

# COURSE SYLLABUS



COURSE TITLE:	ELC 240 – Practicum 2
CLASS SECTION:	R02
TERM:	F2023
COURSE CREDITS:	6
DELIVERY METHOD(S):	Seminar & Community-based Practica

Camosun College campuses are located on the traditional territories of the Lək̓ʷəŋən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. Learn more about Camosun's [Territorial Acknowledgement](#).

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## INSTRUCTOR DETAILS

NAME: Morgan Myers & Jeanne Puritch  
EMAIL: [MyersM@camosun.ca](mailto:MyersM@camosun.ca); [PuritchJ@camosun.ca](mailto:PuritchJ@camosun.ca)  
OFFICE: W̱SÁNEĆ College Classroom  
OFFICE HOURS: Thursdays, 3:00pm – 3:30pm; and by appointment

*As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.*

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## CALENDAR DESCRIPTION

### Restricted to students in Early Learning and Care

Students will consolidate the skills, knowledge, attitudes and theory gained through the early learning and care program. Students will demonstrate the roles and responsibilities of a professional early childhood educator, using knowledge of ethical and professional expectations to inform their practice. Students will respond to the needs of children through the planning of rich, culturally appropriate and responsive learning experiences developed in collaboration with the child, the family and early childhood educators.

PREREQUISITE(S): All of: COM in ELC 143;  
CO-REQUISITE(S): All of: C+ in ELC 216; C+ in ELC 212; C+ in ELC 214; C+ in ELC 221  
EQUIVALENCIES: N/A

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## COURSE LEARNING OUTCOMES / OBJECTIVES

Upon successful completion of this course a student will be able to:

- use critical thinking skills in the ongoing, dynamic creation and reflection of early learning and care practices.
- support young children's well-being and holistic learning within the context of family, culture, and community.
- establish, maintain, evaluate and adapt inclusive, nurturing, safe and healthy environments which exceed the requirements of current legislation, regulatory bodies and program policies.

- d) use respectful, professional interpersonal and culturally appropriate communication skills in all aspects of work as an early learning and care professional.
- e) develop meaningful relationships with young children, families, and colleagues as a foundation for early learning and care practice.
- f) demonstrate basic knowledge of indigenous ways of knowing and being, including the impact of on-going colonization and the skills of reconciliation and that enable supportive early learning experiences for aboriginal children, families and community.
- g) demonstrate professional responsibility and accountability as an early childhood educator by adhering to the Early Childhood Code of Ethics (principles of fairness, equity and diversity).

#### REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

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BC Early Learning Framework (2019)

Indigenous Early Learning and Child Care Framework (2022), <https://www.canada.ca/en/employment-social-development/programs/indigenous-early-learning/2018-framework.html>

ECEBC Code of Ethics (2021)

#### COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

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The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor.

WEEK or DATE RANGE	ACTIVITY or TOPIC	OTHER NOTES
Week One: Sept.5	Practicum Overview	
Week Two: Sept. 12	Practicum Orientation; Roles and Responsibility as an emerging Early Childhood Educator	DUE Sept. 11 <sup>th</sup> <b>Assignment 1</b>
Week Three: Sept 19	Cultivating Care and Creating a Sense of Well-being and Belonging <i>Mindfulness for self &amp; for children and families</i>	
Week Four: Sept. 26	Autumn Provocation Studio at CCRR An inspiration to bring <i>Intention</i> into our practice	DUE Sept 26 <sup>th</sup> <b>Assignment 2</b> (hand in at beginning of seminar)
Week Five: Oct. 3	Reflecting on the impact of on-going colonization & the skills of reconciliation	Due Oct. 3 <sup>rd</sup> : <b>Assignment 5 - Pt 1:</b> PLAN for Walk/Guest
Week Six: Oct. 10	Sharing perspectives: Giving Thanks; Practicing Indigenous Gratitude	
Week Seven: Oct. 17	Ecological Identity: Knowing self in relation to place	Preparing self-assessment and scheduling meeting w/Mentor
Week Eight: Oct. 24	Needs, Boundaries, and Conflict: Professional communication	Due Oct. 24 <sup>th</sup> <b>Assignment 4:</b>

