

# COURSE SYLLABUS



COURSE TITLE: Business Law

CLASS SECTION: Bus 276-D01 and D07-OA

TERM: Fall 2023

COURSE CREDITS: 3

DELIVERY METHOD(S): online asynchronous

Camosun College campuses are located on the traditional territories of the Lək̓ʷəŋən and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. Learn more about Camosun's [Territorial Acknowledgement](#).

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*The School of Business requires mandatory attendance for the first class meeting of each course. If you do not attend, and do not provide your instructor with a reasonable explanation in advance, you will be removed from the course and the space offered to the next waitlisted student.*

## INSTRUCTOR DETAILS

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NAME: Odette Coccola

EMAIL: [coccolao@camosun.ca](mailto:coccolao@camosun.ca)

OFFICE: Virtual

HOURS: email for meeting

*As your course instructor, I endeavour to provide an inclusive learning environment. However, if you experience barriers to learning in this course, do not hesitate to discuss them with me. Camosun College is committed to identifying and removing institutional and social barriers that prevent access and impede success.*

## CALENDAR DESCRIPTION

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Students will examine the foundations of the Canadian legal system, including Indigenous law, and apply this knowledge to a range of business environments. Learner will obtain the theoretical and applied knowledge of basic legal principles as they pertain to business practices to ensure compliance with the law and reduce legal risk.

### Prerequisites

One of:

- C in [English 12](#)
- C in [Camosun Alternative](#)

## COURSE LEARNING OUTCOMES / OBJECTIVES

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Upon successful completion of this course a student will be able to:

1. Use knowledge of the legal framework, including the Charter, common law, Indigenous law, and legislation, to examine select areas of law.
2. Apply the framework of the Canadian legal system, including Indigenous law, to a range of business environments, including accounting, management, marketing, and human resources.

3. Identify and describe current and emerging legal issues in the Canadian business environment in order to ensure compliance and manage risk.
4. Use appropriate resources to manage and minimize legal risks in the business environment.
5. Apply legal analyses to fact patterns related to contracts, torts, and select areas of law.

#### REQUIRED MATERIALS & RECOMMENDED PREPARATION / INFORMATION

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Thornicroft, K., Alexander, T., & Papadeas, P., (2020). *Canadian business law, A British Columbia perspective*. Emond Montgomery Publications Limited.

#### COURSE SCHEDULE, TOPICS, AND ASSOCIATED PREPARATION / ACTIVITY / EVALUATION

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The following schedule for Fall terms and course components are subject to change with reasonable advance notice, as deemed appropriate by the instructor.

DATES	Topic	Assigned Readings	Activities/Discussion/Due Dates
Week beginning Sept 5th	Module 1: Foundations & Risk Management	Chapter 1	Review D2L site & Course Overview, Post introduction online. <b>Review all course info and set up your own schedule for each week. Start reading Chapter 1 and online readings for module 1</b>
Week beginning Sept 11th	Module 1: Foundations & Risk Management continued	Chapter 1	Read all of Chapter 1 and online readings for module 1 Content Quiz 1
Week beginning Sept 18th	Module 2: Dispute Resolution	Chapter 2	Read all of Chapter 2 and online readings for module 2 Content Quiz 2
Week beginning Sept 25th	Module 3: Intentional Torts & Privacy & Factual Analysis	Chapter 3	Read Chapter 3 for Intentional Torts and online readings for module 3 Content Quiz 3
Week beginning Oct 2nd	Module 4: Negligence & Professional Responsibility & Insurance	Chapters 3 & 10	Read rest of Chapter 3 and online readings for module 4 Factual Analysis 1
Week beginning Oct 9th	Module 5: Understanding Contracts & Contract Formation	Chapters 4 & 5	Read all of Chapter 4 and online readings for module 5 and Chapter 5 for contract formation and online readings for module 5 Content Quiz 4

