

CLASS SYLLABUS



COURSE TITLE: ELC 170 – Working with Family and Community
CLASS SECTION: X01
TERM: F2023
COURSE CREDITS: 3
DELIVERY METHOD(S): Synchronous

Camosun College campuses are located on the traditional territories of the Ləkʷəŋən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.
Learn more about Camosun's [Territorial Acknowledgement](#).

<https://camosun.ca/about/covid-19-updates>

*Camosun College requires **mandatory attendance for the first class** meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.*

INSTRUCTOR DETAILS

NAME: Sarah Ratzlaff / Mary Burgaretta
EMAIL: RatzlaffS@camosun.ca / BurgarettaM@camosun.ca
OFFICE:
HOURS: By appointment; please email me to arrange a time

As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.

COURSE DESCRIPTION & INTENDED LEARNING OUTCOMES

Students will be introduced to understanding the changing roles of families in our current society. Students study developmental tasks of families, historical and emerging themes with an emphasis on supporting families and establishing respectful, reciprocal partnerships. Students will be introduced to Indigenous world views in order to broaden their thinking about children and their families, including the impact of residential schools and on-going colonization and skills of reconciliation. Families are viewed within a strengths-based perspective and special emphasis is placed on the knowledge, skills, beliefs and values required to work in partnership with diverse families.

Note: Only open to students in the Early Learning and Care program.

PREREQUISITE(S): N/A
CO-REQUISITE(S): N/A
PRE/CO-REQUISITE(S): N/A

Upon successful completion of this course, the student will be able to:

- a) demonstrate knowledge of diverse families, changing roles and developmental transitions and how this diversity impacts our developing partnerships.
- b) demonstrate strengths-based, empathetic and collaborative responses to the issues commonly facing modern families.
- c) demonstrate an understanding of strategies for establishing, building and maintaining effective partnerships with families.
- d) identify indigenous world views, the impact of residential schools, on-going colonization and the skills of reconciliation and integrate this knowledge into positive practices with families

COURSE DELIVERY

| ACTIVITY | HOURS / WEEK | # OF WEEKS | ACTIVITY HOURS |
|-------------------------------|--------------------|------------|----------------|
| Lecture | 3 | 14 | |
| Seminar | | | |
| Lab / Collaborative Learning | | | |
| Supervised Field Practice | | | |
| Workplace Integrated Learning | | | |
| Online | | | |
| | TOTAL HOURS | | 42 |

REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

Moniz,T. (2016). *Rad families: A Celebration*. Fernwood Publishing.

Other course readings, assignment descriptions, and resources will be posted on our D2L site each week.

COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

Class time: Fridays from 2:30 to 5:20 p.m.

The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor and depending on the needs of the class.

| MODULES | DATES | ACTIVITY or TOPIC |
|----------|---------|--|
| Module 1 | Sept 8 | Introductions + Course Overview |
| Module 2 | Sept 15 | Locating Ourselves within Communities |
| Module 3 | Sept 22 | Diversity of Families and Social Justice |
| Module 4 | Sept 29 | Truth & Reconciliation <i>Assignment due: My story #1</i> |
| Module 5 | Oct 6 | Family Relationships |
| Module 6 | Oct 13 | Parenting, Childhood, and Development |

| MODULES | DATES | ACTIVITY or TOPIC |
|-----------|--------|---|
| Module 7 | Oct 20 | Prep for My Story #3 – Group Work |
| Module 8 | Oct 27 | Relationships and Communication |
| Module 9 | Nov 3 | Ethical Practice in ECE <i>Assignment due: My story #3</i> |
| Module 10 | Nov 10 | Family Stress, Family Violence |
| Module 11 | Nov 17 | Families in the Media Paper Assignment Preparation |
| Module 12 | Nov 24 | Resiliency of Families <i>Assignment due: Families in the Media paper</i> |
| Module 13 | Dec 1 | Community Resource Group Project Preparation |
| Module 14 | Dec 8 | Reflecting on our journey: Course review <i>Assignment due: Community Resource Project</i> |

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced notice is required. Deadlines can be reviewed on the [CAL exams page](http://camosun.ca/services/accessible-learning/exams.html). <http://camosun.ca/services/accessible-learning/exams.html>

STUDENT EVALUATION

| DESCRIPTION | WEIGHTING | DUE DATES |
|---|-------------|--------------|
| My story #1 | 20% | September 29 |
| My story #3 | 25% | November 3 |
| Families in the Media Paper | 25% | November 24 |
| Community Resource Project | 20% | December 8 |
| Exit cards: ongoing classes 3-14, 1% each class, up to a maximum of 10% | 10% | Ongoing |
| TOTAL | 100% | |

