

COURSE SYLLABUS



COURSE TITLE: DENA 130 – Clinical Support Theory 1

CLASS SECTION: X01

TERM: F2024

COURSE CREDITS: 3.0

DELIVERY METHOD(S): Lecture

Camosun College campuses are located on the traditional territories of the Ləkʷəŋən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. Learn more about Camosun's [Territorial Acknowledgement](#).

INSTRUCTOR DETAILS

NAME: Sandra Woodrow

EMAIL: woodrows@camosun.ca

OFFICE: Dental 002

HOURS: By appointment

As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.

CALENDAR DESCRIPTION

This course focuses on the theory and concepts associated with general dentistry. The psychomotor skills and equipment that are required for the practice of dental assisting will be introduced. Students are introduced to infection and pain control, restorative dentistry, chairside assisting, and record keeping.

PREREQUISITE(S): n/a

CO-REQUISITE(S): n/a

PRE/CO-REQUISITE(S): B- in DENA 120, COM in DENA 150

COURSE DELIVERY

ACTIVITY	HOURS / WEEK	# OF WEEKS	ACTIVITY HOURS
Lecture	3	14	42
Seminar			
Lab / Collaborative Learning			
Supervised Field Practice			
Workplace Integrated Learning			
Online			
	TOTAL HOURS		42

Additional Delivery Information:

DENA 171 Practicum – Week 9

Final Exam (All Units) – Week 15

COURSE LEARNING OUTCOMES / OBJECTIVES

Upon successful completion of this course a student will be able to:

- a) explain the principles of infection control in dental assisting practice.
- b) identify clinical armamentarium and describe its preparation, use, and maintenance in the dental office.
- c) identify basic concepts of working effectively and safely in the dental setting.
- d) describe the basic principles of restorative dentistry as it applies to dental assisting
- e) describe the rights of clients and how to address their concerns at an introductory level.
- f) appropriately complete documentation and demonstrate accurate record keeping practices.

REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

Robinson, D.S. (2024). *Modern dental assisting* (14th ed.). Elsevier

Robinson, D.S. (2024). *Student workbook for modern dental assisting* (14th ed.). Elsevier.

Mallonee, L.F., & Boyd, L.D., (2024). *Wilkins' clinical skills, techniques and equipment for the Canadian dental assistant* (14th ed.). Jones & Bartlett Learning.

DENA 130 Course Pack

DENA 150/151 Clinic Manuals 2024/2025

BCCOHP Infection Prevention and Control Guidelines

Dental Dam Kit

Distributed Additional Resources and Handouts

COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor.

Lectures: Tuesdays 8:30am-9:50am Fisher 202
 Thursdays 10:30am-11:50am Fisher 202

WEEK or DATE RANGE	ACTIVITY or TOPIC	OTHER NOTES
Week 1	Unit 1- Infection Control, Unit 2 – Four-Handed Dentistry	
Week 2	Unit 1 – Infection Control, Unit 2 – Four-Handed Dentistry, Unit 6 – The Dental Chart, Examinations and Charting	

WEEK or DATE RANGE	ACTIVITY or TOPIC	OTHER NOTES
Week 3	Unit 2 – Four-Handed Dentistry, Unit 3 Chairside Assisting, Unit 6 – The Dental Chart, Examinations and Charting	
Weeks 4 & 5	Unit 3 Chairside Assisting, Unit 4 – Basic Restorative Materials	
Week 6	Unit 4 – Basic Restorative Materials & Exam #1	
Week 7	Unit 5- Pain Control	
Week 8	Unit 4 – Basic Restorative Materials	
Week 9	DENA 171 Practicum Placement	
Week 10	Unit 1- Infection Control	
Week 11	Unit 3 Chairside Assisting	
Week 12	Unit 6 – The Dental Chart, Examinations and Charting & Exam #2	
Week 13	Unit 2 – Four-Handed Dentistry, Unit 6 – The Dental Chart, Examinations and Charting	
Week 14	Unit 5- Pain Control & Charting Quiz	
Week 15	Final Exam	
	This schedule is subject to change. Please refer to the full Reading List/Schedule on D2L	

