COURSE SYLLABUS

CAMOSUN COLLEGE

COURSE TITLE: **ELD 092 Provincial English Composition**

CLASS SECTION: BX01

TERM: Winter 2024

COURSE CREDITS: 4

DELIVERY METHOD(S): In-person Wilna Thomas 102

8:30 – 10:20 Tuesday and Thursday

Camosun College campuses are located on the traditional territories of the Lək̓ʷəŋən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.
Learn more about Camosun's Territorial Acknowledgement.

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.

INSTRUCTOR DETAILS

NAME: Sara Wynne

EMAIL: wynnes@camosun.ca

OFFICE: Ewing 208

HOURS: Tuesdays 10:20 – 11:00 AM and Fridays by appointment

Your instructor will assign **one** hour of independent learning (asynchronous hour) each week. You must do the assigned tasks within each week. You can do this work when it is convenient for you, but you must complete the assigned work according to your instructor's instructions.

Course hours per week: 5 hours: 4 hours direct instruction (synchronous teaching) and 1 hour of independent learning (asynchronous learning). Your instructor will monitor your independent learning.

As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.

CALENDAR DESCRIPTION

This course for non-native English speakers provides practice and instruction in critical reading and in the planning, writing, and revising of paragraphs and essays, and prepares the student for college writing.

ELD 092 and 094 combined may be used as an alternate to English 12 for entrance to programs and courses at Camosun College.

PREREQUISITE(S): one of: C in ELD 072; C in English 12
PRE/CO-REQUISITE(S): C in ELD 074
EXCLUSION(S):

COURSE LEARNING OUTCOMES / OBJECTIVES

Upon successful completion of this course a student will be able to:

1. Critically evaluate academic readings and literary essays for content, quality and logical development
   a. Evaluate argument for validity, reliability, and objectivity
   b. Recognize the organizational methods used to develop a topic or an argument
   c. Examine the connections between purpose, audience, and style in a variety of readings
   d. Recognize the difference between facts and opinions
   e. Recognize the difference between ideas and support
   f. Summarize, make inferences, draw conclusions and evaluate readings critically
   g. Select relevant sources of information for research purposes

2. Produce academic assignments using the writing process, including brainstorming, outlining, drafting, revising, and editing
   a. Identify purpose and audience in order to choose suitable language and organizational styles
   b. Write various types of paragraphs and essays in and out of class
   c. Use concrete evidence such as statistics, quotations, and anecdotes in writing
   d. Edit written work for content, structure, grammar, punctuation, and usage
   e. Connect ideas coherently
   f. Access, evaluate and use a variety of sources, which may include personal knowledge, interviews, print, and electronic based-media
   g. Integrate research into an essay or report
   h. Cite and document sources where necessary using MLA style

3. Present information and ideas orally using effective language in both formal and informal situations
   a. Give and respond to feedback respectfully and appropriately
   b. Collaborate with others in completing tasks
   c. Recognize and respect intercultural diversity and individual differences
   d. Select and use effective visual and/or auditory presentation aids

REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

Effective Academic Writing 3 The Researched Essay (2nd Edition)
notebook, 8.5x11 lined paper, pencil/pen, and a folder/binder for class handouts

The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor. Major assignments are noted in **bold**.

WEEK or DATE RANGE	ACTIVITY or TOPIC	OTHER NOTES
Week 1 Jan. 8-12	Orientation, Diagnostic Tests	
Week 2 Jan. 15 - 19	The Writing Process, Topic Sentences and Thesis Statement	
Week 3 Jan. 22-26	Compare Contrast Essay, Sentence Structure	
Week 4 Jan. 29 – Feb. 2	Summarizing, **Essay 1**	10%
Week 5 Feb. 5 - 9	**Reading and Summary Assignment 1**	10%
Week 6 Feb. 12 - 16	Expository Essay Types	
Week 7 Feb. 19-23	READING WEEK	No class
Week 8 Feb. 26 – Mar. 1	**Expository Essay 2** Library and Research Orientation	15%
Week 9 Mar. 4 - 8	Argumentative Essays **Reading and Summary Assignment 2**	10%
Week 10 Mar. 11 - 15	Research Preparation and Essay Proposal	
Week 11 Mar. 18 - 22	**Timed Argumentative Essay 3**	15%
Week 12 Mar. 25 - 29	Research Draft Citing Academic Sources	
Week 13 Apr. 1 - 5		
Week 14 Apr. 8 - 12	**Poster presentation of Research Essay** **Research Paper**	5% 20%

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced noticed is required. Deadlines scan be reviewed on the CAL exams page. http://camosun.ca/services/accessible-learning/exams.html

