

# COURSE SYLLABUS



**COURSE TITLE:** ECET 250E- Linear Circuits-1

**CLASS SECTION:**

**TERM:** 2024 Fall

**COURSE CREDITS:**4

**DELIVERY METHOD(S):** Lecture

Camosun College campuses are located on the traditional territories of the Ləkʷəŋən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.  
Learn more about Camosun's

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The COVID-19 pandemic has presented many challenges, and Camosun College is committed to helping you safely complete your education. Following guidelines from the Provincial Health Officer, WorkSafe BC, and the B.C. Government to ensure the health and wellbeing of students and employees, Camosun College is providing you with every possible protection to keep you safe. Our measures include COVID Training for students and employees, health checks, infection control protocols including sanitization of spaces, PPE and ensuring physical distancing. For details on these precautions please follow this link: <http://camosun.ca/covid19/faq/covid-faqs-students.html>. However, if you're at all uncomfortable being on campus, please share your concerns with your Instructor. If needed, alternatives will be discussed.

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*Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.*

## INSTRUCTOR DETAILS

**NAME:** Dr. Mozghan Bacon

**EMAIL:** Baconm@camosun.ca

**OFFICE:** TEC 216

**LECTURE HOURS:** 4hrs /week

**LAB HOURS:** 2.5hrs /week

**OFFICE HOURS:** 2hrs /week

*As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.*

## CALENDAR DESCRIPTION

### Public holidays:

(Week 1)	Sep 2 <sup>nd</sup> Monday	labour day
(Week 5)	Sep 30 <sup>th</sup> Monday	National Day for Truth and Reconciliation
(Week 7)	Oct 14 <sup>th</sup> Monday	Thanksgiving Day
(Week 11)	Nov 11 <sup>th</sup> Monday	Remembrance Day

**Exam dates:**

Exam Type	Exam Date and Time	Syllabus
Quiz-1	19 <sup>th</sup> September 2024, (Week 3)	Chapter 1, 2
Midterm	8 <sup>th</sup> and 10 <sup>th</sup> October 2024, (Week 6)	Chapter 1, 2, 3, 4, 6
Quiz-2	31 <sup>st</sup> October 2024, (Week 9)	Chapter 7,8,9
Quiz-3	21 <sup>st</sup> November 2024, (Week 12)	Chapter 10,11,5
Final Exam	As per college date	Chapter 1,2,3,4,5,6,7,8,9,10,11

**PREREQUISITE(S):** Restricted to students taking the Engineering Bridge Program

**CO-REQUISITE(S):** None

**EXCLUSION(S):** None

**COURSE LEARNING OUTCOMES / OBJECTIVES**

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Upon completion of this course the student will be able to:

At the end of the course, student should be able to demonstrate knowledge of basic electronic circuit theory, linear circuit analysis techniques, operational amplifiers, three phase systems and transformers.

Students should be able to apply the theory to laboratory hands on exercises.

**REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION**

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- Alexander and Sadiku: Fundamentals of Electric Circuits 5<sup>th</sup> / 6<sup>th</sup> edition, McGraw-Hill  
FREE TEXT: <http://www.allaboutcircuits.com/>
- Laboratory documents, course notes and practice problems (Available on D2L)

**COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION**

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**Course outline:****INTRODUCTION and OBJECTIVE of the course**

Electronic system model. Linear vs non-linear systems. Lab equipment Charge and current, voltage, energy, and power. Passive and active elements.

**COURSE CONTENT**

- BASIC CONCEPTS** (CHAPTER 1-PAGE 3)
  - Charge and Current 6
  - Voltage 9
  - Energy and Power 10
  - Passive and Active Elements 14
- BASIC LAWS (RESISTIVE CIRCUITS)** (CHAPTER 2-PAGE 29)
  - Ohm's law 30
  - Kirchhoff's laws 37
  - Series and Parallel Resistive Circuits 43-44