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced notice is required. Deadlines can be reviewed on the [CAL exams page. https://camosun.ca/services/academic-supports/accessible-learning/academic-accommodations-exams](https://camosun.ca/services/academic-supports/accessible-learning/academic-accommodations-exams)

EVALUATION OF LEARNING

NOTE: minimum passing grade for this course is B- or 70% OR COM

DESCRIPTION		WEIGHTING
Assignment(s)	Unit 6	5%
Quizzes	Units 1,2,3 & 5	20%
Exams	Exam 1 – 20% Exam 2 – 25% Final Exam (All Units) – 30%	75%
	TOTAL	100%

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the [Grade Review and Appeals](https://camosun.ca/sites/default/files/2021-05/e-1.14.pdf) policy for more information.
<https://camosun.ca/sites/default/files/2021-05/e-1.14.pdf>

COURSE GUIDELINES & EXPECTATIONS

Please refer to the student handbook for information regarding supplemental exams.

SCHOOL OR DEPARTMENTAL INFORMATION

Students are required to read and are accountable for following College policies and guidelines as described in the CDA and HHS Student Handbooks.

[CDA Student Handbook](#)

[HHS Student Handbook](#)

STUDENT RESPONSIBILITY

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

SUPPORTS AND SERVICES FOR STUDENTS

Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit camosun.ca/services.

Support Service	Website
Academic Advising	camosun.ca/services/academic-supports/academic-advising
Accessible Learning	camosun.ca/services/academic-supports/accessible-learning
Counselling	camosun.ca/services/health-and-wellness/counselling-centre
Career Services	camosun.ca/services/co-operative-education-and-career-services
Financial Aid and Awards	camosun.ca/registration-records/financial-aid-awards
Help Centres (Math/English/Science)	camosun.ca/services/academic-supports/help-centres
Indigenous Student Support	camosun.ca/programs-courses/iecc/indigenous-student-services
International Student Support	camosun.ca/international
Learning Skills	camosun.ca/services/academic-supports/help-centres/writing-centre-learning-skills
Library	camosun.ca/services/library
Office of Student Support	camosun.ca/services/office-student-support
Ombudsperson	camosun.ca/services/ombudsperson
Registration	camosun.ca/registration-records/registration

Support Service	Website
Technology Support	camosun.ca/services/its
Writing Centre	camosun.ca/services/academic-supports/help-centres/writing-centre-learning-skills

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

Academic Integrity

Students are expected to comply with all College policy regarding academic integrity; which is about honest and ethical behaviour in your education journey. The following guide is designed to help you understand your responsibilities: <https://camosun.libguides.com/academicintegrity/welcome>
Please visit <https://camosun.ca/sites/default/files/2021-05/e-1.13.pdf> for Camosun's Academic Integrity policy and details for addressing and resolving matters of academic misconduct.

Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc.). If you have a disability, the [Centre for Accessible Learning](#) (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started:
<https://camosun.ca/services/academic-supports/accessible-learning>

Academic Progress

Please visit <https://camosun.ca/sites/default/files/2023-02/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

Course Withdrawals Policy

Please visit <https://camosun.ca/sites/default/files/2021-05/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <https://camosun.ca/registration-records/tuition-fees#deadlines>.

Grading Policy

Please visit <https://camosun.ca/sites/default/files/2021-05/e-1.5.pdf> for further details about grading.

Grade Review and Appeals

Please visit <https://camosun.ca/sites/default/files/2021-05/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit <https://camosun.ca/sites/default/files/2021-07/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized Violence and Misconduct Policy: <https://camosun.ca/sites/default/files/2021-05/e-2.9.pdf> and camosun.ca/services/sexual-violence-support-and-education. To contact the Office of Student Support: oss@camosun.ca or by phone: 250-370-3046 or 250-370-3841

Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at <https://camosun.ca/sites/default/files/2021-05/e-2.5.pdf> to understand the College's expectations of academic integrity and student behavioural conduct.

Looking for other policies?

The full suite of College policies and directives can be found here: <https://camosun.ca/about/camosun-college-policies-and-directives>

Changes to this Syllabus: Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.