

COURSE SYLLABUS



COURSE TITLE: ELC 240 – Practicum 2
CLASS SECTION: X01
TERM: F2024
COURSE CREDITS: 6
DELIVERY METHOD(S): In person

Camosun College campuses are located on the traditional territories of the Ləkʷəŋən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. Learn more about Camosun's [Territorial Acknowledgement](#).

INSTRUCTOR DETAILS

NAME: Courtney Neidig - Cheryl Cameron - Temam Himour
EMAIL: NeidigC@camosun.ca - CameronC@camosun.ca - HimourT@camosun.ca
OFFICE: TBD
HOURS: By appointment

As your course instructors, we endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with us. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.

CALENDAR DESCRIPTION

Restricted to students in Early Learning and Care

Students will consolidate the skills, knowledge, attitudes and theory gained through the early learning and care program. Students will demonstrate the roles and responsibilities of a professional early childhood educator, using knowledge of ethical and professional expectations to inform their practice. Students will respond to the needs of children through the planning of rich, culturally appropriate and responsive learning experiences developed in collaboration with the child, the family and early childhood educators.

PREREQUISITE(S): All of: COM in ELC 143;
CO-REQUISITE(S): All of: C+ in ELC 216; C+ in ELC 212; C+ in ELC 214; C+ in ELC 221
EQUIVALENCIES: N/A

COURSE LEARNING OUTCOMES / OBJECTIVES

Upon successful completion of this course a student will be able to:

- a) use critical thinking skills in the ongoing, dynamic creation and reflection of early learning and care practices.
- b) support young children's well-being and holistic learning within the context of family, culture, and community.

- c) establish, maintain, evaluate and adapt inclusive, nurturing, safe and healthy environments which exceed the requirements of current legislation, regulatory bodies and program policies.
- d) use respectful, professional interpersonal and culturally appropriate communication skills in all aspects of work as an early learning and care professional.
- e) develop meaningful relationships with young children, families, and colleagues as a foundation for early learning and care practice.
- f) demonstrate basic knowledge of indigenous ways of knowing and being, including the impact of on-going colonization and the skills of reconciliation and that enable supportive early learning experiences for aboriginal children, families and community.
- g) demonstrate professional responsibility and accountability as an early childhood educator by adhering to the Early Childhood Code of Ethics (principles of fairness, equity and diversity).

REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

BC Early Learning Framework (2019)

ECEBC Code of Ethics (2021)

COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor.

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced noticed is required. Deadlines can be reviewed on the [CAL exams page. https://camosun.ca/services/academic-supports/accessible-learning/academic-accommodations-exams](https://camosun.ca/services/academic-supports/accessible-learning/academic-accommodations-exams)

EVALUATION OF LEARNING

DESCRIPTION	WEIGHTING
<i>Traces Portfolio</i> September 17th September 24th October 1st October 8th October 22nd October 29th November 5th November 12th Final Complete Portfolio November 28th	COM/NC
<i>Mentor Meeting Summaries</i> 1st October 16th 2nd November 27th	COM/NC

DESCRIPTION	WEIGHTING
<i>Ongoing Participation including one group share</i> October 16th Or November 27th	COM/NC
TOTAL	COM/NOT COM

If you have a concern about a grade you have received for an evaluation, please speak to your individual instructor as soon as possible. Refer to the [Grade Review and Appeals](#) policy for more information. <https://camosun.ca/sites/default/files/2021-05/e-1.14.pdf>

COURSE GUIDELINES & EXPECTATIONS

To be successful in ELC 240 (to be eligible for a final COM grade): Each assignment, all seminar hours, all practicum hours, and all Learning Outcomes must be completed.

Assignments

1. All assignments must be submitted **on the due date**. Please be aware of submission requirements.
2. **To request an extension for an assignment**, please contact your instructor at least 72 hours ahead of the due date. **Extensions are granted at the discretion of the instructor.**
3. **Assignments will not be accepted after the last day of class.**
4. Should students receive a NC grade on an assignment, they will have one week from receiving the grade/feedback to rewrite and resubmit.
5. Follow APA writing guidelines where applicable. This includes formatting, spelling, grammar, in-text citations and references. Please remember to proof read for spelling and grammar.
6. It is the responsibility of each student to save a copy of all assignments until a final grade is received.