3. **METHODS OF ANALYSIS** (CHAPTER 3-PAGE 79)
  - 3.1. Nodal Analysis of Resistive Circuits 80
  - 3.2. Mesh Analysis of Resistive Circuits 91
4. **CIRCUIT THEOREMS** (CHAPTER 4-PAGE 125)
  - 4.1. Superposition 129
  - 4.2. Thevenin's Theorem 137
  - 4.3. Norton's Theorem 143
  - 4.4. Maximum Power Transfer 148
5. **CAPACITORS AND INDUCTORS (ENERGY-STORAGE ELEMENTS)** (CHAPTER 6-PAGE 123)
  - 5.1. Capacitors 214
  - 5.2. Series and Parallel Capacitors 220
  - 5.3. Inductors 224
  - 5.4. Series and Parallel Inductors 228
6. **FIRST ORDER CIRCUITS (SIMPLE RC AND RL CIRCUITS)** (CHAPTER 7-PAGE 251)
  - 6.1. Source-free RC Circuits 253
  - 6.2. Source-free RL Circuits 257
  - 6.3. Step Response of an RC Circuit 271
  - 6.4. Step Response of an RL Circuit 278
7. **SECOND-ORDER CIRCUITS** (CHAPTER 8-PAGE 311)
  - 7.1. Introduction 312
  - 7.2. Source-free Series RLC Circuits 317
  - 7.3. Source-free Parallel RLC Circuits 324
8. **SINUSOIDS AND PHASORS** (CHAPTER 9-PAGE 366)
  - 8.1. Properties of sinusoids 368
    - 8.1.2. Phasors 374
    - 8.1.3. Impedance and Admittance 385
  - 8.2. Kirchhoff's Laws in Frequency Domain 387
  - 8.3. Impedance Combinations 388
9. **SINUSIODAL (AC) STEADY-STATE ANALYSIS** (CHAPTER 10-PAGE 411)
  - 9.1. Nodal Analysis 412
  - 9.2. Mesh Analysis 415
  - 9.2. Superposition Theorem 419
  - 9.3. Thevenin and Norton Theorems 424
10. **AC POWER ANALAYSIS** (CHAPTER 11-PAGE 455)
  - 10.1. Average Power 456
  - 10.2. RMS Values 465
  - 10.3. Power Factor 468
  - 10.4. Complex Power 471
11. **OPERATIONAL AMPLIFIERS** (CHAPTER 5-PAGE 173)
  - 11.1. Definition of Op-Amp 174
  - 11.2. Ideal op-amp vs Real Op-Amp 178
  - 11.3. Inverting and Non-Inverting Op-Amps 179-181

11.4. Summing and Difference Op-Amps 183-185

11.5. Op-amp Applications 194

12. **TRANSFORMERS 565** (CHAPTER 13-PAGE 565)

12.1. Mutual inductance 555

12.2. Ideal Transformer 571

12.3. Reflected Impedance 574

13. **THREE-PHASE CIRCUITS** (CHAPTER 12-PAGE 501)

13.1. Balanced Three-Phase Circuits 503

13.2. Y and  $\Delta$  Connections 507-510

**Labs (Subject to change):**

Lab 1. Introduction to lab Equipment

Lab 2. Breadboard

Lab 3. Introduction to Multisim

Lab 4. Resistive DC Circuits

Lab 5. Kirchhoff's Law and Voltage Divider

Lab 6. No Formal Lab (**Midterm Oct 8&10/2024**) (**Week 6**)

Lab 7. Thevenin's Theorem and Maximum Power Transfer

Lab 8. First Order Transient Circuits AC Resistive and Resistive-Capacitive (RC) Circuits

Lab 9. First Order Transient Circuits AC Resistive and Resistive-Inductive (RL) Circuits

Lab 10. Second Order Circuits RLC

Lab 11. AC Measurements

Lab 12. AC Measurements in an RC circuit

Lab 13. POWER in AC

Lab 14. Simple Op-Amp Circuits

**EVALUATION OF LEARNING**

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Problem Sets	5%
Quizzes	15%
Mid-Term	25%
Final Exam	35%
<b>Total theory</b>	<b>80%</b>
Laboratory Evaluation	20%
<b>Total</b>	<b>100%</b>

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the [Grade Review and Appeals](http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf) policy for more information.  
<http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf>

## Lesson Plan:

The following schedule and course components are *subject to change*, as deemed appropriate by the instructor.

