



Course Syllabus

Course title: Inclusive Practice

Class section: ELC - 242 - X01

Term: 2025S

Course credits: 6

Total hours: 226

Delivery method: In-Person

Territorial acknowledgment

Camosun College respectfully acknowledges that our campuses are situated on the territories of the Lək̓ʷəŋən (Songhees and Kosapsum) and W̱SÁNEĆ peoples. We honour their knowledge and welcome to all students who seek education here.

Instructor details

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Course description

Course Description:

Students consolidate theory and practice and demonstrate inclusive early childhood practices with children with diverse abilities and their families in this specialty practicum. Students will use critical thinking skills in the ongoing, dynamic creation of inclusive early learning and care environments. This practicum allows students to be eligible to apply for their credential as a Special Needs Educator (SNE).

Prerequisites:

All of:

- COM in ELC 240

Pre or Co-requisites:

All of:

- C+ in ELC 220
- C+ in ELC 230
- C+ in ELC 231
- C+ in PSYC 256

Learning outcomes

Upon successful completion of this course a student will be able to:

- Inform relationships and practice using a social justice perspective and concepts of democratic practice that include children's voices.
- Plan and evaluate components of early learning, caring and inclusive programs that support children's
- Well-being and holistic learning in the context of family and community.
- Establish and maintain inclusive, safe and healthy environments which exceed the requirements of current legislation, regulatory bodies and program policies.
- Demonstrate culturally appropriate interpersonal communication skills including indigenous approaches, reflecting an awareness of on-going colonization and the skills of reconciliation , that contribute to caring, nurturing, and responsive relationships with children, families, colleagues and other professionals in the community.
- Develop caring relationships with young children and families.
- Demonstrate professional responsibility and accountability as an early childhood educator.

Course materials

Readings and resources can be found on D2L

Course schedule

The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor.

Week or Date Range	Activity or Topic	Other Notes
Week 1 - May 5	Introduction to course, expectations, and assignments	
Week 2 - May 12	Learning outcome: Develop caring relationships with young children and families	
Week 3 - May 19	Statutory Holiday	
Week 4 - May 26	Learning outcome: Inform relationships and practice using a social justice perspective and concepts of democratic practice that include children's voices.	
Week 5 - June 2	Learning outcome: Inform relationships and practice using a social justice perspective and concepts of democratic practice that include children's voices.	
Week 6 - June 9	Learning outcome: Establish and maintain inclusive, safe and healthy environments which exceed the requirements of current legislation, regulatory bodies and program policies.	
Week 7 - June 16	Learning outcome: Establish and maintain inclusive, safe and healthy environments which exceed the requirements of current legislation, regulatory bodies and program policies.	

Week or Date Range	Activity or Topic	Other Notes
Week 8 - June 23	Learning outcome: Demonstrate culturally appropriate interpersonal communication skills including indigenous approaches, reflecting an awareness of on-going colonization and the skills of reconciliation, that contribute to caring, nurturing, and responsive relationships with children, families, colleagues and other professionals in the community.	
Week 9 - June 30	Learning outcome: Demonstrate culturally appropriate interpersonal communication skills including indigenous approaches, reflecting an awareness of on-going colonization and the skills of reconciliation, that contribute to caring, nurturing, and responsive relationships with children, families, colleagues and other professionals in the community.	
Week 10 - July 7	Learning outcome: Plan and evaluate components of early learning, caring and inclusive programs that support children's well-being and holistic learning in the context of family and community.	
Week 11 - July 14	Learning outcome: Plan and evaluate components of early learning, caring and inclusive programs that support children's well-being and holistic learning in the context of family and community.	
Week 12 - July 21	Learning outcome: Demonstrate professional responsibility and accountability as an early childhood educator	
Week 13 - July 28	Celebrating our journey	
Week 14 - August 4	Statutory Holiday	

Assessment and evaluation

Competency based grading system

COM	The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

Course guidelines and expectations

This practicum course has required attendance and participation in all Practicum Seminar Classes and Weekly Scheduled field-based practicum hours in a designated approved practicum site.

