

COURSE SYLLABUS



COURSE TITLE: **Fundamental English 2**

CLASS SECTION: English 022-S01

TERM: **Fall 2023**

COURSE CREDITS: **N/A**

DELIVERY METHOD(S): **Lecture and Lab, self-paced**

Camosun College campuses are located on the traditional territories of the Lək̓ʷəŋən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.

Learn more about Camosun's [Territorial Acknowledgement](#).

INSTRUCTOR DETAILS

NAME: **Atulah Kennedy**

EMAIL: kennedy@camosun.bc.ca

OFFICE: **CBA 149**

Phone: 250-370-4953

HOURS: By appointment. Please feel free to request an appointment whenever it would be helpful to have a more extended conversation with me. (Appointments are available Tues & Thurs 11:30am-12:30pm or at other times as needed).

As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.

CALENDAR DESCRIPTION

Students will expand their vocabulary and develop reading fluency; build context and phonic skills; give oral opinions and write sentence answers about reading; brainstorm to generate writing ideas; and perform basic word processing skills. Students will grow lifelong learning strategies such as goal setting, working independently and with help, and gain an understanding of Indigenous ways of knowing and world views. Students will practice learning skills for oral communication, critical thinking, social responsibilities, personal and cultural identity, and time and work management.

PREREQUISITE(S):

One of:

- COM in [ENGL 021](#)
- [Assessment](#) and an information interview with instructor or department chair

CO-REQUISITE(S): N/A

EXCLUSION(S): N/A

Upon successful completion of this course a student will be able to:

Reading

Learning Outcome <i>Students will be able to ...</i>	Skills <i>By achieving this broader outcome, students will demonstrate that they can also ...</i>
1. read and follow directions written in simple sentences using 2 formats (e.g. geographical, practical)	<ul style="list-style-type: none"> ➤ identify parts of speech and end punctuation in simple sentences ➤ read 200-300 sight words ➤ employ pre-reading skills to enhance understanding (e.g. KWL, prediction) ➤ use context clues to find meaning ➤ use phonics to decode words
2. read 5-7 sentence paragraphs containing familiar topics and vocabulary, and supported with visual clues (e.g. illustrations)	

Writing

Learning Outcome <i>Students will be able to ...</i>	Skills <i>By achieving this broader outcome, students will demonstrate that they can also ...</i>
1. write five complete simple sentences	<ul style="list-style-type: none"> ➤ participate in brainstorming to generate ideas for writing ➤ use assigned vocabulary in sentence writing ➤ use end punctuation ➤ use capitals for proper nouns ➤ write 75-100 sight words ➤ write CVC words ➤ write CVC words that end in silent e
2. write two messages of one to three sentences (to a familiar audience)	

REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

- *The Active Reader 2* (Published by Grass Roots Press)
- *Vocabulary Boosters 1* (Published by Grass roots Press)
- Notebook and pens

COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor.

The class meets Tuesday and Thursday mornings from 8:30am-11:20am in CBA room 106 (at Interurban Campus).

This self-paced English 022 course consists of 6 hours of class time (including independent and group-style course work) and 4 hours of lab time per week. Lab time includes but is not limited to tutorials with the instructor and/or an instructional assistant, using the instructional resources in the Help Centre and library, and meeting (at no cost to students) with the college’s professional writing consultant (virtually or on campus).

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the [Grade Review and Appeals](#) policy for more information.

<http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf>

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced noticed is required. Deadlines scan be reviewed on the [CAL exams page](#). <http://camosun.ca/services/accessible-learning/exams.html>

EVALUATION OF LEARNING

Competency Based

Activity	Description
Reading Vocabulary	Read up to 300 personal and functional words.
Stories and Passages	Read and describe the main idea, details and character(s) of stories and passages. Give opinions on readings.
Beginning Paragraphs and Messages	Brainstorm to generate short messages and beginning paragraphs.
Vocabulary	Write up to 75 words including words with basic suffixes and silent E. Use assigned vocabulary in writing.
Sentences	Write sentence answers to questions about readings: who, what, when, where, why.
Punctuation	Use periods, question marks and exclamation marks in writing.
Capitalization	Use capitals for proper nouns.

COURSE GUIDELINES & EXPECTATIONS

Course Type: This course section is self-paced, meaning that students complete the course outcomes and assignments at a pace that best suits their lifestyle.

- Learners in this course section are working on various levels of English and will progress through assignments at their own pace. They have a responsibility to work hard, attend class and/or meetings, and ask for support when needed.
- After getting to know each student, the instructor will determine how to effectively support each student's learning. Please update the instructor weekly regarding how you are doing with course assignments.
- Learners are expected to attend additional appointments with the instructor and with the writing consultant (as needed) to further support their skill development.

SCHOOL OR DEPARTMENTAL INFORMATION

Instructors who work with adult learners who are upgrading are highly qualified and committed to providing a friendly and caring learning experience in an adult learning environment. We understand diverse learning needs and are committed to student success. The department also provides Help Centres staffed with professional learning assistants and filled with resources to assist you.

STUDENT RESPONSIBILITY

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

SUPPORTS AND SERVICES FOR STUDENTS

Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit <http://camosun.ca/students/>.

Support Service	Website
Academic Advising	http://camosun.ca/advising
Accessible Learning	http://camosun.ca/accessible-learning
Counselling	http://camosun.ca/counselling
Career Services	http://camosun.ca/coop
Financial Aid and Awards	http://camosun.ca/financialaid
Help Centres (Math/English/Science)	http://camosun.ca/help-centres
Indigenous Student Support	http://camosun.ca/indigenous

Support Service	Website
International Student Support	http://camosun.ca/international/
Learning Skills	http://camosun.ca/learningskills
Library	http://camosun.ca/services/library/
Office of Student Support	http://camosun.ca/oss
Ombudsperson	http://camosun.ca/ombuds
Registration	http://camosun.ca/registration
Technology Support	http://camosun.ca/its
Writing Centre	http://camosun.ca/writing-centre

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

Academic Integrity

Students are expected to comply with all College policy regarding academic integrity; which is about honest and ethical behaviour in your education journey. The following guide is designed to help you understand your responsibilities: <https://camosun.libguides.com/academicintegrity/welcome>

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf> for Camosun's Academic Integrity policy and details for addressing and resolving matters of academic misconduct.

Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc.). If you have a disability, the [Centre for Accessible Learning](#) (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started:

<http://camosun.ca/services/accessible-learning/>

Academic Progress

Please visit https://www.camosun.ca/sites/default/files/2021-05/e-1.1_0.pdf for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

Course Withdrawals Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <http://camosun.ca/learn/fees/#deadlines>.

Grading Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for further details about grading.

Grade Review and Appeals

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized Violence and Misconduct Policy: <http://www.camosun.ca/sites/default/files/2021-05/e-2.9.pdf> and camosun.ca/sexual-violence. To contact the Office of Student Support: oss@camosun.ca or by phone: 250-370-3046 or 250-370-3841

Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf> to understand the College's expectations of academic integrity and student behavioural conduct.

Looking for other policies?

The full suite of College policies and directives can be found here: <https://camosun.ca/about/camosun-college-policies-and-directives>

Changes to this Syllabus: Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.