

CLASS SYLLABUS



COURSE TITLE: CFCS 241 – Practicum 2
CLASS SECTION: X01
TERM: W2023
COURSE CREDITS: 6
DELIVERY METHOD(S): Synchronous

Camosun College campuses are located on the traditional territories of the Lək̓ʷəŋən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.
Learn more about Camosun's [Territorial Acknowledgement](#).

<https://camosun.ca/about/covid-19-updates>

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.

INSTRUCTOR DETAILS

NAME: Jessica Evans & Jenny Holder
EMAIL: Evansj@camosun.ca | Holderj@camosun.ca
OFFICE:
HOURS:

As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.

CALENDAR DESCRIPTION

This practicum experience provides an opportunity for students to integrate and consolidate the knowledge, skills and values learned in the program.

PREREQUISITE(S): All of: COM in CFCS 240
CO-REQUISITE(S): n/a
PRE/CO-REQUISITE(S): All of: C in CFCS 210; C in CFCS 214; C in CFCS 230 or CFCS 230B; C in CFCS 250; C in PSYC 256

COURSE DELIVERY

ACTIVITY	HOURS / WEEK	# OF WEEKS	ACTIVITY HOURS
Lecture	2	14	
Seminar			
Lab / Collaborative Learning			
Supervised Field Practice			
Workplace Integrated Learning			
Online			
		TOTAL HOURS	210

COURSE LEARNING OUTCOMES / OBJECTIVES

Upon successful completion of the course students will be able to:

- a) use principles of social justice as a foundation for practice and to enhance the quality of life of children, youth, adults and families.
- b) work effectively and proactively within groups, systems and organizations to enhance the quality of services and resources for children, youth and adults.
- c) contribute to the development, implementation and evaluation of integrated support plans for children, youth and adults.
- d) demonstrate interpersonal competencies and establish and maintain positive working relationships with and between individual, families, community partners and the systems that support them.
- e) use knowledge of human and social development across the lifespan to effectively support children, youth, adults and families.
- f) collaborate with others to support children, youth and adults with diverse and changing emotional, physical and health care needs.
- g) practice ethically and responsibly and demonstrate a commitment to personal and professional accountability.

REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

Have textbooks and notes from previous CFCS courses available. Some are available on course D2L site.

COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor.

WEEK or DATE RANGE	ACTIVITY or TOPIC	OTHER NOTES
Week 1 Jan 13	Introduction Course Overview Review of assignments	
Week 2 Jan 20	Review of assignments Goal setting	
Week 3 Jan 27	Self-care & Emotional literacy Issues from the field	
Week 4 Feb 3	Trauma informed practice Issues from the field	
Week 5 Feb 10	Select topic Issues from the field	
Week 6 Feb 17	Midterm Prep Issues from the field	
Week 7	Reading Week – No Seminar	
Week 8 Mar 3	Harm Reduction Issues from the field	
Week 9 Mar 10	Crisis Support Strategies Issues from the field	

Week 10 Mar 17	Crisis Support Strategies Issues from the Field	
Week 11 Mar 24	Select topic Issues from the field	
Week 12 March 31	Select topic Issues from the field	
Week 13 Apr 7	Good Friday – No Seminar	
Week 14 Apr 14	In-Class Assignment: Journal 9 Consolidation of Learning Closing	

STUDENT EVALUATION

DESCRIPTION
Assignment 1: Learning Journals 1-8
Assignment 2: Assessment, Planning, Implementation, Evaluation Parts 1-3
Assignment 3: Midterm Evaluation
Assignment 4: Final Evaluation
Assignment 5: Seminar Attendance & Participation

CLASS GUIDELINES & EXPECTATIONS

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the [Grade Review and Appeals](#) policy for more information.