Please note: Getting behind in assignments and participation in seminars can put the student in jeopardy of being successful in completing the course. We encourage all students to be proactive by completing assignments on time and immediately communicating any difficulties to their practicum instructor.

Attendance

Seminar classes offer essential content which directly supports and impacts your practicum success. Classes also provide the opportunity to share ideas, offer, and receive supportive feedback from your instructors and peers.

1. Attending all Seminar classes and all scheduled Practicum days are required. Students are expected to ***notify the college instructor and practicum site/mentor(s)** prior to being absent, late, or needing to leave early. Repeated absences will affect eligibility to successfully complete practicum.
 - *Within one week the student must connect with their instructor to make a plan on how to fulfill a missed seminar class and/or practicum day/hours.

Students can be withdrawn from their practicum placement based on the mentor's discretion for behavior which is deemed as endangering the health, safety, and/or well-being of the children, families, and/or educators.

SCHOOL OR DEPARTMENTAL INFORMATION

the Early Learning and Care program is within the Department of Health and Human Services.

STUDENT RESPONSIBILITY

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

SUPPORTS AND SERVICES FOR STUDENTS

Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit camosun.ca/services.

Support Service	Website
Academic Advising	camosun.ca/services/academic-supports/academic-advising
Accessible Learning	camosun.ca/services/academic-supports/accessible-learning
Counselling	camosun.ca/services/health-and-wellness/counselling-centre
Career Services	camosun.ca/services/co-operative-education-and-career-services
Financial Aid and Awards	camosun.ca/registration-records/financial-aid-awards
Help Centres (Math/English/Science)	camosun.ca/services/academic-supports/help-centres
Indigenous Student Support	camosun.ca/programs-courses/iecc/indigenous-student-services
International Student Support	camosun.ca/international
Learning Skills	camosun.ca/services/academic-supports/help-centres/writing-centre-learning-skills
Library	camosun.ca/services/library
Office of Student Support	camosun.ca/services/office-student-support
Ombudsperson	camosun.ca/services/ombudsperson
Registration	camosun.ca/registration-records/registration
Technology Support	camosun.ca/services/its
Writing Centre	camosun.ca/services/academic-supports/help-centres/writing-centre-learning-skills

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

Academic Integrity

Students are expected to comply with all College policy regarding academic integrity; which is about honest and ethical behaviour in your education journey. The following guide is designed to help you understand your responsibilities: <https://camosun.libguides.com/academicintegrity/welcome>

Please visit <https://camosun.ca/sites/default/files/2021-05/e-1.13.pdf> for Camosun's Academic Integrity policy and details for addressing and resolving matters of academic misconduct.

Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc.). If you have a disability, the [Centre for Accessible Learning](#) (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started:

<https://camosun.ca/services/academic-supports/accessible-learning>

Academic Progress

Please visit <https://camosun.ca/sites/default/files/2023-02/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

Course Withdrawals Policy

Please visit <https://camosun.ca/sites/default/files/2021-05/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <https://camosun.ca/registration-records/tuition-fees#deadlines>.

Grading Policy

Please visit <https://camosun.ca/sites/default/files/2021-05/e-1.5.pdf> for further details about grading.

Grade Review and Appeals

Please visit <https://camosun.ca/sites/default/files/2021-05/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit <https://camosun.ca/sites/default/files/2021-07/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of

when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized Violence and Misconduct Policy: <https://camosun.ca/sites/default/files/2021-05/e-2.9.pdf> and camosun.ca/services/sexual-violence-support-and-education. To contact the Office of Student Support: oss@camosun.ca or by phone: 250-370-3046 or 250-370-3841

Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at <https://camosun.ca/sites/default/files/2021-05/e-2.5.pdf> to understand the College's expectations of academic integrity and student behavioural conduct.

Looking for other policies?

The full suite of College policies and directives can be found here: <https://camosun.ca/about/camosun-college-policies-and-directives>

Changes to this Syllabus: Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.