

COURSE SYLLABUS



COURSE TITLE: CMNS-100: Introduction to Communication

CLASS SECTION: B02

TERM: 2023F

COURSE CREDITS: 3

DELIVERY METHOD(S): Blended

Camosun College campuses are located on the traditional territories of the Lək̓ʷəŋən and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.

Learn more about Camosun's [Territorial Acknowledgement](#).

For COVID-19 information please visit <https://legacy.camosun.ca/covid19/index.html>.

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.

INSTRUCTOR DETAILS

NAME: Lois Fernyhough (she/her)

EMAIL: fernyhol@camosun.ca

OFFICE: Y315C

HOURS: Tuesday & Thursday, 11:30 am-1:00 pm; or by arrangement

As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.

CALENDAR DESCRIPTION

This course examines how people communicate interpersonally, culturally and socially, including audience definition and reception. Culture and technology in the context of communication, media and social media will be critically examined.

PREREQUISITE(S):

One of:

- C+ in English 12
- C in Camosun Alternative

CO-REQUISITE(S):

EXCLUSION(S):

COURSE LEARNING OUTCOMES / OBJECTIVES

Upon completion of this course a student will be able to:

1. Describe key aspects and forms of communication, including verbal and non-verbal.
 - Explain the different modes of communication (intrapersonal, interpersonal, group, public, mass);
 - Demonstrate an introductory understanding of communication theories and concepts;
 - Identify the differences between presentational and representational communication.

2. Demonstrate an understanding of how communication affects identities and perceptions.
 - Apply communication theory as it pertains to individual, relational, societal and cultural contexts;
 - Describe the effects of communication in our lives—interpersonally and in groups;
 - Explain the use and function of media and technology in communication;
 - Demonstrate media literacy, such as how media frames perceptions;
 - Discuss emerging issues in communication and media, including social media.

3. Demonstrate an ability to define audience and determine message.
 - Identify and analyze specific audiences;
 - Describe topics appropriate to pre-determined audiences;
 - Apply an understanding of audience and persuasive message delivery through a presentation.

REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

Required text:

Adler, R., Rodman, G, & Sevigny, A. (2019). *Understanding human communication*. 4th Canadian edition. Oxford University Press.

COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

The following schedule and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor.

WEEK or DATE RANGE	ACTIVITY or TOPIC / DUE DATES	OTHER NOTES
Week 1 Sept. 5	Overview of communication Introduce yourself (D2L) by Sunday Sept. 10, 11:59 pm	Ch. 1
Week 2 Sept. 12	Identities & perceptions; culture & diversity Quiz 1 (D2L) chapters 1, 2, 3 by Sunday Sept. 17, 11:59 pm	Ch. 2
Week 3 Sept. 19	Verbal communication, language Discussion 1 (D2L) culture & language by Mon. Sept. 18, 11:59 pm	Ch. 3
Week 4 Sept. 26	Non-verbal communication Quiz 2 (D2L) chapters 4 & 5 by Mon. Sept. 25, 11:59 pm	Ch. 4
Week 5 Oct. 3	Listening Discussion 2 (D2L) listening by Mon. Oct. 2, 11:59 pm	Ch. 5
Week 6 Oct. 10	Interpersonal relationships Quiz 3 (D2L) chapters 6 & 7 by Mon. Oct. 9, 11:59 pm	Ch. 6
Week 7 Oct. 17	Social media & communication theory Discussion 3 (D2L) media literacy, & annotated bibliography (D2L) by Mon. Oct. 16, 11:59 pm	Ch. 7
Week 8 Oct. 24	Group communication Quiz 4 (D2L) chapter 8 by Mon. Oct. 23, 11:59 pm	Ch. 8
Week 9 Oct. 31	Solving problems in groups Group exercise in class Oct. 31	
Week 10 Nov. 7	Creating persuasive messages Quiz 5 (D2L) chapters 9 & 10, & outline for term paper (D2L) by Mon. Nov. 6, 11:59 pm	Ch. 9
Week 11 Nov. 14	Developing a public presentation – part 1 Discussion 4 (D2L) speeches by Mon. Nov. 13, 11:59 pm Presentation purpose statement due <i>in class</i>	Ch. 10
Week 12 Nov. 21	Developing a public presentation – part 2	Ch. 10
Week 13 Nov. 28	In-class presentations All presentation scripts (D2L) by Mon. Nov. 27, 11:59 pm	
Week 14 Dec. 5	In-class presentations Term (final) paper due (D2L) by Sunday Dec. 10, 11:59 pm	