WEEK or DATE RANGE	ACTIVITY or TOPIC	OTHER NOTES
	Through the lens of a <i>critical friend</i>	Dialogue w/Mentor (mid-way)
Week Nine: Oct.31	Designing with intentions for Play: Play and holistic development	
Week Ten: Nov. 7	Pedagogical Narrations & emergent curriculum; Sharing our Learning and Celebrating Successes	Due Nov. 7 <sup>th</sup> Assignment 5 - Part B: summary of Guest/walk
Week Eleven: Nov. 14	Collaborative Dialogue: ECEBC Code of Ethics; Principles of the Indigenous Early Learning and Care Framework	Due Nov. 14 <sup>th</sup> <b>Assignment 6: Pt.1</b> Dialogue w/Mentor
Week Twelve: Nov. 21	Rest is Care: Ethics of self-care	Due Nov. 21/28 Assignment 4: Dialogue w/Mentor (final summary)
Week Thirteen: Nov. 28	Rest is Care: Ethics of self-care The Role of Imagination: Beyond settler colonialism	Due Nov. 21/28 Assignment 4: Dialogue w/Mentor (final summary)
Week Fourteen: Dec. 5	Sharing our learning	

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced notice is required. Deadlines can be reviewed on the [CAL exams page](https://camosun.ca/services/academic-supports/accessible-learning/academic-accommodations-exams). <https://camosun.ca/services/academic-supports/accessible-learning/academic-accommodations-exams>

## EVALUATION OF LEARNING

### Competency Based Grading System

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes.

Grade	Grade Description
COM	<b>Complete:</b> The student has met the goals, criteria, or competencies established for this course, practicum or field placement.
NC	<b>Not Complete:</b> The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

DESCRIPTION	GRADE
Assignment 1: Professional Portfolio & Introductory Poster	COM/NC
Assignment 2: Initial Impressions	COM/NC

DESCRIPTION	GRADE
Assignment 3: Weekly Seminar Participation (14 Classes) & Practicum Preparation Hours	COM/NC
Assignment 4: Dialogue w/Mentor 1 (mid-way) Summary	COM/NC
Assignment 5: Walk and/or Community Guest Part A: Plan Part B: Outing/Activity & Summary	COM/NC
Assignment 6: Dialogue w/Mentor 2 (final)	COM/NC
Assignment 7: Schedule and Hours Timesheet	COM/NC
<b>TOTAL</b>	<b>COM</b>

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the [Grade Review and Appeals](https://camosun.ca/sites/default/files/2021-05/e-1.14.pdf) policy for more information.

<https://camosun.ca/sites/default/files/2021-05/e-1.14.pdf>

## COURSE GUIDELINES & EXPECTATIONS

**All assignments** must receive a grade of “COMPLETE” in order to successfully complete the course.

Practicum is more than just attending all required classes, practicum days, and hours. Students need to demonstrate respectful communication, confidentiality, strengths-based reflection, and professionalism at all times. This practicum requires students to demonstrate theory in practice, and to demonstrate leadership and competence as an early childhood educator.

*All course learning outcomes must be met consistently in both seminar class and practicum field hours. This will be articulated through self-assessment, and built through ongoing dialogue with your mentor, and demonstrated in seminar class as well at each of the instructor’s practicum visits.*

**Due Dates & Extensions:** Students need to communicate to their instructor (with a minimum of 48 hours/2 days notice) to request an extension for an assignment due date. Extension for up to one week, are at the discretion of the instructor. Extensions cannot exceed one week, as assignments rely on coordination with practicum mentors and align with weekly classes, and in an effort to ensure that there is opportunities to scaffold learning and complete all assignments within the semester.