Assignments:

- All assignments and practice Learning Outcomes must demonstrate knowledge and skill at a grade level of “C+” or higher to receive a grade of COM (complete) as determined by your instructor in order to successfully pass this course.
- Due dates are thoughtfully planned to provide a foundation to build on. Students who fall behind on assignment deadlines may hinder a strong context for subsequent course concepts and practice skills that successfully meet learning outcomes.
- Learning Outcomes will be assessed based on assignments, participation in seminar classes, and practicum visits.
- Submit all assignments by due date.
- All Assignment details can be found on D2L.
- Extensions: students can request extensions and negotiate revised due dates in writing (emailing instructor) or by arranging an in-person meeting with your instructor prior to the assignment due date. Extensions are granted at the discretion of the instructor.
- Students with a Letter of Accommodation from the Centre for Accessible Learning (CAL) must communicate this with the instructor at the beginning of the semester or once they have received their letter. The student is responsible for requesting any/all extensions and negotiating revised due dates in writing (emailing instructor) or by arranging an in-person meeting with your instructor prior to the assignment due date. Extensions are granted at the discretion of the instructor.

Attending Practicum:

- Assignments that are more than 1 week late (without or beyond a negotiated extension) may result in the student forfeiting their right to attend practicum and completing practice hours until the assignment has been completed and submitted.
- At mid-way in practicum, students must have successfully completed all required hours (practicum and seminar class, including missed seminar assignments) and all assignments to continue any field-based practice hours
- Students who have missed 25% of practicum hours forfeit their right to complete practicum all missed practicum hours by the last day of the course instruction period.
- Missing more than two seminar classes will result in not be able to continue in field-based practicum hours without an educational support plan and permission from the Program Lead.
- In these cases, students may be notified by the instructor not to return to practicum until a meeting can be arranged with the instructor and the program leader to create an educational support plan and determine next steps. Resuming field-based practicum hours will be at the discretion of the instructor and program leader.

Seminar Class:

- Attendance and Participation is required at all seminar classes to successfully complete this course.
- Each week, we will focus our seminar and discussions on current issues emerging from student practicum experiences and on the learning outcomes for the course. You will receive instructions on seminar preparation and class discussion requirements, when needed, for the following week's seminar, at the beginning of the week or at the end of the seminar class.
- *Participation expectations:*
 - Consistent attendance with pre-class preparation, including completing assigned readings, activities, and assignments
 - No use of cell phones or laptops unless prompted by instructor for a class activity
 - Contributing to small and large group discussion
 - Effective interpersonal communication skills including with peers, instructors and guests: active listening; culturally aware and respectful dialogue; professional and constructive comments
 - Ongoing communication with the instructor, as needed.
- Attendance: If a student is unable to attend a seminar class due to extenuating circumstances, such as illness or emergency, the student is responsible for notifying their instructor by email that day and submit a Missed Seminar Assignment (Due: within one week of the missed seminar class).
- No more than two seminar classes can be missed for students to continue in the field-based practicum

Required Practicum Field Hours:

Weekly Attendance and Participation is required for all approved weekly scheduled, field-based practicum hours at your designated practicum site to successfully complete this course.

Practicum Attendance Expectations:

- Students are expected to co-create a weekly schedule with their mentor that aligns with the number of days and hours the practicum requires. Instructors must approve this schedule
- Proposed changes to student's weekly schedule should be pre-approved by their instructor.
- Practicum sites with planned/unplanned program closures: Students are responsible for communicating any closures that are on a scheduled practicum day and work with their instructor adjust their weekly schedule as needed to ensure they are meeting course required hours

Absence: If a student is unable to attend a scheduled practicum shift due to extenuating circumstances, such as illness or emergency:

- Step 1: the student is responsible for notifying both the practicum site and their instructor in the morning prior to their shift start time. (Instructor should be notified by email. Each practicum site may have a preference of either phoning or emailing, and students should make this plan with them, and follow accordingly)
- Step 2: After notifying your instructor of you absence/missed hours, within one week, student will connect with their instructor to plan collaboratively the best way to make up a missed day/shift or any missed hours, and present to the practicum mentor for agreement.

*Note: if students experience a high number of missed practicum hours (for any reason) and are unable to re-schedule all missed hours within the last day of the course instructional period, they will not be able to continue in practicum without an education support plan and permission from the Program Leader.

School or departmental information

Students are required to read and are accountable for the College policies (outlined below) and practicum guidelines as described in the School of Health and Human Services (HHS) and program handbooks.

[ELC Program Handbook](#)

Clinical and Practice Placements in HHS

<https://camosun.ca/programs-courses/school-health-and-human-services/hhs-programs/practicums>

School of Health and Human Services (HHS)

<https://camosun.ca/programs-courses/school-health-and-human-services/information-health-and-human-services-students-1#top>

HHS Program Handbooks

<https://camosun.ca/programs-courses/school-health-and-human-services/information-health-and-human-services-students-1#program>

College policies and student responsibilities

The college expects students to be responsible, respectful members of the college community. Responsible students meet expectations about attendance, assignments, deadlines, and appointments. They become familiar with academic policies and regulations, and their rights and responsibilities.

