



# Course Syllabus

**Course title:** Dental Assisting Practice 2

**Class section:** DENA - 151 - X01

**Term:** 2025W

**Course credits:** 6

**Total hours:** 333

**Delivery method:** In-Person

## Territorial Acknowledgement

Camosun College respectfully acknowledges that our campuses are situated on the territories of the Lək̓ʷəŋən (Songhees and Kosapsum) and W̱SÁNEĆ peoples. We honour their knowledge and welcome to all students who seek education here.

## Instructor Details

**Name:** Melody Weimer D006

**Email:** weimerm@camosun.ca

**Name:** Sandra Woodrow D002

**Email:** WoodrowS@camosun.ca

**Name:** Kim Stonehouse D002

**Email:** StonehouseK@camosun.ca

**Name:** Elaine Strong D107

**Email:** StrongE@camosun.ca

**Name:** Meagan Rumsby D107

**Email:** rumsbym@camosun.ca

**Name:** Penny McGregor D107

**Email:** mcgregorp@camosun.ca

**Name:** Mikayla Graves D107

**Email:** gravesm@camosun.ca

**Name:** Monika Sharma D107

**Email:** SharmaMonika@camosun.ca

## Instructor Statement

---

*As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.*

## Instructor Office Hours

---

<b>Office:</b>	<b>Hours:</b>
----------------	---------------

D006/D002/D107	By appointment
----------------	----------------

---

## Course Description

---

### **Course Description:**

This course provides continued practice opportunities for clinical support, direct patient care, and laboratory and restorative procedures. Practice related to dental office management and dental assisting for specialty procedures are introduced. Students integrate the concepts of professional conduct, safe practice, and effective communication with their theoretical knowledge of dental science, preventive dental health, and dental assisting in the clinical setting.

### **Prerequisites:**

All of:

- B- in DENA 120
- B- in DENA 130
- B- in DENA 140
- COM in DENA 150

**Pre or Co-requisites:**

All of:

- B- in DENA 111
- B- in DENA 121
- B- in DENA 131
- B- in DENA 141
- B- in DENA 161

## Course Delivery Hours

---

ACTIVITY	HOURS / WEEK	# OF WEEKS	ACTIVITY HOURS
Lecture			
Seminar	1.5	17	25.5
Lab / Collaborative Learning	17	17	289
Supervised Field Practice			
Final Exam			
		<b>TOTAL HOURS:</b>	<b>314.5</b>

## Course Learning Outcomes / Objectives

---

Upon completion of this course a student will be able to:

- Apply the principles of infection control in dental assisting practice.
- Consistently demonstrate appropriate professional conduct in the clinical setting.
- Apply critical thinking skills to problems and decision making while dental assisting for advanced restorative, specialty procedures, and direct client care.

- Consistently demonstrate effective communication skills with clients and the dental team.
- Prepare, utilize and maintain dental armamentarium for advanced dental assisting practice.
- Perform advanced clinical skills competently and safely.
- Accurately complete and manage all dental records.

## Course Materials - Required

---

Robinson, D.S. (2024). *Modern dental assisting* (14th ed.). Elsevier.

Robinson, D.S. (2024). *Student workbook for modern dental assisting* (14th ed.). Elsevier.

Iannucci, J.M., & Howerton, L.J. (2022). *Dental radiography: Principles and techniques* (6th ed.). Elsevier.

Mallonee, L.F., & Boyd, L.D., (2024). *Wilkins' clinical skills, techniques and equipment for the Canadian dental assistant* (14th ed.). Jones & Bartlett Learning.