**Practicum weekly seminar hours and \*practicum preparation hours are all required to receive a COM grade in Assignment 3 and the course.** At each weekly seminar class, students are accountable to share a summary of their practicum preparation hours and activities with their instructor. Students have the flexibility to reduce preparation hours one week and increase in another. The total hours will remain the same for all students

*\*Students are required to account for a Minimum of 23 Practicum Preparation Hours to receive a grade of COMPLETE.*

**Absence from Seminar Class due to illness or family/personal emergency:** Should students have an unavoidable absence from seminar class, they must communicate their absence with the practicum instructor that day (prior to the class). If students miss more than one seminar class, after each subsequent absence, the student is then responsible to connect with the instructor to make arrangements for a **\*\*missed seminar class assignment**. Please note, while we endeavour to support students with unavoidable absences, it is impossible

to re-create the rich discussions with peers, the learning we gain from listening to multiple perspectives from others, and the opportunity to build skills of professional dialogue, all of which happens within seminar class.

***\*\*Missed Seminar Class Assignment:*** for each missed class, a make-up assignment will be co-created between the student and the instructor to ensure the student does not miss important content, and ensure all required hours are completed. The agreed upon assignment will be completed prior to the next seminar class.

***Students must attend all Seminar Classes and/or complete all Missed Seminar Class Assignments to receive a grade of COMPLETE.***

**Practicum field hours are required.** Students' practicum schedule includes an *Orientation Day* in week 1 of practicum, and are required to attend practicum three days a week over 12 weeks; excluding Statutory holidays of National Day for Truth and Reconciliation (Sept. 30<sup>th</sup>), Thanksgiving (Oct. 14<sup>th</sup>), and Remembrance Day (Nov. 11<sup>th</sup>). In this semester, there are 31 scheduled days of practicum over the semester. Students must attend a minimum of 28 field days at practicum, with no more than ***\*\*\*4 missed days of practicum.***

***\*\*\* In extenuating circumstances, if a student exceeds four missed days, a meeting with the instructor and Program Lead will be arranged to determine if an education plan can be created to allow the student to continue complete the required hours/days of practicum.***

***Students must complete a minimum of 28 field days (this includes orientation) and a Minimum of 137 hours in the field to receive a grade of COMPLETE.***

In summary, ELC 240 Practicum 2 requires a high level of commitment from students to successfully engage in all aspects of the course:

- Seminar Classes
- Practicum Preparation Hours
- Practicum Days/Field Hours
- Assignments
- Demonstrated Learning Outcomes in class and in the field

**Absence due to illness or personal/family emergency:** Understanding that sometimes absence is unavoidable, students are asked to demonstrate professional practice by communicating any absences to both their Mentor/Centre and their practicum instructor prior to their absence.

**Schedule and Hours Timesheet:** Students need to keep track of their practicum hours, and to have their mentor sign-off of these hours at the end of each week. The timesheet will stay at practicum and will be shared with the instructor at each site visit. The final timesheet is due to the instructor at the final seminar class.

## SCHOOL OR DEPARTMENTAL INFORMATION

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The Early Learning and Care Diploma program is part of the Department of Community, Family and Child Studies (CFCS), within the School of Health and Human Services.

W̄SÁNEĆ College ELC Cohort Program Lead: Jeanne Puritch; email: [PuritchJ@camosun.ca](mailto:PuritchJ@camosun.ca)

ELC Program Lead: Danielle Davis; email: [DavisD@camosun.ca](mailto:DavisD@camosun.ca)

CFCS Department Chair: Michelle Jaworsky; email: [JaworskyM@camosun.ca](mailto:JaworskyM@camosun.ca)

## STUDENT RESPONSIBILITY

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Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

## SUPPORTS AND SERVICES FOR STUDENTS

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Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit [camosun.ca/services](https://camosun.ca/services).