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced noticed is required. Deadlines scan be reviewed on the [CAL exams page](http://camosun.ca/services/accessible-learning/exams.html). <http://camosun.ca/services/accessible-learning/exams.html>

EVALUATION OF LEARNING

DESCRIPTION	WEIGHTING
Online discussions (4 x 5%)	20%
Online quizzes (5 x 5%)	25%
Class presentation	15%
Annotated bibliography for term paper	7%
Outline for term paper	8%
Term paper	15%
Attendance / participation	10%
	TOTAL
	100%

If you have a concern about a grade you have received for an evaluation, please come and see me as soon as possible. Refer to the [Grade Review and Appeals](http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf) policy for more information.
<http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf>

COURSE GUIDELINES & EXPECTATIONS

Commitment to your learning is a collaboration between yourself, your instructor, and your peers. Your full participation is expected.

You can expect your instructor to:

- begin classes on time
- be prepared for class each day
- treat every member of the class with respect and dignity
- return evaluated materials in a timely manner
- give assignments and engage in activities that will benefit students' learning
- foster an open and supportive environment in which to learn

Your instructor expects of the learner that you will:

- be on time for every class
- be prepared for class each day
- treat every member of the class with respect and dignity
- submit assignments or other materials when they are due
- take an active part in your own learning
- be supportive and accepting of the views of others

SCHOOL OR DEPARTMENTAL INFORMATION

STUDENT RESPONSIBILITY

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

SUPPORTS AND SERVICES FOR STUDENTS

Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit <http://camosun.ca/students/>.

Academic Advising	http://camosun.ca/advising
Accessible Learning	http://camosun.ca/accessible-learning
Counselling	http://camosun.ca/counselling
Career Services	http://camosun.ca/coop
Financial Aid and Awards	http://camosun.ca/financialaid
Help Centres (Math/English/Science)	http://camosun.ca/help-centres
Indigenous Student Support	http://camosun.ca/indigenous
International Student Support	http://camosun.ca/international/
Learning Skills	http://camosun.ca/learningskills
Library	http://camosun.ca/services/library/
Office of Student Support	http://camosun.ca/oss
Ombudsperson	http://camosun.ca/ombuds
Registration	http://camosun.ca/registration
Technology Support	http://camosun.ca/its
Writing Centre	http://camosun.ca/writing-centre

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc). If you have a disability, the [Centre for Accessible Learning](#) (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started:

<http://camosun.ca/services/accessible-learning/>

Academic Integrity

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.13.pdf> for policy regarding academic expectations and details for addressing and resolving matters of academic misconduct.

Academic Progress

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

Course Withdrawals Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <http://camosun.ca/learn/fees/#deadlines>.

Grading Policy

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf> for further details about grading.

Grade Review and Appeals

Please visit <http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

Mandatory Attendance for First Class Meeting of Each Course

Camosun College requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable reason in advance, you will be removed from the course and the space offered to the next waitlisted student. For more information, please see the "Attendance" section under "Registration Policies and Procedures"

(<http://camosun.ca/learn/calendar/current/procedures.html>) and the Grading Policy at

<http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf>.

Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal. Please visit <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.8.pdf> to learn more about the process involved in a medical/compassionate withdrawal.

Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized Violence and Misconduct Policy: <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.9.pdf> and camosun.ca/sexual-violence. To contact the Office of Student Support: oss@camosun.ca or by phone: 250-370-3046 or 250-3703841

Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at <http://camosun.ca/about/policies/education-academic/e-2-student-services-and-support/e-2.5.pdf> to understand the College's expectations of academic integrity and student behavioural conduct.

Changes to this syllabus: Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.