BCCOHP Infection Prevention and Control Guidelines

### **Other resources developed by the Certified Dental Assistant program:**

Course Packages, as applicable

Clinic Manual

Student Handbook

Safety Procedures Manual

Practicum Guide

Dentoform Lab Kit

Student Kit

## Course Schedule, Topics, and Associated Preparation / Activity

---

**The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor. Course days, times and locations can be found on MyCamosun.**

<b>Week or Date Range</b>	<b>Activity or Topic</b>	<b>Other Notes</b>
Week 1	Introduction to Laboratory Procedures	
Week 2	Alginate Impressions	
Week 3	Dental Dam on a peer/Combo Assist	
Week 4	Coronal Polish & Topical Fluoride	
Week 5	Radiology	
Week 6	Prosthodontic Assist	
Week 7	Ergonomics/Digital Impressions	
Week 8	Reading Week	no class instruction
Week 9	Fissure Sealants/Endodontic Assists	
Week 10	Pulp Vitality	
Week 11	Assessments	
Week 12	Practicum	no class instruction
Week 13	Practicum	no class instruction
Week 14	Desensitizing/Construct Bleaching trays	
Week 15	Treatment planning, Preventive skills, Documentation, Surgical Dressing removal	
Week 16	Study Models, Suture removal	
Week 17	Treatment planning, Preventive skills, Documentation	
Week 18	Lab work completion, OSCE skills assessment	
Week 19	Clinic skills completion and OSCE remedial	
Week 20	Supplemental Clinical Exam, if applicable	

## Evaluation of Learning: Competency

---

<b>GRADE</b>	<b>DESCRIPTION</b>
<b>COM</b>	<b>COMPLETE:</b> The student has met the goals, criteria, or competencies established for this course, practicum, or field placement.
<b>NC</b>	<b>NOT COMPLETE:</b> The student has not met the goals, criteria, or competencies established for this course, practicum, or field placement
<b>DST</b>	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.

**NOTE: The Minimum passing grade for this course is "COM".**

### **Camosun's Grading Systems**

<https://camosun.ca/registration-records/student-records/camosun-grading-systems>

### **Grade Reviews and Appeals**

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the **Grade Review and Appeals policy** for more information.

<https://camosun.ca/sites/default/files/2021-08/e-1.14.pdf>

**The Centre for Accessible Learning (CAL) is part of Camosun's Student Affairs unit.** CAL coordinates academic accommodations and provides related programs and services to students with documented disabilities.

Students who require academic accommodations are expected to request and arrange accommodations through CAL in a timely fashion. While we understand that not all accommodation needs are known to students at the beginning of a course, accommodations cannot be provided unless the proper process is followed through CAL and an accommodation letter has been released to the instructor. Students are responsible for providing CAL with the proper documentation prior to the beginning of a course.

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced noticed is required.

### **Deadlines can be reviewed on the CAL exams page**

<https://camosun.ca/services/academic-supports/accessible-learning/academic-accommodations-exams>

### **Please consult the CAL webpage for more information:**

<https://camosun.ca/services/academic-supports/accessible-learning>

## **Artificial Intelligence: A Guide for Students**

---

**Generative Artificial Intelligence (GenAI)** is an evolving technology that brings potential benefits but also substantial risks. While GenAI tools have the ability to transform how we work and learn, it is essential for the college community to adapt to these changes in a thoughtful and secure way.

**When using GenAI tools, students should ensure proper citation and attribution guidelines are followed.** This includes acknowledging AI assistance in reports ,presentations, or any external communications. Clear citation helps build trust, ensures ethical use, and reduces the risk of misinformation or copyright issues.

For citation support visit the college's citation style guide.

<https://camosun.libguides.com/cite>

### **Artificial Intelligence: A Guide for Students**

Visit the following website to learn about AI use in academic settings.

<https://camosun.libguides.com/artificialintelligence/home>

## **Course Guidelines & Expectations**

---

Students must complete all required workbook chapters/assignments. Students must also complete all clinical quizzes with a minimum grade of 70% in order to pass this course.

Please refer to the student handbook for information regarding supplemental exams.

