

# COURSE SYLLABUS



**COURSE TITLE:** CRIM-150: Administration of Justice

**CLASS SECTION:** CRIM 150-003

**TERM:** Fall 2022

**COURSE CREDITS:** 3

**DELIVERY METHOD(S):** Lectures on Tuesdays 5:30PM – 8:20PM in Young 201

Camosun College campuses are located on the traditional territories of the Lək̓ʷəŋən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.

Learn more about Camosun's [Territorial Acknowledgement](#).

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For COVID-19 information please visit <https://camosun.ca/about/covid-19-updates>

*Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.*

## INSTRUCTOR DETAILS

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**NAME:** Michel Legault

**EMAIL:** [legaultm2@camosun.bc.ca](mailto:legaultm2@camosun.bc.ca)

**OFFICE:** Young 210B

**HOURS:** Wednesdays 10:00 AM- 12:00PM – 1:00PM to 3:00PM or by appointment.

*As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.*

## CALENDAR DESCRIPTION

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This course is an introduction to the historical development and current operation of governing and law-making institutions in Canada, and the political, constitutional, and legal concepts of the Canadian justice system.

### PREREQUISITE(S):

One of: • C+ in English 12 • C in Camosun Alternative

## COURSE LEARNING OUTCOMES / OBJECTIVES

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Upon completion of this course a student will be able to:

1. Describe the political and administrative systems which provide the environment within which the criminal justice system in Canada operates.

2. Describe the policy and law-making processes.
  
3. Articulate awareness of the interaction between politics and the criminal justice system in Canada.
  
4. Identify the key players in the criminal justice system.
  
5. Identify and assess important issues in Canadian government and politics that have an impact on the operation of the criminal justice system.

**REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION**

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Coursepack “Readings for Criminal Justice 150” (available in Lansdowne Bookstore)

**COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION**

WEEK or DATE RANGE	ACTIVITY or TOPIC	OTHER NOTES
<b>Week #1 September 6<sup>th</sup></b>	<ul style="list-style-type: none"> <li>• Introduction to the course               <ul style="list-style-type: none"> <li>○ Textbook</li> <li>○ Course assignments</li> <li>○ Website for course</li> <li>○ Course and classroom expectations</li> </ul> </li> <li>• Class exercise</li> </ul>	<ul style="list-style-type: none"> <li>• <b><u>Read Julien Roberts-Criminal Justice in Canada: An Overview</u></b></li> </ul>
<b>Week #2 September 13<sup>th</sup></b>	<ul style="list-style-type: none"> <li>• The Political System</li> <li>• Foundations of Canadian Government Institutions</li> <li>• The role and responsibilities of governments in criminal justice</li> <li>• Electing Organization Presentation groups</li> </ul>	<ul style="list-style-type: none"> <li>• No assigned reading this week.</li> </ul>

WEEK or DATE RANGE	ACTIVITY or TOPIC	OTHER NOTES
<p><b>Week #3</b> <b>September 20th</b></p>	<ul style="list-style-type: none"> <li>• Challenges in the politics of criminal justice: <ul style="list-style-type: none"> <li>○ History and challenges of Aboriginal peoples.</li> <li>○ History and challenges of ethno-cultural minorities</li> <li>○ History and challenges to participation for women</li> <li>○ History and challenges to participation for LGBTQ identities</li> <li>○ Adapting the administration of justice to special groups</li> </ul> </li> <li>• Political Culture &amp; Socialization</li> <li>• Class Cleavages</li> <li>• Video “The Story of Mouseland”</li> </ul>	<ul style="list-style-type: none"> <li>• Read <b>Yasmin Jiwani- Mediations of Race &amp; Crime: Racializing Crime, Criminalizing Race</b></li> </ul>
<p><b>Week #4</b> <b>September 27th</b></p>	<ul style="list-style-type: none"> <li>• The mass media</li> <li>• Public opinion polls</li> <li>• Examining the history and debate of capital punishment</li> </ul>	<ul style="list-style-type: none"> <li>• <b>MP &amp; MLA identification assignment due on D2L. September 27<sup>th</sup> by 6pm.</b></li> <li>• Read <b>Peter McKnight- The Funhouse Mirror: Media Representations of Crime &amp; Justice</b></li> </ul>