Support Service	Website
Academic Advising	<a href="https://camosun.ca/services/academic-supports/academic-advising">camosun.ca/services/academic-supports/academic-advising</a>
Accessible Learning	<a href="https://camosun.ca/services/academic-supports/accessible-learning">camosun.ca/services/academic-supports/accessible-learning</a>
Counselling	<a href="https://camosun.ca/services/health-and-wellness/counselling-centre">camosun.ca/services/health-and-wellness/counselling-centre</a>
Career Services	<a href="https://camosun.ca/services/co-operative-education-and-career-services">camosun.ca/services/co-operative-education-and-career-services</a>
Financial Aid and Awards	<a href="https://camosun.ca/registration-records/financial-aid-awards">camosun.ca/registration-records/financial-aid-awards</a>
Help Centres (Math/English/Science)	<a href="https://camosun.ca/services/academic-supports/help-centres">camosun.ca/services/academic-supports/help-centres</a>
Indigenous Student Support	<a href="https://camosun.ca/programs-courses/iecc/indigenous-student-services">camosun.ca/programs-courses/iecc/indigenous-student-services</a>
International Student Support	<a href="https://camosun.ca/international">camosun.ca/international</a>
Learning Skills	<a href="https://camosun.ca/services/academic-supports/help-centres/writing-centre-learning-skills">camosun.ca/services/academic-supports/help-centres/writing-centre-learning-skills</a>
Library	<a href="https://camosun.ca/services/library">camosun.ca/services/library</a>
Office of Student Support	<a href="https://camosun.ca/services/office-student-support">camosun.ca/services/office-student-support</a>
Ombudsperson	<a href="https://camosun.ca/services/ombudsperson">camosun.ca/services/ombudsperson</a>
Registration	<a href="https://camosun.ca/registration-records/registration">camosun.ca/registration-records/registration</a>
Technology Support	<a href="https://camosun.ca/services/its">camosun.ca/services/its</a>
Writing Centre	<a href="https://camosun.ca/services/academic-supports/help-centres/writing-centre-learning-skills">camosun.ca/services/academic-supports/help-centres/writing-centre-learning-skills</a>

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

### Academic Integrity

Students are expected to comply with all College policy regarding academic integrity; which is about honest and ethical behaviour in your education journey. The following guide is designed to help you understand your responsibilities: <https://camosun.libguides.com/academicintegrity/welcome>

Please visit <https://camosun.ca/sites/default/files/2021-05/e-1.13.pdf> for Camosun's Academic Integrity policy and details for addressing and resolving matters of academic misconduct.

### Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc.). If you have a disability, the [Centre for Accessible Learning](#) (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started:

<https://camosun.ca/services/academic-supports/accessible-learning>

### Academic Progress

Please visit <https://camosun.ca/sites/default/files/2023-02/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

### Course Withdrawals Policy

Please visit <https://camosun.ca/sites/default/files/2021-05/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <https://camosun.ca/registration-records/tuition-fees#deadlines>.

### Grading Policy

Please visit <https://camosun.ca/sites/default/files/2021-05/e-1.5.pdf> for further details about grading.

### Grade Review and Appeals

Please visit <https://camosun.ca/sites/default/files/2021-05/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

### Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit <https://camosun.ca/sites/default/files/2021-07/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

### Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of

when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized Violence and Misconduct Policy: <https://camosun.ca/sites/default/files/2021-05/e-2.9.pdf> and [camosun.ca/services/sexual-violence-support-and-education](https://camosun.ca/services/sexual-violence-support-and-education). To contact the Office of Student Support: [oss@camosun.ca](mailto:oss@camosun.ca) or by phone: 250-370-3046 or 250-370-3841

### Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at <https://camosun.ca/sites/default/files/2021-05/e-2.5.pdf> to understand the College's expectations of academic integrity and student behavioural conduct.

### Looking for other policies?

The full suite of College policies and directives can be found here: <https://camosun.ca/about/camosun-college-policies-and-directives>

**Changes to this Syllabus:** Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.