COURSE SYLLABUS

COURSE TITLE: ENGL 070 – Advanced English

CLASS SECTION: S08 VNFC

TERM: 2024F

COURSE CREDITS: Non-credit

DELIVERY METHOD(S): In-person

For COVID-19 updates please visit https://camosun.ca/about/covid-19-updates.

INSTRUCTOR DETAILS

NAME: Mark Kunen

EMAIL: kunen@camosun.ca

OFFICE: Victoria Native Friendship Centre

OFFICE HOURS: Wednesdays, 12:20 – 2 or by appointment

Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.
As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me.

CALENDAR DESCRIPTION

Students will develop skills in critical and creative thinking, speaking and listening, reading research and reference, and writing. Students will practice organizing, writing, and revising paragraphs, essays, business documents and a research paper.

PREREQUISITE(S): One of: C in English 10, C in ENGL 050

COURSE LEARNING OUTCOMES / OBJECTIVES

Upon successful completion of this course a student will be able to:

A. Critical and Creative Thinking and Reading Skills

- identify subject/topic, main ideas, supporting ideas, and sequence
- summarize information
- make inferences; identify purpose and audience; evaluate information for accuracy and relevance; recognize assumptions, bias, and tone, and synthesize information
- compare, classify, define, draw conclusions
- respond to information in stories, essays, and articles or poems
- identify and discuss examples of fact and opinion

B. Speaking and Listening Skills
- ask questions and offer information to clarify meaning
- listen effectively
- use voice effectively
- participate on group discussions, respect and respond to others' thoughts and opinions; paraphrase ideas
- deliver an effective oral presentation

C. Reading and Reference
- use context clues and word structure analysis (prefix, suffix, root) to determine meaning; build a personal vocabulary list
- use a dictionary and a thesaurus to expand vocabulary and to learn homonyms, antonyms and synonyms
- use in-book reference tools (index, table of contents, glossary)
- use skimming and scanning techniques; read to locate specific information
- recognize point of view, illogical argument, fallacies, stereotypes, bias and learn to recognize the complexity of current societal issues
- use a variety of reference materials
- develop note-taking skills; develop research skills (internet and library catalog searches)
- critically evaluate, make inferences, and draw conclusions

D. Written Communication
- use the steps of the writing process (prewrite, outline, draft, revise, edit, and proofread)
- write paragraphs and essays in a variety of rhetorical modes including cause and effect and persuasion
- write a summary
- adjust content and style of writing to suit purpose, audience, and situation
- edit and proofread work to improve content, organization, word choice, phrasing, grammar and punctuation, sentence and paragraph structure; develop spelling strategies
- recognize and edit for effective wording: avoid clichés, jargon, slang, except when such language suits the writer's purpose

- use complex and compound sentence structures; parallel constructions and avoid misplaced or dangling modifiers
- write a review of a book, movie, play, television program, documentary, piece of music, or other non-print material
- analyze and respond to editorial comment, magazine articles, technical or investigative writing, or advertising
- gather, evaluate, and organize information into a research essay using appropriate documentation (MLA or APA); understand and avoid plagiarism

E. Computer Literacy
- use computer programs to create, edit, and publish; format assignments appropriately; use electronic communication

This course meets the required learning outcomes for Advanced English as outlined in the BC ABE Articulation Handbook.

REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

1. The Canadian Writer's World: Paragraphs and Essays (3rd Ed.) by Gaetz, Phadke, Sandberg, and Sauer

COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

This class meets Mondays and Wednesdays from 9:30 a.m. – 12:20 p.m. at the Victoria Native Friendship Centre. Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced noticed is required. Deadlines can be reviewed on the CAL exams page. http://camosun.ca/services/accessible-learning/exams.html

EVALUATION OF LEARNING

Students will be assigned a variety of work to help them achieve the learning outcomes for the course. Grades will be assigned with guidance from this chart. However, since the course is organized and delivered according to principles of mastery learning, the number and types of assignments may vary from student to student. Assignments that do not meet minimum standards will be treated as practice and will not be graded.