WEEK or DATE RANGE	ACTIVITY or TOPIC	OTHER NOTES
<b>Week #5</b> <b>October 4th</b>	<ul style="list-style-type: none"> <li>• <b>October 4<sup>th</sup> Examination #1</b></li> <li>• The election organization</li> <li>• The national parties and local candidate campaigns</li> <li>• Examining justice issues as election issues</li> <li>• The proportionality of the electoral system</li> <li>• Party organization and leadership</li> <li>• <b>Municipal Election bonus marks!!</b></li> </ul>	<ul style="list-style-type: none"> <li>• Read <b>Rand Dyck &amp; Christopher Cochrane- Elections &amp; the Electoral System</b></li> </ul>
<b>Week #6</b> <b>October 11th</b>	<ul style="list-style-type: none"> <li>• The functions and types of political parties</li> <li>• Social Movements and Lobbying</li> <li>• Justice related advocacy groups</li> </ul>	<ul style="list-style-type: none"> <li>• Read <b>Rand Dyck- Advocacy Groups, Social Movements &amp; Lobbying</b></li> </ul>
<b>Week #7</b> <b>October 18th</b>	<ul style="list-style-type: none"> <li>• MP/MLA Research Assignment preparation</li> <li>• The Charter of Rights &amp; Freedoms</li> <li>• Video “Fundamental Freedoms”</li> <li>• Provinces and the federal system</li> <li>• Provincial &amp; Federal powers</li> <li>• Municipal, Provincial Federal Justice powers</li> <li>• Video clip “Who Does What?”</li> </ul>	<ul style="list-style-type: none"> <li>• Read <b>Marie Manikis- Criminal Justice &amp; the Canadian Charter of Rights &amp; Freedoms</b></li> </ul>
<b>Week #8</b> <b>October 25th</b>	<ul style="list-style-type: none"> <li>• The Executive branch of government</li> <li>• The Crown</li> <li>• Prime Minister and Cabinet</li> <li>• Parliament &amp; House of Commons</li> <li>• Composition of House of Commons</li> <li>• The Senate</li> <li>• Exam #2 review</li> </ul>	<ul style="list-style-type: none"> <li>• Read <b>Hugh Mellon &amp; Paul Barker- Is the Prime Minister too Powerful?</b></li> </ul>
<b>Week #9</b> <b>November 1st</b>	<ul style="list-style-type: none"> <li>• <b>Examination #2- November 1st</b></li> <li>• Stages &amp; kinds of legislation</li> <li>• Policymaking</li> <li>• The committee system</li> <li>• Opposition party roles</li> </ul>	<ul style="list-style-type: none"> <li>• Read <b>Michael Atkinson &amp; David Docherty- Parliament &amp; Political Success in Canada</b></li> </ul>

WEEK or DATE RANGE	ACTIVITY or TOPIC	OTHER NOTES
<b>Week #10 November 8th</b>	<ul style="list-style-type: none"> <li>• How a bill becomes a law</li> <li>• How to make a law: Should keeping Christmas lights up year round be illegal?</li> <li>• Courts and the administration of justice</li> <li>• Functions and powers of the courts</li> <li>• Structure of the courts</li> <li>• Federal Court of Canada</li> <li>• Supreme Court of Canada</li> </ul>	<ul style="list-style-type: none"> <li>• <b>MP &amp; MLA Research Project due November 8<sup>th</sup>. This will be submitted in D2L Dropbox</b></li> <li>• <b>Read Rand Dyck- The Courts &amp; The Administration of Justice</b></li> </ul>
<b>Week #11 November 15th</b>	<ul style="list-style-type: none"> <li>• Justice Ideologies</li> <li>• The appointment of Judges</li> <li>• Functions of Law</li> <li>• Crown prosecutor and Defence Counsel roles</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Read Jesse Horner- Judges, Juries and Lawyers (portion)</b></li> </ul>
<b>Week #12 November 22nd</b>	<ul style="list-style-type: none"> <li>• Group Organization presentations</li> <li>• Policing Policy and Evolution of Policing Practice</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Read Christopher Murphy- Canadian Police &amp; Policing Policy, Post 9/11</b></li> </ul>
<b>Week #13 November 29th</b>	<ul style="list-style-type: none"> <li>• Policing Accountability and Management</li> <li>• Corrections Accountability</li> <li>• Corrections Management</li> <li>• Victims and the Criminal Justice system</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Read Michelle Grossman, Susan McDonald &amp; Catherine Kane- Crime Victims &amp; the Justice System</b></li> </ul>
<b>Week #14 December 6th</b>	<ul style="list-style-type: none"> <li>• Final exam review</li> <li>• Catch up on material</li> </ul>	
<b>Week #15 December 13th</b>	<ul style="list-style-type: none"> <li>• <b>Final exam</b></li> </ul>	