Week	Day	Date	Time	Lecture	Subject	Problem Set/Due Date	Quiz & Tests
Week 1	Mon.	September 2, 2024	14:30:00	(1) -----	BASIC Concepts (CHAPTER 1)  PAGE 3	Problemset 1-Chapter 1	
	Tues.	September 3, 2024	11:30:00	(2) Lecture 1: Charge and Current, Voltage 6			
	Wed.	September 4, 2024	11:30:00	(3) Lecture 2: Energy and Power 10			
	Thurs.	September 5, 2024	13:30:00	(4) Lecture 3: Passive and Active Elements 14			
	Thurs,Thus-Lab	Sep 3,5 ,2024	15:00:00	Lab 1: Introduction to Lab equipment			
Week 2	Mon.	September 9, 2024	14:30:00	(1) Lecture 1: Ohm's law 30	BASIC LAWS (RESISTIVE CIRCUITS)  (CHAPTER 2)  PAGE 30	Problemset 2-Chapter 2	
	Tues.	September 10, 2024	11:30:00	(2) Lecture 2: Kirchhoff's laws 37			
	Wed.	September 11, 2024	11:30:00	(3) Lecture 3: Series Resistive Circuits 43			
	Thurs.	September 12, 2024	13:30:00	(4) Lecture 4: Parallel Resistive Circuits 44			
	Thurs,Thus-Lab	Sep 10,12, 2024 1500	15:00:00	Lab 2: Breadboard			
Week 3	Mon.	September 16, 2024	14:30:00	(1) Lecture 1: Nodal Analysis of Resistive Circuits 80	METHODS OF ANALYSIS AND CIRCUIT THEOREM  (CHAPTER 3)  PAGE 79	Problemset 3-Chapter 3	Quiz 1  Chapter1-2 Thursday Sep 19, 2024 13:30
	Tues.	September 17, 2024	11:30:00	(2) Lecture 2: Mesh Analysis of Resistive Circuits 91			
	Wed.	September 18, 2024	11:30:00	(3) Lecture 3: Nodal and Mesh Analysis of Resistive Circuits (Cont.)			
	Thurs.	September 19, 2024	13:30:00	(4) Lecture 4: Quiz 1			
	Thurs,Thus-Lab	Sep 17,19, 2024 15:00	15:00:00	Lab 3: Introduction MultiSim			
Week 4	Mon.	September 23, 2024	14:30:00	(1) Lecture 1: Superposition 129	CIRCUIT THEOREMS  (CHAPTER 4)  PAGE 125	Problemset 4-Chapter 4	
	Tues.	September 24, 2024	11:30:00	(2) Lecture 2: Thevenin's Theorem 137			
	Wed.	September 25, 2024	11:30:00	(3) Lecture 3&4: Norton's Theorem 143-			
	Thurs.	September 26, 2024	13:30:00	(4) Lecture 4: Maximum Power Transfer 148			
	Thurs,Thus-Lab	Sep 24,26, 2024 15:00	15:00:00	Lab 4: Practice			
