



Course Syllabus

Course title: Professionalism 2

Class section: DENA - 111 - X01

Term: 2025W

Course credits: 1.5

Total hours: 27

Delivery method: In-Person

Territorial Acknowledgement

Camosun College respectfully acknowledges that our campuses are situated on the territories of the Łək̓ʷəŋən (Songhees and Kosapsun) and W̱SÁNEĆ peoples. We honour their knowledge and welcome to all students who seek education here.

Instructor Details

Name: Kim Stonehouse

Email: StonehouseK@camosun.ca

Instructor Statement

As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.

Instructor Office Hours

Office:

Hours:

D002

Upon request

Course Description

Course Description:

In this course, students will build on concepts of DENA 110, with a focus on the use of professional interpersonal skills when interacting with clients, teams, community, and regulatory and licensing bodies. Students are introduced to current issues and trends in dentistry, principles of teaching and learning, and preparation for employment.

Prerequisites:

All of:

- B- in DENA 110

Course Delivery Hours

ACTIVITY	HOURS / WEEK	# OF WEEKS	ACTIVITY HOURS
Lecture	1.5	17	25.5
Seminar			
Lab / Collaborative Learning			
Supervised Field Practice			
Final Exam	1.5	1	1.5
		TOTAL HOURS:	27

Course Learning Outcomes / Objectives

Upon completion of this course a student will be able to:

- Demonstrate appropriate professional conduct through respectful and equitable interactions with dental clients, colleagues, team members and members of the community.
- Explain the responsibilities of a CDA as a self-directed and cooperative adult learner in the context of life-long learning and ongoing professional development.
- Report on the membership, rules, and regulations of governing bodies and licensure requirements as it applies to dental assisting practice.
- Demonstrate independent problem solving and decision making within dental assisting practice.
- Apply principles of teaching and learning to client education on oral health care.
- Identify strategies to prepare for employment in the dental field.

Course Materials - Required

Robinson, D.S. (2024). *Modern dental assisting* (14th ed.) Elsevier

Robinson, D.S. (2024). *Student workbook for modern dental assisting* (14th ed.). Elsevier.

DENA 150/151 Clinic Manuals 2024/2025

DENA 111 Course Pack

HHS and CDA Student Handbook

Distributed Additional Resources and Handouts

Websites for BCCOHP, CDA Alliance and Canadian Dental Assistants Association

Course Schedule, Topics, and Associated Preparation / Activity

The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor. Course days, times and locations can be found on MyCamosun.

Lectures: Thursdays 10:30-11:50am **Room:** Dental 015

Week or Date Range	Activity or Topic	Other Notes
Week 1	Introduction to Professionalism II	On-line via Zoom (D2L)
Week 2	Indigenous Support/Trauma Informed/Trust building workshop	

Week or Date Range	Activity or Topic	Other Notes
Week 3	Unit 1: Relationships with clients	
Week 4	Unit 3: The Dental Profession	
Week 5	Unit 5: Preparation for Employment/Resumes	
Week 6	Unit 4: Current Issues in Dentistry	
Week 7	Unit 5: Preparation for Employment/Interviews	
Week 8	Reading Week	
Week 9	Unit 4: Current Issues in Dentistry	Networking Workshop Feb 26/25 4pm
Week 10	Unit 4: Current Issues in Dentistry/Attending PDC in Vancouver	See course guidelines and expectations below for details
Week 11	Unit 2: Principles of Teaching and Learning	
Week 12	Practicum DENA 172	
Week 13	Practicum DENA 172	
Week 14	Unit 5: Dental Connections Networking Event	April 2/25 from 4-8 pm in Wilna Thomas Building
Week 15	Unit 2: Principles of Teaching and Learning	
Week 16	Workplace Bullying and Harassment	
Week 17	Unit 3: The Dental Profession	
Week 18	Unit 3: The Dental Profession	
Week 19	Final Exam	Capstone project
Week 20	Supplemental Exam if applicable	

Evaluation of Learning: Weighted

DESCRIPTION	WEIGHTING
Assignments	90%
Attendance, Class Participation % Professional Conduct	10%
TOTAL:	100%

NOTE: Minimum passing grade for this course is a B- of 70%

See Camosun's Grading Systems for Details

<https://camosun.ca/registration-records/student-records/camosun-grading-systems>

Grade Reviews and Appeals

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the **Grade Review and Appeals policy** for more information.

<http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf>

The Centre for Accessible Learning (CAL) is part of Camosun's Student Affairs unit. CAL coordinates academic accommodations and provides related programs and services to students with documented disabilities.

Students who require academic accommodations are expected to request and arrange accommodations through CAL in a timely fashion. While we understand that not all accommodation needs are known to students at the beginning of a course, accommodations cannot be provided unless the proper process is followed through CAL and an accommodation letter has been released to the instructor. Students are responsible for providing CAL with the proper documentation prior to the beginning of a course.

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced notice is required.

