

CLASS SYLLABUS



COURSE TITLE: DENA 142 Public Dental Clinic
CLASS SECTION: X-01
TERM: Summer 2022
COURSE CREDITS: 2.0
DELIVERY METHOD(S): Synchronous

Camosun College campuses are located on the traditional territories of the Ləkʷəŋən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. Learn more about Camosun's [Territorial Acknowledgement](#).

For COVID-19 information please visit: <https://camosun.ca/about/covid-19-updates>

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.

INSTRUCTOR DETAILS

NAME: Melody Weimer / Sandra Woodrow / Kim Stonehouse
EMAIL: WeimerM@camosun.ca / WoodrowS@camosun.ca / StonehouseK@camosun.ca
OFFICE: D006 / D002 / D002
HOURS: By appointment

As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.

CALENDAR DESCRIPTION

In this course students will provide direct client care and perform dental office management procedures related to dental assisting practice.

PREREQUISITE(S): B- in DENA 140, COM IN DENA 150
CO-REQUISITE(S): n/a
PRE/CO-REQUISITE(S): B- in DENA 161

COURSE DELIVERY

| ACTIVITY | HOURS / WEEK | # OF WEEKS | ACTIVITY HOURS |
|------------------------------|--------------|------------|----------------|
| Lecture | | | |
| Seminar | | | |
| Lab / Collaborative Learning | 24 | 2 | 48 |
| Supervised Field Practice | | | |

Workplace Integrated Learning
Online

| | | |
|--|-------------|-----------|
| | | |
| | | |
| | TOTAL HOURS | 48 |

COURSE LEARNING OUTCOMES

Upon successful completion of this course a student will be able to:

- a) apply the principles of infection control in dental assisting practice.
- b) demonstrate appropriate professional conduct in the clinical setting.
- c) apply critical thinking skills to problems and decision-making during clinical practice.
- d) perform basic dental reception procedures.
- e) demonstrate effective verbal and written communication skills with clients and the dental team.
- f) develop and implement appropriate care plans for individual client needs.
- g) perform preventive intraoral skills for dental assisting practice during client care.
- h) perform basic dental assisting skills effectively and safely.
- i) accurately complete and manage basic dental records.
- j) comply with confidentiality and legal standards in the management and maintenance of dental records.

REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

Bird, D.L., & Robinson, D.S. (2021). *Modern dental assisting* (13th ed.). Elsevier

Iannucci, J.M. & Howerton, L.J. (2107). *Dental radiography, principles and techniques* (5th ed). Elsevier

Wyche, C.J., Mallonee, L.F. & Boyd, L.D., (2020). *Wilkins' clinical practice of the dental hygienist* (13th ed). Jones & Bartlett Learning

Clinic Manual (including P18.0 Provide Preventive Care Booklet)

CDSBC Infection Prevention and Control Guidelines

COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor.

| WEEK or DATE RANGE | ACTIVITY or TOPIC | OTHER NOTES |
|--------------------|----------------------------------|-------------|
| | Refer to D2L for weekly schedule | |

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced noticed is

required. Deadlines can be reviewed on the [CAL exams page](http://camosun.ca/services/accessible-learning/exams.html). <http://camosun.ca/services/accessible-learning/exams.html>

STUDENT EVALUATION

NOTE: minimum passing grade for this course is B- or 70% OR COM

Competency Based assessment (COM)

| | |
|-----|--|
| COM | Complete: The student has met the goals, criteria, or competencies established for this course, practicum or field placement. |
| NC | Not Complete: The student has not met the goals, criteria or competencies established for this course, practicum or field placement. |

NOTE: All students must return the following in order to fulfill the participation requirement for this course:

- Their assigned proxycard (or pay the appropriate fee)
- Their assigned dentoform - including the small screw driver (or pay the appropriate fee)
- Their assigned lab kit - with all contents present (or pay the appropriate fee)
- Their assigned dental dam kit – with all contents present (or pay the appropriate fee)

If the proxycard, dentoform, lab kit, and /or dental dam kit is not returned or appropriate fees not paid, the course requirements are not fulfilled and the student will receive an incomplete grade in this course. This will impact the student's ability to graduate from the program.

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. If you wish to dispute a final grade you have received, please refer to the [Grade Appeal Policy](#).

COURSE GUIDELINES & EXPECTATIONS

Please refer to the student handbook and P18 Guidelines/Criteria for more information.

SCHOOL OR DEPARTMENTAL INFORMATION

More information available on D2L

Students are required to read and are accountable for following College policies and practicum guidelines as described in the CDA and HHS Student Handbooks.

[CDA Student Handbook](#)

[HHS Student Handbook](#)

STUDENT RESPONSIBILITY

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

SUPPORTS AND SERVICES FOR STUDENTS

Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit <http://camosun.ca/students/>.

| Support Service | Website |
|-------------------------------------|---|
| Academic Advising | http://camosun.ca/advising |
| Accessible Learning | http://camosun.ca/accessible-learning |
| Counselling | http://camosun.ca/counselling |
| Career Services | http://camosun.ca/coop |
| Financial Aid and Awards | http://camosun.ca/financialaid |
| Help Centres (Math/English/Science) | http://camosun.ca/help-centres |
| Indigenous Student Support | http://camosun.ca/indigenous |
| International Student Support | http://camosun.ca/international/ |
| Learning Skills | http://camosun.ca/learningskills |
| Library | http://camosun.ca/services/library/ |
| Office of Student Support | http://camosun.ca/oss |
| Ombudsperson | http://camosun.ca/ombuds |
| Registration | http://camosun.ca/registration |
| Technology Support | http://camosun.ca/its |
| Writing Centre | http://camosun.ca/writing-centre |

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the [Centre for Accessible Learning](#) (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course

instructors. Please visit the CAL website for contacts and to learn how to get started:

<http://camosun.ca/services/accessible-learning/>

Academic Integrity

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf> for policy regarding academic expectations and details for addressing and resolving matters of academic misconduct.

Academic Progress

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

Course Withdrawals Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <http://camosun.ca/learn/fees/#deadlines>.

Grading Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for further details about grading.

Grade Review and Appeals

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the "Attendance" section under "Registration Policies and Procedures" (<http://camosun.ca/learn/calendar/current/procedures.html>) and the Grading Policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>.

Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them

understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized Violence and Misconduct Policy: <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.9.pdf> and camosun.ca/sexual-violence. To contact the Office of Student Support: oss@camosun.ca or by phone: 250-370-3046 or 250-370-3841

Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf> to understand the College's expectations of academic integrity and student behavioural conduct.

Changes to this Syllabus: Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.