Week 5	Mon.	September 30, 2024	14:30:00	(1) Lecture 1: Holiday	CAPACITORS AND INDUCTORS (ENERGY-STORAGE ELEMENTS)  (CHAPTER 6)  PAGE 213	Problemset 5-Chapter 6	
	Tues.	October 1, 2024	11:30:00	(2) Lecture 1 & 2: Capacitors 214 - Series and Parallel Capacitors 220			
	Wed.	October 2, 2024	11:30:00	(3) Lecture 3: Inductors 224			
	Thurs.	October 3, 2024	13:30:00	(4) Lecture 4: Series and Parallel Inductors 228			
	Thurs,Thus-Lab	Oct 1,3, 2024 15:00	15:00:00	Lab 5: Resistive DC Circuits (Kirchhoff's law and Voltage Divider)			
Week 6	Mon.	October 7, 2024	14:30:00	(1) Lecture 1: Source-free RC 253	FIRST ORDER CIRCUITS (SIMPLE RC AND RL CIRCUITS)  (CHAPTER 7)  PAGE 251	Problemset 6-Chapter 7	Midterm  Chapter 1-2-3- 4-6- Oct 8,10, 2024  Lab Time Slot
	Tues.	October 8, 2024	11:30:00	(2) Lecture 2: Source-free RC and RL Circuits 257			
	Wed.	October 9, 2024	11:30:00	(3) Lecture 3: Step Response of an RC Circuit 271			
	Thurs.	October 10, 2024	13:30:00	(4) Lecture 4: Step Response of an RL Circuit 278			
	Thurs,Thus-Lab	Oct 8,10, 2024 15:00	15:00:00	Lab 6: Midterm Oct 8&10, 2024			
Week 7	Mon.	October 14, 2024	14:30:00	(1) Lecture 1: Holiday	Second-Order Circuits  (CHAPTER 8)  PAGE 311	Problemset 7-Chapter 8	
	Tues.	October 15, 2024	11:30:00	(2) Lecture 2: Intro to Second Order Circuits-Source-free Series RLC Circuits 312-317			
	Wed.	October 16, 2024	11:30:00	(3) Lecture 3: Source-free Parallel RLC Circuits 324			
	Thurs.	October 17, 2024	13:30:00	(4) Lecture 4: Source-free Parallel RLC Circuits 324 (Cont.)			
	Thurs,Thus-Lab	Oct 15,17, 2024 15:00	15:00:00	Lab 7: Thevenin Theorem and Maximum Power Transfer			
Week 8	Mon.	October 21, 2024	14:30:00	(1) Lecture 1: Properties of sinusoids 368-Phasors 374	Second-Order Circuits  Sinusoids and Phasors  (CHAPTER 9)	Problemset 8-Chapter 9	
	Tues.	October 22, 2024	11:30:00	(2) Lecture 2: Impedance and Admittance 385			
	Wed.	October 23, 2024	11:30:00	(3) Lecture 3: Kirchhoff's Laws in Frequency Domain 387			