Deadlines can be reviewed on the CAL exams page

<https://camosun.ca/services/academic-supports/accessible-learning/academic-accommodations-exams>

Please consult the CAL webpage for more information:

<https://camosun.ca/services/academic-supports/accessible-learning>

Artificial Intelligence: A Guide for Students

Generative Artificial Intelligence (GenAI) is an evolving technology that brings potential benefits but also substantial risks. While GenAI tools have the ability to transform how we work and learn, it is essential for the college community to adapt to these changes in a thoughtful and secure way.

When using GenAI tools, students should ensure proper citation and attribution guidelines are followed. This includes acknowledging AI assistance in reports, presentations, or any external communications. Clear citation helps build trust, ensures ethical use, and reduces the risk of misinformation or copyright issues.

For citation support visit the college's citation style guide.

<https://camosun.libguides.com/cite>

Artificial Intelligence: A Guide for Students

Visit the following website to learn about AI use in academic settings.

<https://camosun.libguides.com/artificialintelligence/home>

Course Guidelines & Expectations

Preparation and assignment work (including group work) will be required outside of regular class time and will include evenings and Fridays on occasion. All efforts will be made by your instructor to schedule those dates and give notice as far in advance as possible.

Students are responsible for costs associated with attending the Pacific Dental Conference in Vancouver, BC. March 6-8, 2025 (registration fee, travel and accommodation)

Students are required to attend two on Campus events outside of regular class time: Dental Connections and Networking Workshop.

School or Departmental Information

Students are required to read and are accountable for the College policies (outlined in the section below).

If relevant, students are required to read and are accountable for the guidelines noted on the HHS Clinical and Practice Placements website.

<https://camosun.ca/programs-courses/school-health-and-human-services/hhs-programs/practicums>

In addition students are required to follow the guidelines as described in the School of Health & Human Services (HHS) and program handbooks, including information on supplemental exams.

School of Health & Human Services (HHS) Handbook

<https://camosun.ca/programs-courses/school-health-and-human-services/information-health-and-human-services-students-1#top>

Certified Dental Assistant Handbook

<https://camosun.ca/programs-courses/school-health-and-human-services/information-health-and-human-services-students-9>

Student Responsibility

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

College Policies

Academic Integrity

Students are expected to follow the college's [Academic Integrity policy](#), and be honest and ethical in all aspects of their studies. To help you understand these responsibilities review the online [Academic Integrity guide](#).

The college's [Academic Integrity policy and supporting documents](#) detail the process for addressing and resolving matters of academic misconduct.

Academic Accommodations for Students with Disabilities

If you have a documented disability and need accommodations contact the Centre for Accessible Learning (CAL). CAL will arrange the appropriate academic accommodations so you can participate in all academic activities. Visit the [CAL website](#) for more information

Academic Progress

The [Academic Progress policy](#) details how the college monitors students' academic progress and what steps are taken if a student is at risk of not meeting the college's academic progress standards.

Acceptable Technology Use

The [Acceptable Technology Use](#) policy outlines how students are expected to use college technology resources, this includes using your own devices on the college's network. The use of the college resources in a way that violates a person's right to study in an environment free of discrimination, harassment or sexual violation is prohibited.

Course Withdrawals Policy

For details about course withdrawal see the [Course Withdrawals policy](#). Be aware of the [deadlines for fees, course drop dates, and tuition refunds](#).

Grading Policy

To learn more about grading see the [Grading Policy](#).

Grade Review and Appeals

The process to request a review of grades is outlined in the [Grade Review and Appeals policy](#).

Medical / Compassionate Withdrawals

If you have experienced a serious health or personal issue, you may be eligible for a [medical/compassionate withdrawal](#). The [Medical / Compassionate Withdrawal Request form](#) outlines what is required.

Sexual Violence

If you have experienced sexual violence on or off campus, you can get support from the Office of Student Support. The Office of Student Support is a safe and private place to talk about what supports are available and your options for next steps. Visit the [sexual violence support and education site](#) to learn more or email oss@camosun.ca or phone: 250-370-3046 or 250-370-3841.

Student Misconduct (Non-Academic)

Camosun expects students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Review the [Student Misconduct Policy](#) to understand the college's expectations of conduct.

Looking for other policies? See [Camosun College Policies and Directives](#)

Services and Supports

Services are free and available to all students.

Academic Supports	Enrollment Supports
Centre for Accessible Learning	Academic Advising
English, Math and Science Help Centres	Financial Aid and Awards
Library	Registration

Writing Centre & Learning Skills	Tuition and Fees
Health and Wellness	Applied learning
Counseling	
Fitness and Recreation	Co-operative Education and Career Services
Office of Student Support	Makerspace

The [Centre for Indigenous Education Centre and Community Connections](#) provides cultural and academic supports for Indigenous students.

[Camosun International](#) provides supports to international students.

[The Ombudsperson](#) provides an impartial, independent service to ensure students are treated fairly. The service is a safe place for students to voice and clarify concerns and complaints.

If you have a mental health concern, contact Counselling. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

Changes to this Syllabus

Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change the course content or schedule. When changes are necessary the instructor will give clear and timely notice.