College policies are available online at the [Policies and Directives](#) page. Academic regulations are detailed on the [Academic Policies and Procedures for Students](#) page.

Policies all students should be familiar with include the [Academic Integrity Policy](#). This policy expects students to be honest and ethical in all aspects of their studies. It defines plagiarism, cheating, and other forms of academic dishonesty. Infractions of this policy can result in loss of marks or a failing grade. To learn more about plagiarism and cheating, including the use of artificial intelligence, review the [Academic Integrity Guide](#).

The [Academic Accommodations for Students with Disabilities Policy](#) defines how Camosun provides appropriate and reasonable academic accommodations. The Centre for Accessible Learning (CAL) coordinates academic accommodations. Students requiring academic accommodations should request and arrange accommodations through CAL. Contact CAL at least one month before classes start to ensure accommodations can be put in place in time. Accommodations for quizzes, tests, and exams must follow CAL's booking procedures and deadlines. More information is available on the [CAL website](#).

Students must meet the grading and promotion standards to progress academically. More information is available in the [Grading Policy](#).

The college uses two grading systems. A course will either use the standard letter grade system (A+ to F) or a competency-based approach with grades of complete, completed with distinction or not completed. Visit the [Grades/GPA page](#) for more information.

Students must meet the college's academic progress standards to continue their studies. A student is not meeting the standards of progress when a GPA falls below 2.0. The college offers academic supports for students at risk of not progressing. The [Academic Progress Policy](#) provides more details.

If you have a concern about a grade, contact your instructor as soon as possible. The process to request a review of grades is outlined in the [Grade Review and Appeals Policy](#).

The [Course Withdrawals Policy](#) outlines the college's requirements for withdrawing from a course. Consult the [current schedule](#) of deadlines for fees, course drop dates, and tuition refunds.

If students experience a serious health or personal issue, they may be eligible for a [medical or compassionate withdrawal](#). The [Medical/Compassionate Withdrawal Request Form](#) outlines what is required.

The [Acceptable Technology Use](#) policy ensures the use of the college network and computers contribute to a safe learning environment. This policy also applies to the use of personal devices with the college network.

Students experiencing sexual violence can get support from the Office of Student Support. This Office of Student support is a safe and private place to discuss supports and options. More information is available on the [sexual violence support and education site](#). Students can email oss@camosun.ca or phone 250-370-3046 or 250-370-3841.

The [Student Misconduct Policy](#) outlines the college's expectations of conduct. Students should behave to contribute to a positive, supportive, and safe learning environment.

The [Ombudsperson](#) provides an impartial, independent service to help students understand college policies.

Services for students

Successful students seek help and access college services. These services are recommended to make the most of your time at college.

Services for Academic Success

- [Career Lab](#): Connects students with work-integrated learning experiences, including co-op placements and career fairs.
- [English, Math, and Science Help Centres](#): Get one-on-one help with homework.
- [Library](#): Get help with research, borrow materials, and access e-journals and e-books. Libraries at both campuses provide computers, individual and group study spaces.
- [Makerspace](#): A place to innovate, collaborate, and learn new skills and technology in a fun, dynamic, inclusive environment.
- [Writing Centre & Learning Skills](#): Get assistance with academic writing or meet with a learning skills specialist for help with time management, preparing for exams, and study skills.

Enrolment, Registration, and Records

- [Academic Advising](#): Talk to an academic advisor for help with program planning.
- [Financial Aid and Awards](#): Learn about student loans, bursaries, awards, and scholarships.
- [Registration](#): Get information about Camosun systems, including myCamosun, and college policies and procedures.
- [Student Records](#): Get verification of enrolment to access funding, request a transcript, or credential.

Wellness and Cultural Supports

- [Counselling](#): It's normal to feel overwhelmed or unsure of how to deal with life's challenges. The college's team of professional counsellors are available to support you to stay healthy. Counselling is free and available on both campuses. If you need urgent support after-hours, contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.
- [Centre for Indigenous Education and Community Connections](#): Provides cultural and academic supports for Indigenous students.
- [Camosun International](#): Provides cultural and academic supports for international students.
- [Fitness and Recreation](#): Free fitness centres are located at both campuses.

For a complete list of college services, see the [Student Services](#) page.

Changes to this syllabus

Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change the course content or schedule. When changes are necessary the instructor will give clear and timely notice.