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the [Grade Review and Appeals](http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf) policy for more information.
<http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf>

GRADING SYSTEM

Standard Grading System (GPA)

<https://camosun.ca/registration-records/student-records/camosun-grading-systems>

SCHOOL OR DEPARTMENTAL INFORMATION

<http://camosun.ca/programs-courses/school-health-and-human-services>

COURSE GUIDELINES AND EXPECTATIONS

1) All assignments are due by 11:59 p.m. on the due date. You will need to complete work in all areas to be eligible for a final grade for the semester.

Late Assignments: All assignments must be completed/submitted on the dates assigned. Late assignment grades will be reduced by 3% per day unless an extension is approved by the instructor.

To request an extension for an assignment, please contact your instructor and provide an explanation/rationale for requesting an extension and negotiate a revised due date. Extensions must be requested 24 hours prior to the due date.

Assignments will not be accepted after the last day of class at the end of term unless an extension has been granted prior to the due date. Assignments not received by this time will receive a zero.

2) Follow APA writing guidelines. This includes formatting, spelling, grammar, in-text citations and references. Please remember to proofread for spelling and grammar to present a professional looking assignment.

3) It is the responsibility of each student to save a copy of all assignments until a grade is received.

4) Plagiarism & Academic Dishonesty. If plagiarism, cheating, or academic dishonesty can be documented, the penalty will be an automatic “zero” on the assignment in question. Camosun College’s policy on Plagiarism can be found here: <http://camosun.ca/about/policies/education-academic/e-2-student-services-&-support/e-2.5.1.pdf>

5) PLEASE NOTE: It is the responsibility of the student to understand assignments and assignment expectations before submitting by the due date. Should you receive a mark of less than 50% on an assignment, you may request to rewrite and resubmit the assignment. Permission to resubmit an assignment is at the discretion of the instructor, rewritten assignments can receive a maximum grade of C+ (65%). This course must be passed with a ‘C+’ (65%) average to continue in the ELC Program.

6) Attendance. Due to the short and intense nature of the ELC program, classes are planned as a continuum for building the skill and knowledge required. Classroom experiences and participation are a major part of competency development; therefore, consistent attendance is expected. Students are required to contact the instructor in advance if they are unable to attend class. Students who miss class are responsible for the material and assignments covered in class. Repeated absence from class will affect a final grade.

STUDENT RESPONSIBILITY

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

SUPPORTS AND SERVICES FOR STUDENTS

Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit <http://camosun.ca/students/>.

| Support Service | Website |
|-------------------------------------|---|
| Academic Advising | http://camosun.ca/advising |
| Accessible Learning | http://camosun.ca/accessible-learning |
| Counselling | http://camosun.ca/counselling |
| Career Services | http://camosun.ca/coop |
| Financial Aid and Awards | http://camosun.ca/financialaid |
| Help Centres (Math/English/Science) | http://camosun.ca/help-centres |
| Indigenous Student Support | http://camosun.ca/indigenous |
| International Student Support | http://camosun.ca/international/ |
| Learning Skills | http://camosun.ca/learningskills |
| Library | http://camosun.ca/services/library/ |
| Office of Student Support | http://camosun.ca/oss |
| Ombudsperson | http://camosun.ca/ombuds |
| Registration | http://camosun.ca/registration |
| Technology Support | http://camosun.ca/its |
| Writing Centre | http://camosun.ca/writing-centre |

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the [Centre for Accessible Learning](http://camosun.ca/services/accessible-learning/) (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started:

<http://camosun.ca/services/accessible-learning/>

Academic Integrity

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf> for policy regarding academic expectations and details for addressing and resolving matters of academic misconduct.

Academic Progress

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

Course Withdrawals Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <http://camosun.ca/learn/fees/#deadlines>.

Grading Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for further details about grading.

Grade Review and Appeals

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the "Attendance" section under "Registration Policies and Procedures" (<http://camosun.ca/learn/calendar/current/procedures.html>) and the Grading Policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>.

Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized

Violence and Misconduct Policy: <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.9.pdf> and camosun.ca/sexual-violence. To contact the Office of Student Support: oss@camosun.ca or by phone: 250-370-3046 or 250-370-3841

Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf> to understand the College's expectations of academic integrity and student behavioural conduct.

Changes to this Syllabus: Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.