COURSE SYLLABUS

CAMOSUN COLLEGE

COURSE TITLE:	**ELD 072 Advanced English**
CLASS SECTION:	**ELD 072-DXS10**
TERM:	Winter 2024 (Jan 8 – April 19)
COURSE CREDITS:	Five (5) credits
DELIVERY METHOD(S):	Zoom (online video chat) / Ewing 316

Camosun College campuses are located on the traditional territories of the Lək̓ʷəŋən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.
Learn more about Camosun's Territorial Acknowledgement.

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.

INSTRUCTOR DETAILS

NAME:	Sandra Christensen
EMAIL:	christensens@camosun.ca
OFFICE:	Zoom (online video chat) / Ewing 316
HOURS:	Schedule through Calendly for one-on-one consultations (copy + paste link)
	https://calendly.com/christensen-sandra/private-online-consultations

As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.

CALENDAR DESCRIPTION

This course, designed for non-native speakers of English, focuses on reading strategies and on the writing process. It is designed to prepare the student for further academic study. The course provides instruction and practice in the fundamentals of reading comprehension and academic writing.

PREREQUISITE(S): one of: C in ELD 062; C+ in English 11
PRE or CO-REQUISITE(S): one of: C in ELD 064; C in ELD 074
EXCLUSION(S):

COURSE LEARNING OUTCOMES / OBJECTIVES

Upon successful completion of this course, a student will be able to:

1. Writing and Organization
    a. Plan, write, and revise simple paragraphs and essays using accurate vocabulary.
    b. Choose topics that go beyond personal experience and reflect general world knowledge.

    c.   Write descriptive narrative, and expository prose.

    d.   Present logical and unified thought in paragraphs and essays.

    e.   Demonstrate an ability to link ideas.

    f.   Locate, access, and select appropriate information from a variety of sources.

    g.   Acknowledge sources of information.

2. **Grammar and Mechanics.**
    a. Identify and use accurate grammar and sentence structure.
    b. Use correct spelling and punctuation.

3. **Read and Comprehend selected texts.**
    a. Find and use information and ideas from a variety of texts.
    b. Identify the main points and supporting details in assigned texts.
    c. Compare and contrast specific aspects of assigned texts.
    d. Comprehend assignments and exam questions.
    e. Prepare simple summaries and paraphrases from written sources.
    f. Use beginning strategies to cope with the amount and variety of new vocabulary presented in college and university level courses.

4. **Understand and function within the culture of a Canadian post-secondary classroom.**
    a. Prepare and present an organized oral presentation relevant to purpose and audience using appropriate audiovisual supports.
    b. Demonstrate respect for learner colleagues, including those from differing cultural and linguistic backgrounds.
    c. Collaborate with others in group tasks and discussions.
    d. Abide by the concept of academic honesty.
    e. Perform basic word processing and formatting.

REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

- *Ten Steps to Advancing College Reading Skills,* by John Langan—with ONLINE access
- Regular access to computer with video/audio capabilities
- Office 365 Pro Plus installed on computer, which includes 1 TB storage on One Drive;
  *FREE version for students available at: http://camosun.ca/services/its/other-services.html

COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

The following SUGGESTED schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor. Meet with the instructor to customize your learning plan.

WEEK or DATE RANGE	ACTIVITY or TOPIC	TEXTBOOK
Week 1, Jan 8-12	Course introduction: Start Unit 1 & Reading introduction; register textbook online	ORDER textbook
Week 2, Jan 15-19	Unit 1 Writing paragraphs / grammar / paraphrasing WA #1 – first draft	Chapter 1 practice & test
Week 3, Jan 22-26	Complete Unit 1 Writing / grammar / paraphrasing SA #1 (paraphrasing); WA #1 – final draft (start Unit 2)	Chapter 2 practice & test
Week 4, Jan 29-Feb 2	Unit 2 Writing an essay / grammar / summarizing WA #2 - outline	Chapter 3 practice & test

WEEK or DATE RANGE	ACTIVITY or TOPIC	TEXTBOOK
Week 5, Feb 5-9	Unit 2 Writing essays / grammar / summarizing GA #1 (Units 1 & 2 - test); WA #2 – first draft; SA #2	Chapter 4 practice & test
Week 6, Feb 12-16	Complete Unit 2 / Start Unit 3 writing / grammar WA #2 – final draft	Chapter 5 practice & test
Week 7, Feb 19-23	Unit 3 Writing essays / grammar Introduction to research skills	Reading Break
Week 8, Feb 26-Mar 1	Unit 3 Writing essays / grammar WA #3 – outline & first draft	MIDTERM test (in D2L)
Week 9, Mar 4-8	Unit 3 writing / grammar / library research skills WA #3 – final draft; start Unit 4 Writing / grammar	Chapter 6 practice & test
Week 10, Mar 11-15	Unit 4 Writing / grammar / research skills / Grammar Assignment 2	Chapter 7 practice & test
Week 11, Mar 18-22	Unit 4 Writing / grammar; GA #2 (Units 3 & 4 – test) SA #3 – research skills; select articles	Chapter 8 practice & test
Week 12, Mar 25-29	Unit 4 Writing and research assignment WA #4 – first draft in person (EHC) SA #3 – summary/response (of research articles)	Chapter 9 practice & test
Week 13, April 1-5	Unit 4 Writing and research assignment WA #4 – second or final draft	Chapter 10 practice & test
Week 14, April 8-12	WA #4 – final draft Make up tests, consultations with instructor	FINAL READING TEST (in D2L)
Week 15, April 15-19	Final grades, next steps, register for next term	

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced noticed is required. Deadlines scan be reviewed on the CAL exams page. http://camosun.ca/services/accessible-learning/exams.html

COURSE GUIDELINES & EXPECATIONS

Time Commitment:
On average, it will take **20-30 hours per week** to complete all course work, including independent learning, studying, testing, assignments, and meetings with the instructor and other support staff.