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced notice is required. Deadlines can be reviewed on the [CAL exams page](http://camosun.ca/services/accessible-learning/exams.html). <http://camosun.ca/services/accessible-learning/exams.html>

## EVALUATION OF LEARNING

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DESCRIPTION	WEIGHTING
Examinations (3) 15%, 15% & 20%	50%
Organization Research Group Presentation	20%
MP & MLA Identification assignment	5%
MP & MLA Research Paper	25%
<b>TOTAL</b>	100%

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the [Grade Review and Appeals](http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf) policy for more information.  
<http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf>

## METHODS OF EVALUATING YOUR LEARNING

### Exams (50%)

Three exams are scheduled for this course.

**October 4th (15%)**

**November 1st (15%)**

**Final Exam week (20%)**

Each will sample your recollection of the content from the textbook readings as well as the material addressed in class (guest speakers, power point, video presentations, group presentations, etc). Each exam will not be comprehensive and will be based on the material covered between exam periods (ie. The final exam will be based on material covered from November 1<sup>st</sup> to the course end date). That being said, some of the latter material covered will be based on concepts covered during earlier portions of the course. This is a content heavy course so be sure to actively read your assigned readings. The exam format may include true / false, fill in the blank, short answer and multiple choice.

### MP/MLA Assignment (30%)

(5% tied to the MP/MLA Identification earlier in the semester)

**Due Date: November 8<sup>th</sup> (Beginning of class)**

Individually, research your local MP and MLA and their positions on justice related issues. Be sure to research their backgrounds and answer the following questions;

1. What is their role in Parliament? Do they have a Cabinet posting or are they a backbencher? Are they with the governing party or are they in opposition?
2. What do they consider to be the most important **justice** matter faced in their constituency?
3. What is their perspective on any of the following issues; Police/RCMP, victims, offenders, the judiciary, Crown Counsel, corrections, or aftercare/social service agencies.

**You must choose the MP & MLA from the jurisdiction where you are residing on September 27<sup>th</sup>, 2022. Please place your address in the introduction of your paper. Exceptions must be cleared with your instructor.**

Prepare a minimum 2-page report on each representative that should read as a proper essay with introduction and conclusion (5-6 pages of content not including title page and references page) that **will be submitted on November 8<sup>th</sup> at the beginning of class in the D2L Dropbox.** Papers will be handed back for resubmission and penalty if work is not properly cited.

## **Criminal Justice Organization Group Presentation (20%)**

**Due Date: Week of November 22nd on your assigned presentation time.**

The purpose of this assignment is to use the appreciative inquiry style of learning to explore and report on what you have learned. The assignment will involve examining the role, responsibilities and key players within your assigned agency. You can examine harm reduction, crime reduction, victimization and overall community safety. This can be done creatively by using a recent crime or political happening relative to your agency.

Prepare a two (2) page report on your agency **to be submitted in the D2L Assignment page.** Proper APA style should be used. This is **due at the start of class time on your presentation day as a hard copy.**

You will want to address the following questions in your presentation. At a minimum your presentation should be able to answer the following questions about your organization:

1. What is the formal name of the organization and, if they are part of government, where do they fit in? (eg. What branch or ministry do they belong to or are answerable to?)
2. What are the functions or responsibilities of this organization? How does it relate to other parts of the justice system?
3. How large is the organization, is it local, provincial or national?
4. What are some (is a) pertinent issue that the organization is dealing with either at present or in their past? Describe how decisions made on this issue could affect other components of the justice system.