## **School or Departmental Information**

---

**Students are required to read and are accountable for the College policies (outlined in the section below).**

**If relevant, students are required to read and are accountable for the guidelines noted on the HHS Clinical and Practice Placements website.**

<https://camosun.ca/programs-courses/school-health-and-human-services/hhs-programs/practicums>

**In addition students are required to follow the guidelines as described in the School of Health & Human Services (HHS) and program handbooks, including information on supplemental exams.**

### **School of Health & Human Services (HHS) Handbook**

<https://camosun.ca/programs-courses/school-health-and-human-services/information-health-and-human-services-students-1#top>

### **Certified Dental Assistant Handbook**

<https://camosun.ca/programs-courses/school-health-and-human-services/information-health-and-human-services-students-9>

## **Student Responsibility**

---

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements

and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

## College Policies

---

### **Academic Integrity**

Students are expected to follow the college's [Academic Integrity policy](#), and be honest and ethical in all aspects of their studies. To help you understand these responsibilities review the online [Academic Integrity guide](#).

The college's [Academic Integrity policy and supporting documents](#) detail the process for addressing and resolving matters of academic misconduct.

### **Academic Accommodations for Students with Disabilities**

If you have a documented disability and need accommodations contact the Centre for Accessible Learning (CAL). CAL will arrange the appropriate academic accommodations so you can participate in all academic activities. Visit the [CAL website](#) for more information

### **Academic Progress**

The [Academic Progress policy](#) details how the college monitors students' academic progress and what steps are taken if a student is at risk of not meeting the college's academic progress standards.

### **Acceptable Technology Use**

The [Acceptable Technology Use](#) policy outlines how students are expected to use college technology resources, this includes using your own devices on the college's network. The use of the college resources in a way that violates a person's right to study in an environment free of discrimination, harassment or sexual violation is prohibited.

### **Course Withdrawals Policy**

For details about course withdrawal see the [Course Withdrawals policy](#). Be aware of the [deadlines for fees, course drop dates, and tuition refunds](#).

### **Grading Policy**

To learn more about grading see the [Grading Policy](#).



## Grade Review and Appeals

The process to request a review of grades is outlined in the [Grade Review and Appeals policy](#).

## Medical / Compassionate Withdrawals

If you have experienced a serious health or personal issue, you may be eligible for a [medical/compassionate withdrawal](#). The [Medical / Compassionate Withdrawal Request form](#) outlines what is required.

## Sexual Violence

If you have experienced sexual violence on or off campus, you can get support from the Office of Student Support. The Office of Student Support is a safe and private place to talk about what supports are available and your options for next steps. Visit the [sexual violence support and education site](#) to learn more or email [oss@camosun.ca](mailto:oss@camosun.ca) or phone: 250-370-3046 or 250-370-3841.

## Student Misconduct (Non-Academic)

Camosun expects students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Review the [Student Misconduct Policy](#) to understand the college's expectations of conduct.

Looking for other policies? See [Camosun College Policies and Directives](#)

## Services and Supports

---

Services are free and available to all students.

Academic Supports	Enrollment Supports
<a href="#">Centre for Accessible Learning</a>	<a href="#">Academic Advising</a>
<a href="#">English, Math and Science Help Centres</a>	<a href="#">Financial Aid and Awards</a>
<a href="#">Library</a>	<a href="#">Registration</a>
<a href="#">Writing Centre &amp; Learning Skills</a>	<a href="#">Tuition and Fees</a>
Health and Wellness	Applied learning

[Counseling](#)

[Fitness and Recreation](#)

[Office of Student Support](#)

[Co-operative Education and Career Services](#)

[Makerspace](#)

The [Centre for Indigenous Education Centre and Community Connections](#) provides cultural and academic supports for Indigenous students.

[Camosun International](#) provides supports to international students.

[The Ombudsperson](#) provides an impartial, independent service to ensure students are treated fairly. The service is a safe place for students to voice and clarify concerns and complaints.

If you have a mental health concern, contact Counselling. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

## Changes to this Syllabus

---

Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change the course content or schedule. When changes are necessary the instructor will give clear and timely notice.