Week beginning Oct 16th	Module 6: Contract Factors & Contract End	Chapter 5	Read all of Chapter 5 and online readings for module 6 Factual Analysis 2
Week beginning Oct 23th	<b>MIDTERM</b>	<b>Modules 1-6</b>	<b>Open Book Online Midterm – Wednesday, October 25<sup>th</sup>. Enroll in group for desired time slot.</b>
Week beginning Oct 30th	Module 7: Sale of Goods & Consumer Protection	Chapter 6	Read all of Chapter 6 and online readings for module 7 Content Quiz 5
Week beginning Nov 6th	Module 8: Business Formations & Agency	Chapter 7	Read all of Chapter 7 and online readings for module 8 Factual Analysis 3
Week beginning Nov 13th	Module 9: Banking & D-C Law	Chapter 8	Read all of Chapter 8 and online readings for module 9 Content Quiz 6
Week beginning Nov 20th	Module 10: Workplace Law	Chapter 9	Read all of Chapter 9 and online readings for module 10 Factual Analysis 4
Week beginning Nov 27th	Module 11: Real & Personal Property Law & Environment	Chapter 10	Read all of Chapter 10 and online readings for module 12 Content Quiz 7
Week beginning Dec 4th	Module 12: Intellectual Property	Chapter 11	Read all of Chapter 11 and online readings for module 12 Content Quiz 8

Students registered with the Centre for Accessible Learning (CAL) who complete quizzes, tests, and exams with academic accommodations have booking procedures and deadlines with CAL where advanced noticed is required. Deadlines can be reviewed on the [CAL exams page](http://camosun.ca/services/accessible-learning/exams.html). <http://camosun.ca/services/accessible-learning/exams.html>

## EVALUATION OF LEARNING

DESCRIPTION	WEIGHTING
Content Quizzes- best 6 out of 8	20%
Factual Analysis – 4 - 5% each	20%
Midterm and Final 30% each	60%
If you have a concern about a grade you have received for an evaluation, please email me as soon as possible. Refer to the Grade Review and Appeals [linked below] policy for more information.	<b>TOTAL</b> 100%

## COURSE GUIDELINES & EXPECTATIONS

### Participation

- Students are expected to participate weekly and to remain in contact with the instructor and class via D2L by participating in the discussion forums, completing assignments by the posted due dates.
- Please communicate with me, your instructor, in the event of extenuating personal or family circumstances (illness, accident, and other uncontrollable events, medical emergencies) in a timely manner and provide applicable documentation in which case the instructor may use their discretion regarding the non-attendance/non-participation

**Assignment formatting.** The School of Business uses **APA style** for formatting assignments and citing references. Proper citations and formatting using APA style will be required. See Camosun College Library Citation Guides retrieved from: <https://camosun.libguides.com/apa7>. Camosun uses a variation of legal citation guides and you will find these on the course site and on the PADM Library Welcome page: <https://camosun.libguides.com/publicadmin>

- Where required by your instructor, submit all assignments into the D2L Assignment drop box by your last name.
- In text citations for quotes, paraphrasing, and references must be consistent with APA standards.
- Grammar, spelling, style, document formatting, citations and all referencing using APA standards will be assessed in your mark.
- All submitted work must be properly referenced to sources where required by your instructor.

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#### SCHOOL OR DEPARTMENTAL INFORMATION

School of Business, Management and Human Resource Leadership  
 Department Centre for Business and Access Building [Business@camosun.ca](mailto:Business@camosun.ca)

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#### STUDENT RESPONSIBILITY

Enrolment at Camosun assumes that the student will become a responsible member of the College community. As such, each student will display a positive work ethic, assist in the preservation of College property, and assume responsibility for their education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting expectations concerning attendance, assignments, deadlines, and appointments.

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#### SUPPORTS AND SERVICES FOR STUDENTS

Camosun College offers a number of services to help you succeed in and out of the classroom. For a detailed overview of the supports and services visit [camosun.ca/services](https://camosun.ca/services).