Each Group member will be assessed by the other group members to the quality and quantity of their contributions to the group effort. This will be included in the final individual assignment grade for your presentation.

### COURSE GUIDELINES & EXPECTATIONS

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#### **1. Class Preparation**

You are expected to complete the assigned readings before coming to class. This often becomes increasingly more difficult as the semester moves along and as the completion of assignments and preparation for exams takes a great deal of your time. I would strongly recommend that you use some type of planner where you can keep track of each assignment, readings, exams and other expectations being placed on you.

## 2. Late Penalty

All assignments must be completed and submitted on the date and at the time assigned. The penalty for late assignments will be 10% per day. An extension can be granted only with at least 72 hours notice and will only be granted for one assignment per student for the semester. Group presentations will receive a zero grade if not completed on the scheduled date. Procrastination can ‘get the best of us’ so be certain to manage the time you need to complete assignments.

**You all have the option and are encouraged to submit your completed work a full week prior to the due date for feedback and suggestions.** Please utilize this as this will ensure that you are ‘on the right track’ with your assignments.

### STUDENT RESPONSIBILITY

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Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

### SUPPORTS AND SERVICES FOR STUDENTS

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Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit <http://camosun.ca/students/>.

Academic Advising	<a href="http://camosun.ca/advising">http://camosun.ca/advising</a>
Accessible Learning	<a href="http://camosun.ca/accessible-learning">http://camosun.ca/accessible-learning</a>
Counselling	<a href="http://camosun.ca/counselling">http://camosun.ca/counselling</a>
Career Services	<a href="http://camosun.ca/coop">http://camosun.ca/coop</a>
Financial Aid and Awards	<a href="http://camosun.ca/financialaid">http://camosun.ca/financialaid</a>
Help Centres (Math/English/Science)	<a href="http://camosun.ca/help-centres">http://camosun.ca/help-centres</a>
Indigenous Student Support	<a href="http://camosun.ca/indigenous">http://camosun.ca/indigenous</a>
International Student Support	<a href="http://camosun.ca/international/">http://camosun.ca/international/</a>
Learning Skills	<a href="http://camosun.ca/learningskills">http://camosun.ca/learningskills</a>
Library	<a href="http://camosun.ca/services/library/">http://camosun.ca/services/library/</a>



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Office of Student Support	<a href="http://camosun.ca/oss">http://camosun.ca/oss</a>
Ombudsperson	<a href="http://camosun.ca/ombuds">http://camosun.ca/ombuds</a>
Registration	<a href="http://camosun.ca/registration">http://camosun.ca/registration</a>
Technology Support	<a href="http://camosun.ca/its">http://camosun.ca/its</a>
Writing Centre	<a href="http://camosun.ca/writing-centre">http://camosun.ca/writing-centre</a>

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If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

## COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

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### Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the [Centre for Accessible Learning](#) (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started:

<http://camosun.ca/services/accessible-learning/>

### Academic Integrity

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf> for policy regarding academic expectations and details for addressing and resolving matters of academic misconduct.

### Academic Progress

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

### Course Withdrawals Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <http://camosun.ca/learn/fees/#deadlines>.

### Grading Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for further details about grading.

### Grade Review and Appeals

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

### Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the “Attendance” section under “Registration Policies and Procedures” (<http://camosun.ca/learn/calendar/current/procedures.html>) and the Grading Policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>.

### Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

### Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun’s Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student’s right to choose what is right for them. For more information see Camosun’s Sexualized Violence and Misconduct Policy: <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.9.pdf> and [camosun.ca/sexual-violence](http://camosun.ca/sexual-violence). To contact the Office of Student Support: [oss@camosun.ca](mailto:oss@camosun.ca) or by phone: 250-370-3046 or 250-3703841

### Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College’s Student Misconduct Policy at <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf> to understand the College’s expectations of academic integrity and student behavioural conduct.

**Changes to this syllabus:** Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.