Please arrive at class on time and be prepared to participate in discussions and activities. Seminar is an integral part of the practicum course, assisting in the development of the skill and knowledge required to meet the competencies for the CFCS Diploma. Attendance and participation in classes is required and the content is Mandatory. Therefore, students are required to contact the instructor in advance if they are unable to attend classes and there will be a make-up assignment required for any missed seminars. * Missing more than three seminars will put you at risk of failing the course.

To achieve a “satisfactory” rating students must:

- Receive ‘Satisfactory’ ratings in all practicum objectives and learning outcomes, as determined by your instructor
- Attend and participate in weekly seminars **
- Complete all assignments with a “satisfactory” grade.

All assignments are to be submitted via D2L by midnight on designated due dates, following APA 7 guidelines, unless otherwise specified. Assignments that are more than 1 week late may result in the student being required to discontinue attending their practicum.

*Missed Class Make-up Assignment (mandatory for any missed seminars):

If you have missed or been late to a significant portion of a seminar, please have a minimum 10 minute discussion (in person or on the phone) with at least 2 students in your class to learn their perspective of the important aspects of the session missed (both large group and small group) and review any course material provided related to the seminar content. This will also give you the opportunity to offer supportive feedback to them as well (peer support is one intended outcome of seminar small group). Ensure you identify which students you have spoken to. Complete and submit a 400 – 500 word paper which describes the key elements of the class, along with your own reflections on the subject and its connection to practice. Please submit this paper on D2L before the next class. It is the student’s responsibility to track the dates missed and to follow up with colleagues about content missed in a timely manner.

** Assessment of class participation includes:

- Arriving at class on time, and consistent attendance
- Active and respectful listening in class
- Constructive, respectful and relevant sharing
- Active engagement in class activities
- Respectful and considerate behavior toward others (including hiding mobile phones during all classes).
- Facilitation of one or more small group discussions, at some point during the term

SCHOOL OR DEPARTMENTAL INFORMATION

HHS Student Handbook: <https://legacy.camosun.ca/learn/school/health-human-services/studentinfo/index.html>

STUDENT RESPONSIBILITY

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

SUPPORTS AND SERVICES FOR STUDENTS

Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit <http://camosun.ca/students/>.

Support Service	Website
Academic Advising	http://camosun.ca/advising
Accessible Learning	http://camosun.ca/accessible-learning
Counselling	http://camosun.ca/counselling
Career Services	http://camosun.ca/coop
Financial Aid and Awards	http://camosun.ca/financialaid

Support Service	Website
Help Centres (Math/English/Science)	http://camosun.ca/help-centres
Indigenous Student Support	http://camosun.ca/indigenous
International Student Support	http://camosun.ca/international/
Learning Skills	http://camosun.ca/learningskills
Library	http://camosun.ca/services/library/
Office of Student Support	http://camosun.ca/oss
Ombudsperson	http://camosun.ca/ombuds
Registration	http://camosun.ca/registration
Technology Support	http://camosun.ca/its
Writing Centre	http://camosun.ca/writing-centre

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the [Centre for Accessible Learning](#) (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started:

<http://camosun.ca/services/accessible-learning/>

Academic Integrity

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf> for policy regarding academic expectations and details for addressing and resolving matters of academic misconduct.

Academic Progress

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

Course Withdrawals Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <http://camosun.ca/learn/fees/#deadlines>.

Grading Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for further details about grading.

Grade Review and Appeals

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the “Attendance” section under “Registration Policies and Procedures” (<http://camosun.ca/learn/calendar/current/procedures.html>) and the Grading Policy at <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>.

Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun’s Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student’s right to choose what is right for them. For more information see Camosun’s Sexualized Violence and Misconduct Policy: <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.9.pdf> and camosun.ca/sexual-violence. To contact the Office of Student Support: oss@camosun.ca or by phone: 250-370-3046 or 250-370-3841

Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College’s Student Misconduct Policy at <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf> to understand the College’s expectations of academic integrity and student behavioural conduct.

Changes to this Syllabus: Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.