DESCRIPTION	WEIGHTING
Paragraphs (2 + in-class – classification and comparison and contrast)	15%
Reading	5%
Grammar	10%
Multimedia Review Oral Presentation	5%
Summary assignment	5%
Participation in class activities)	5%
Essay (choose from argument, cause and effect, definition, process) (2)	20%
Research-Essay including proposal (5%)	20%
In-class essay	15%
	100%

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the Grade Review and Appeals policy for more information. http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf

COURSE GUIDELINES & EXPECTATIONS

This is a self-paced course. Students have the flexibility to follow an individually-adaptable timeline to complete the learning outcomes and assignments. This course consists of 6 hours of class time and 4 hours of lab time per week. Lab time includes but is not limited to tutorials with an instructor and/or instructional assistants and using the instructional resources in the Help Centre and library, virtually and in person. Students have a responsibility to work hard, attend class and/or meetings, and ask for support when needed.

SCHOOL AND DEPARTMENTAL INFORMATION

Community Learning Partnerships (CLP), a department of the School of Access, brings education to community-based sites to make it easier for students to begin or return to learning in a less intimidating place than on the college campus. Students can build or refresh their skills to meet admission requirements and be successful in other college programs. Students learn in a comfortable environment with other adults who share similar backgrounds and get help from friendly and compassionate Camosun instructors and staff.

Community Learning Partnerships department:
http://camosun.ca/learn/school/access/community-partnerships/index.html.

STUDENT RESPONSIBILITY

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

SUPPORTS AND SERVICES FOR STUDENTS

Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit http://camosun.ca/students/.

Support Service	Website
Academic Advising	http://camosun.ca/advising
Accessible Learning	http://camosun.ca/accessible-learning
Counselling	http://camosun.ca/counselling
Career Services	http://camosun.ca/coop
Financial Aid and Awards	http://camosun.ca/financialaid
Help Centres (Math/English/Science)	http://camosun.ca/help-centres
Indigenous Student Support	http://camosun.ca/indigenous
International Student Support	http://camosun.ca/international/
Learning Skills	http://camosun.ca/learningskills
Library	http://camosun.ca/services/library/
Office of Student Support	http://camosun.ca/oss
Ombudsperson	http://camosun.ca/ombuds
Registration	http://camosun.ca/registration
Technology Support	http://camosun.ca/its
Writing Centre	http://camosun.ca/writing-centre

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

Academic Integrity

Students are expected to comply with all College policy regarding academic integrity; which is about honest and ethical behaviour in your education journey. The following guide is designed to help you understand your responsibilities: https://camosun.libguides.com/academicintegrity/welcome

Please visit http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf for Camosun's Academic Integrity policy and details for addressing and resolving matters of academic misconduct.

Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the Centre for Accessible Learning (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started: http://camosun.ca/services/accessible-learning/

Academic Progress

Please visit http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

Course Withdrawals Policy

Please visit http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf for further details about course withdrawals. For

deadline for fees, course drop dates, and tuition refund, please visit
http://camosun.ca/learn/fees/#deadlines.

Grading Policy

Please visit http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf for further details about grading.

Grade Review and Appeals

Please visit http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf for policy relating to requests for review and appeal of grades.

Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf to learn more about the process involved in a medical/compassionate withdrawal.

Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized Violence and Misconduct Policy: http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.9.pdf and camosun.ca/sexual-violence. To contact the Office of Student Support: oss@camosun.ca or by phone: 250-370-3046 or 250-3703841

Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at

http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf to understand the College's expectations of academic integrity and student behavioural conduct.

Looking for other policies?

The full suite of College policies and directives can be found here:
https://camosun.ca/about/camosun-college-policies-and-directives

Changes to this Syllabus: Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.