Assignments:
Please do the course work independently then send it to your instructor by uploading it into the Assignments folder in D2L (Camosun's online learning management system). Reading tests will be done online through the publisher's website (instructions to be provided). It is your responsibility to complete all assignments at your own pace, in consultation with your instructor. If for some valid reason you have difficulty meeting the suggested deadlines, you must discuss an alternate schedule with your instructor.

Please note that if you do not complete the course and wish to carry your assignment marks forward to a new term, you must enroll in the next consecutive term. Instructors will support transfer of your work.

Computer experience required for this course:
In this course, we make extensive use of Camosun's learning management system (D2L). The following is a list of skills that you should be comfortable with to be successful in this course:
- Using online video conferencing software (Zoom) to meet with your instructor
- Emails (communicating with your instructor about your progress

- D2L (accessing assignments, uploading files, receiving and responding to feedback)
- Internet/www (navigating the internet and understanding how it works)
- Word-processing (typing, cutting, copying and pasting)
- Working with files (opening, saving and "saving as")

Generative AI

This course will help you further develop your critical thinking and English language skills. In your marked assignments, you will demonstrate your developing fluency in English with your own work. You are not permitted to use generative artificial intelligence (Gen-AI) tools such as ChatGPT. Using Gen-AI will limit your ability to meet the course outcomes. If you have questions about the definition or use of Gen-AI, please ask your instructor.

Academic Integrity and Plagiarism

You must complete all your assignments in your own words. Work that you have copied from another source, including translation software or another person, is plagiarism. This is the theft of another person's ideas, writing, or work. Any quotations or references that come from another source must be cited.

EVALUATION OF LEARNING

Completion Requirements: Students must achieve an adequate level of competence (60%) in both writing and reading separately to complete this course successfully.

Important Note:

- You must achieve an overall passing grade (60%) on **all** writing assignments to pass the writing section of the course. You must achieve an overall passing grade (60%) on **all** reading assignments to pass the reading section of the course.

DESCRIPTION		WEIGHTING
Reading (textbook) – chapter tests		20%
Reading – midterm & final		15%
Summarizing & library research assignments		15%
Grammar Assignments 1 & 2		10%
Writing Assignment 1 (paragraph)		5%
Writing Assignment 2 (Five paragraph essay)		10%
Writing Assignment 3 (Cause/ effect essay		10%
Writing Assignment 4 (Argumentative research essay)		15%
	TOTAL	100%

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the Grade Review and Appeals policy for more information.
http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf

EAP courses use the Standard Grading System (GPA). ELD 072 uses the following grading system.

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

STUDENT RESPONSIBILITY

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

SUPPORTS AND SERVICES FOR STUDENTS

Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit http://camosun.ca/students/.

Support Service	Website
Academic Advising	http://camosun.ca/advising
Accessible Learning	http://camosun.ca/accessible-learning
Counselling	http://camosun.ca/counselling
Career Services	http://camosun.ca/coop
Financial Aid and Awards	http://camosun.ca/financialaid
Help Centres (Math/English/Science)	http://camosun.ca/help-centres
Indigenous Student Support	http://camosun.ca/indigenous
International Student Support	http://camosun.ca/international/

Support Service	Website
Learning Skills	http://camosun.ca/learningskills
Library	http://camosun.ca/services/library/
Office of Student Support	http://camosun.ca/oss
Ombudsperson	http://camosun.ca/ombuds
Registration	http://camosun.ca/registration
Technology Support	http://camosun.ca/its
Writing Centre	http://camosun.ca/writing-centre

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

Academic Accommodations for Students with Disabilities
The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the Centre for Accessible Learning (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started: http://camosun.ca/services/accessible-learning/

Academic Integrity
Please visit http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf for policy regarding academic expectations and details for addressing and resolving matters of academic misconduct.

Academic Progress
Please visit http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

Course Withdrawals Policy
Please visit http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit http://camosun.ca/learn/fees/#deadlines.

Grading Policy
Please visit http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf for further details about grading.

Grade Review and Appeals
Please visit http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf for policy relating to requests for review and appeal of grades.

Mandatory Attendance for First Class Meeting of Each Course
Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the "Attendance" section under "Registration Policies and Procedures" (http://camosun.ca/learn/calendar/current/procedures.html) and the Grading Policy at http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf.

Medical / Compassionate Withdrawals
Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf to learn more about the process involved in a medical/compassionate withdrawal.

Sexual Violence and Misconduct
Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized Violence and Misconduct Policy: http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.9.pdf and camosun.ca/sexual-violence. To contact the Office of Student Support: oss@camosun.ca or by phone: 250-370-3046 or 250-3703841

Student Misconduct (Non-Academic)
Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf to understand the College's expectations of academic integrity and student behavioural conduct.

Changes to this Syllabus: Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.