/services/office-student-support
Ombudsperson	camosun.ca/services/ombudsperson
Registration	camosun.ca/registration-records/registration
Technology Support	camosun.ca/services/its

Support Service	Website
Writing Centre	camosun.ca/services/academic-supports/help-centres/writing-centre-learning-skills

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

Academic Integrity

Students are expected to comply with all College policy regarding academic integrity; which is about honest and ethical behaviour in your education journey. The following guide is designed to help you understand your responsibilities:

<https://camosun.libguides.com/academicintegrity/welcome>

Please visit <https://camosun.ca/sites/default/files/2021-05/e-1.13.pdf> for Camosun's Academic Integrity policy and details for addressing and resolving matters of academic misconduct.

Plagiarism:

In accordance with Camosun College's Policy on Academic Integrity, the Department of English does not condone plagiarism. Students who are found to have engaged in unethical academic behavior, including the practices described below, are subject to penalty.

A student commits plagiarism when they:

- submit the work of another person in whole or in part as original work
- Give inadequate attribution to an author or creator (AI) whose work is incorporated into the student's work, including failing to indicate clearly (through accepted practices within the discipline, such as footnotes, internal references and the crediting of all verbatim passages through indentations of longer passages or the use of quotation marks) the inclusion of another individual's work or the inclusion of data sourced from AI.
- paraphrase material from a source without sufficient acknowledgment as described above

Other Examples of Plagiarism Include the Following:

- unauthorized use of an editor (either an actual person or AI)
- multiple submission of work
- cheating on work, tests and examinations, or aiding others to cheat.

Consequences for Plagiarizing

Procedures for determining the nature of alleged violations involve primarily the course instructor and the Chair. Procedures for determining an appropriate penalty also involve Deans, the Vice-President Academic and, in the most serious cases, the President.

Camosun College reserves the right to use plagiarism detection software programs to detect plagiarism in essays, term papers and other work.

Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc.). If you have a disability, the [Centre for Accessible Learning](#) (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started: <https://camosun.ca/services/academic-supports/accessible-learning>

Academic Progress

Please visit <https://camosun.ca/sites/default/files/2023-02/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

Course Withdrawals Policy

Please visit <https://camosun.ca/sites/default/files/2021-05/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <https://camosun.ca/registration-records/tuition-fees#deadlines>.

Grading Policy

Please visit <https://camosun.ca/sites/default/files/2021-05/e-1.5.pdf> for further details about grading.

Grade Review and Appeals

Please visit <https://camosun.ca/sites/default/files/2021-05/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit <https://camosun.ca/sites/default/files/2021-07/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized Violence and Misconduct Policy: <https://camosun.ca/sites/default/files/2021-05/e-2.9.pdf> and camosun.ca/services/sexual-violence-support-and-education. To contact the Office of Student Support: oss@camosun.ca or by phone: 250-370-3046 or 250-370-3841

Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at <https://camosun.ca/sites/default/files/2021-05/e-2.5.pdf> to understand the College's expectations of academic integrity and student behavioural conduct.

Looking for other policies?

The full suite of College policies and directives can be found here: <https://camosun.ca/about/camosun-college-policies-and-directives>

Changes to this Syllabus: Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.