	Thurs.	October 24, 2024	13:30:00	(4) Lecture 4: Impedance Combinations 388	PAGE 367		
	Thurs,Thus-Lab	Oct 22,24, 2024 15:00	15:00:00	Lab 8: First Order Transient Circuits AC Resistive and RC/ RL Circuits		Mon. Oct 28, 2024 14:30	
Week 9	Mon.	October 28, 2024	14:30:00	(1) Lecture 1: Nodal and Mesh Analysis 412-415	sinusoidal (ac) SteadyState Analysis  (CHAPTER 10)  PAGE 411	Problemset 9-Chapter 10	Quiz 2  Chapter 7-8- 9  Thursday Oct31, 2024 13:30
	Tues.	October 29, 2024	11:30:00	(2) Lecture 2: Superposition Theorem 419			
	Wed.	October 30, 2024	11:30:00	(3) Lecture 3: Thevenin and Norton Theorems 424			
	Thurs.	October 31, 2024	13:30:00	(4) Lecture 4: Quiz 2			
	Thurs,Thus-Lab	Oct 29,31, 2024 15:00	15:00:00	Lab 9: Practice			
Week 10	Mon.	November 4, 2024	14:30:00	(1) Lecture 1: Average Power 456	AC Power analysis  (CHAPTER 11)  PAGE 455	Problemset 10-Chapter 11	
	Tues.	November 5, 2024	11:30:00	(2) Lecture 2: RMS Values 465			
	Wed.	November 6, 2024	11:30:00	(3) Lecture 3: Power Factor 468			
	Thurs.	November 7, 2024	13:30:00	(4) Lecture 4: Complex Power 471			
	Thurs,Thus-Lab	Nov 5,7, 2024 15:00	15:00:00	Lab 10: Second Order RLC Circuits			Tues. Nov 12, 2024 11:30
Week 11	Mon.	November 11, 2024	14:30:00	(1) Lecture 1: Holiday	OPERATIONAL AMPLIFIERS  (CHAPTER 5)  PAGE 173	Problemset 11-Chapter 5	
	Tues.	November 12, 2024	11:30:00	(2) Lecture 1 & 2: Definition of Op-Amp 174-Ideal op-amp vs Real Op-Amp 178			
	Wed.	November 13, 2024	11:30:00	(3) Lecture 3: Inverting and Non-Inverting Op-Amps 179			
	Thurs.	November 14, 2024	13:30:00	(4) Lecture 4: Summing and Difference Op-Amps 183-Op-amp Applications 194			
	Thurs,Thus-Lab	Nov 12,14,2024 15:00	15:00:00	Lab 11: AC Measurements			Mon. Nov 18, 2024 14:30
Week 12	Mon.	November 18, 2024	14:30:00	(1) Lecture 1: Mutual inductance 555	Transformers  (CHAPTER 13)  PAGE 555	Problemset 12-Chapter 13	Quiz 3  Chapter 10-11-5  Thursday Nov 21, 2024 13:30
	Tues.	November 19, 2024	11:30:00	(2) Lecture 2: Ideal Transformer 571			
	Wed.	November 20, 2024	11:30:00	(3) Lecture 3: Reflected Impedance 574			
	Thurs.	November 21, 2024	13:30:00	(4) Lecture 4: Quiz 3			
	Thurs,Thus-Lab	Nov 19,21,2024 15:00	15:00:00	Lab 12: AC Measurements in an RC circuit			
Week 13	Mon.	November 25, 2024	14:30:00	(1) Lecture 1: Balanced Three-Phase Circuits 503	Three-Phase Circuits  (CHAPTER 12)  PAGE 501	Problemset 13-Chapter 12	
	Tues.	November 26, 2024	11:30:00	(2) Lecture 2: Y and Δ Connections 507-510			
	Wed.	November 27, 2024	11:30:00	(3) Lecture 3: Review 3-Phase Circuit			
	Thurs.	November 28, 2024	13:30:00	(4) Lecture 4: Review 3-Phase Circuit			
	Thurs,Thus-Lab	Nov 26,28,2024 15:00	15:00:00	Lab 13: POWER in AC or Simple Op-Amp Circuits			Mon. Dec 2, 2024 14:30
Week 14	Mon.	December 2, 2024	14:30:00	(1) Lecture 1: Review			
	Tues.	December 3, 2024	11:30:00	(2) Lecture 2: Review			
	Wed.	December 4, 2024	11:30:00	(3) Lecture 3: Review			
	Thurs.	December 5, 2024	13:30:00	(4) Lecture 4: Review			
	Thurs,Thus-Lab	Dec 3,5, 2024 15:00	15:00:00	Lab 14: Review			