DESCRIPTION		WEIGHTING
Essay 1		10%
Expository Essay 2		15%
Argumentative Essay 3		15%
Reading Summary Assignment 1		10%
Reading Summary Assignment 2		10%
Research Essay (includes presentation)		20%
Reading Quizzes		10%
Grammar and Vocabulary Exercises		10%
	TOTAL	100%

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the Grade Review and Appeals policy for more information.
http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf

EAP courses use the Standard Grading System (GPA). ELD 092 uses the following grading system.
- In order to pass the course, you must achieve separate overall passing grades (minimum 60%) in both **assignments done in-class** and **work done out-of-class.** In-class assignments include in-class drafting, the reading comprehension / summary assignment, and in-class essay writing and grammar assignments.

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+	Superior level of achievement	9
85-89	A		8
80-84	A-		7
77-79	B+	High level of achievement	6
73-76	B	Good level of achievement	5
70-72	B-		4
65-69	C+	Satisfactory level of achievement	3
60-64	C	Sufficient level of achievement	2
50-59	D	Minimum level for credit, but not sufficient achievement to use for a prerequisite	1
0-49	F	Minimum level has not been achieved.	0

Generative AI

This course will help you further develop your critical thinking and English language skills. In your marked assignments, you will demonstrate your developing fluency in English with your own work. You are not permitted to use generative artificial intelligence (Gen-AI) tools such as ChatGPT. Using Gen-AI will limit your ability to meet the course outcomes. If you have questions about the definition or use of Gen-AI, please ask your instructor.

Academic Integrity and Plagiarism

You must complete all your assignments in your own words. Work that you have copied from another source, including translation software or another person, is plagiarism. This is the theft of another person's ideas, writing, or work. Any quotations or references that come from another source must be cited.

SCHOOL OR DEPARTMENTAL INFORMATION

Computer Experience Required for this course

In this course, we make extensive use of email, email attachments, and D2L. The following is a list of skills that you should be comfortable with to be successful in the course:

- Basic keyboard and mouse proficiency
- Word-processing (typing, cut/copy/paste, basic formatting such as font size, spacing, and margins)
- Working with files (opening, saving, "saving as", renaming files)
- Email (sending, receiving, replying, forwarding, and attaching files)
- Internet (navigating the internet, finding reliable sources, performing web searches)
- D2L – E-learning Tutorials on D2L can be found at: https://elearningtutorialscamosun.opened.ca/d2l-tutorials/d2l-for-students/

Attendance

Attendance is very important. If you attend regularly and work consistently at your English, you will make progress. Regular attendance is essential to do well in this course. Attendance will be taken at the beginning of each class, so it is important to come on time. Please email your instructor if you must be absent.

STUDENT RESPONSIBILITY

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

SUPPORTS AND SERVICES FOR STUDENTS

Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit http://camosun.ca/students/.

Support Service	Website
Academic Advising	http://camosun.ca/advising
Accessible Learning	http://camosun.ca/accessible-learning
Counselling	http://camosun.ca/counselling
Career Services	http://camosun.ca/coop
Financial Aid and Awards	http://camosun.ca/financialaid
Help Centres (Math/English/Science)	http://camosun.ca/help-centres
Indigenous Student Support	http://camosun.ca/indigenous
International Student Support	http://camosun.ca/international/
Learning Skills	http://camosun.ca/learningskills
Library	http://camosun.ca/services/library/
Office of Student Support	http://camosun.ca/oss
Ombudsperson	http://camosun.ca/ombuds
Registration	http://camosun.ca/registration
Technology Support	http://camosun.ca/its
Writing Centre	http://camosun.ca/writing-centre

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the Centre for Accessible Learning (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started: http://camosun.ca/services/accessible-learning/

Academic Integrity

Please visit http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf for policy regarding academic expectations and details for addressing and resolving matters of academic misconduct.

Academic Progress

Please visit http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

Course Withdrawals Policy

Please visit http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit http://camosun.ca/learn/fees/#deadlines.

Grading Policy

Please visit http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf for further details about grading.

Grade Review and Appeals

Please visit http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf for policy relating to requests for review and appeal of grades.

Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the "Attendance" section under "Registration Policies and Procedures" (http://camosun.ca/learn/calendar/current/procedures.html) and the Grading Policy at http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf.

Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf to learn more about the process involved in a medical/compassionate withdrawal.

Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized

Violence and Misconduct Policy: http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.9.pdf and camosun.ca/sexual-violence. To contact the Office of Student Support: oss@camosun.ca or by phone: 250-370-3046 or 250-3703841

Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf to understand the College's expectations of academic integrity and student behavioural conduct.

Changes to this Syllabus: Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.