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced notice is required. Deadlines can be reviewed on the [CAL exams page](http://camosun.ca/services/accessible-learning/exams.html). <http://camosun.ca/services/accessible-learning/exams.html>

## COURSE GUIDELINES & EXPECTATIONS

### GRADING ACCORDING TO COLLEGE POLICY (GPA)

**A minimum of 60% must be achieved in both the theory and lab portions to pass the course. Less than 60% in either portion will result in a failure of the entire course and minimum of 50% must be achieved in Final exam to pass the course.**

- To earn credit for the course, it is essential to complete *all labs and lab reports* satisfactorily.
- Please ensure that you submit your lab reports by the specified due date on D2L.  
(Typically, lab reports are expected to be turned in at the beginning of the next week's lab session.)
- For every day your labs are late, there will be a 10% deduction from your score.
- You are required to attend and be on time for ALL labs.
- Failure to attend a lab without a valid excuse may result in being assigned a failing grade for that lab.
- If you cannot attend a lab (for a valid reason) please inform your lab instructor (ahead of time if possible) and arrange to make it up.

### **Lecture Attendance**

To get the most out of this course, students are expected to attend all classes and be on time. It is your responsibility to acquire all information given during a class missed, including notes, hand-outs, changed exam dates etc.

### **Exam Procedures**

All exams must be written at the scheduled times with the exception of students requiring an accommodation by CAL. It is understood that emergency circumstances do occur (e.g. severe illness or family emergency); for such circumstance's accommodation may be offered at the discretion of the instructor, provided the student:

- a) notifies the instructor in advance of the exam (not after), and
- b) provides documented evidence of the circumstance (e.g. medical certificate).

If an exam is missed with an excused absence, it is up to the instructor's discretion as to how the mark will be made up. In most cases, an oral exam will be scheduled for the student as soon as possible.

Be sure not to make travel plans for the end of semester until the final exam schedules are finalized and posted. Please ask any family members who might make travel plans on your behalf to consult you before booking tickets.

Please note: the use of cell phones during a test or quiz is not allowed and may result in a zero for that assessment.

### **Study Habits**

Good and regular study habits are essential to do well in this course. You should plan on a weekly minimum of 5 hours outside of scheduled class time for the completion of readings, assignments and for general studying. Joining a study group can help make this more achievable.

Lecture presentations will be uploaded to the course website. These should be used as a study guide, not as your sole source of information. You will need to write down additional key words for examples and explanations given during lecture and review text and videos to support your understanding. It is also recommended practice to transform lecture notes into a study-friendly format after each lecture, incorporating additional information from your textbook. Study these notes before the next class to prepare yourself for new material, which will often build on previously covered material.

Please take advantage of office hours if you need extra clarification and help.

## **SCHOOL OR DEPARTMENTAL INFORMATION**

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[Electronics and computer Engineering](#)

## STUDENT RESPONSIBILITY

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Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

## SUPPORTS AND SERVICES FOR STUDENTS

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Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit <http://camosun.ca/students/>.

Academic Advising	<a href="http://camosun.ca/advising">http://camosun.ca/advising</a>
Accessible Learning	<a href="http://camosun.ca/accessible-learning">http://camosun.ca/accessible-learning</a>
Counselling	<a href="http://camosun.ca/counselling">http://camosun.ca/counselling</a>
Career Services	<a href="http://camosun.ca/coop">http://camosun.ca/coop</a>
Financial Aid and Awards	<a href="http://camosun.ca/financialaid">http://camosun.ca/financialaid</a>
Help Centres (Math/English/Science)	<a href="http://camosun.ca/help-centres">http://camosun.ca/help-centres</a>
Indigenous Student Support	<a href="http://camosun.ca/indigenous">http://camosun.ca/indigenous</a>
International Student Support	<a href="http://camosun.ca/international/">http://camosun.ca/international/</a>
Learning Skills	<a href="http://camosun.ca/learningskills">http://camosun.ca/learningskills</a>
Library	<a href="http://camosun.ca/services/library/">http://camosun.ca/services/library/</a>
Office of Student Support	<a href="http://camosun.ca/oss">http://camosun.ca/oss</a>
Ombudsperson	<a href="http://camosun.ca/ombuds">http://camosun.ca/ombuds</a>
Registration	<a href="http://camosun.ca/registration">http://camosun.ca/registration</a>
Technology Support	<a href="http://camosun.ca/its">http://camosun.ca/its</a>
Writing Centre	<a href="http://camosun.ca/writing-centre">http://camosun.ca/writing-centre</a>

**If you have a mental health concern**, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.



### Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the [Centre for Accessible Learning](#) (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started: <http://camosun.ca/services/accessible-learning/>

### Academic Integrity

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf> for policy regarding academic expectations and details for addressing and resolving matters of academic misconduct.

### Academic Progress

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

### Course Withdrawals Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <http://camosun.ca/learn/fees/#deadlines>.

### Grading Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for further details about grading.

### Grade Review and Appeals

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

### Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the "Attendance" section under "Registration Policies and Procedures" (<http://camosun.ca/learn/calendar/current/procedures.html>) and the Grading Policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>.

### Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

### Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized Violence and Misconduct Policy: <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.9.pdf> and [camosun.ca/sexual-violence](http://camosun.ca/sexual-violence). To contact the Office of Student Support: [oss@camosun.ca](mailto:oss@camosun.ca) or by phone: 250-370-3046 or 250-3703841

### Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf> to understand the College's expectations of academic integrity and student behavioural conduct.

**Changes to this syllabus:** Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.