Support Service	Website
Academic Advising	<a href="https://camosun.ca/services/academic-supports/academic-advising">camosun.ca/services/academic-supports/academic-advising</a>
Accessible Learning	<a href="https://camosun.ca/services/academic-supports/accessible-learning">camosun.ca/services/academic-supports/accessible-learning</a>
Counselling	<a href="https://camosun.ca/services/health-and-wellness/counselling-centre">camosun.ca/services/health-and-wellness/counselling-centre</a>
Career Services	<a href="https://camosun.ca/services/co-operative-education-and-career-services">camosun.ca/services/co-operative-education-and-career-services</a>
Financial Aid and Awards	<a href="https://camosun.ca/registration-records/financial-aid-awards">camosun.ca/registration-records/financial-aid-awards</a>

Support Service	Website
Help Centres (Math/English/Science)	<a href="https://camosun.ca/services/academic-supports/help-centres">camosun.ca/services/academic-supports/help-centres</a>
Indigenous Student Support	<a href="https://camosun.ca/programs-courses/iecc/indigenous-student-services">camosun.ca/programs-courses/iecc/indigenous-student-services</a>
International Student Support	<a href="https://camosun.ca/international">camosun.ca/international</a>
Learning Skills	<a href="https://camosun.ca/services/academic-supports/help-centres/writing-centre-learning-skills">camosun.ca/services/academic-supports/help-centres/writing-centre-learning-skills</a>
Library	<a href="https://camosun.ca/services/library">camosun.ca/services/library</a>
Office of Student Support	<a href="https://camosun.ca/services/office-student-support">camosun.ca/services/office-student-support</a>
Ombudsperson	<a href="https://camosun.ca/services/ombudsperson">camosun.ca/services/ombudsperson</a>
Registration	<a href="https://camosun.ca/registration-records/registration">camosun.ca/registration-records/registration</a>
Technology Support	<a href="https://camosun.ca/services/its">camosun.ca/services/its</a>
Writing Centre	<a href="https://camosun.ca/services/academic-supports/help-centres/writing-centre-learning-skills">camosun.ca/services/academic-supports/help-centres/writing-centre-learning-skills</a>

If you have a mental health concern, please contact Counselling to arrange an appointment as soon as possible. Counselling sessions are available at both campuses during business hours. If you need urgent support after-hours, please contact the Vancouver Island Crisis Line at 1-888-494-3888 or call 911.

## COLLEGE-WIDE POLICIES, PROCEDURES, REQUIREMENTS, AND STANDARDS

### Academic Integrity

Students are expected to comply with all College policy regarding academic integrity; which is about honest and ethical behaviour in your education journey. The following guide is designed to help you understand your responsibilities: <https://camosun.libguides.com/academicintegrity/welcome>  
Please visit <https://camosun.ca/sites/default/files/2021-05/e-1.13.pdf> for Camosun's Academic Integrity policy and details for addressing and resolving matters of academic misconduct.

### Academic Accommodations for Students with Disabilities

The College is committed to providing appropriate and reasonable academic accommodations to students with disabilities (i.e. physical, depression, learning, etc.). If you have a disability, the [Centre for Accessible Learning](#) (CAL) can help you document your needs, and where disability-related barriers to access in your courses exist, create an accommodation plan. By making a plan through CAL, you can ensure you have the appropriate academic accommodations you need without disclosing your diagnosis or condition to course instructors. Please visit the CAL website for contacts and to learn how to get started: <https://camosun.ca/services/academic-supports/accessible-learning>

### Academic Progress

Please visit <https://camosun.ca/sites/default/files/2023-02/e-1.1.pdf> for further details on how Camosun College monitors students' academic progress and what steps can be taken if a student is at risk of not meeting the College's academic progress standards.

### Course Withdrawals Policy

Please visit <https://camosun.ca/sites/default/files/2021-05/e-2.2.pdf> for further details about course withdrawals. For deadline for fees, course drop dates, and tuition refund, please visit <https://camosun.ca/registration-records/tuition-fees#deadlines>.

### Grading Policy

Please visit <https://camosun.ca/sites/default/files/2021-05/e-1.5.pdf> for further details about grading.

### Grade Review and Appeals

Please visit <https://camosun.ca/sites/default/files/2021-05/e-1.14.pdf> for policy relating to requests for review and appeal of grades.

### Medical / Compassionate Withdrawals

Students who are incapacitated and unable to complete or succeed in their studies by virtue of serious and demonstrated exceptional circumstances may be eligible for a medical/compassionate withdrawal ([see policy](#)). Please visit <https://camosun.ca/services/forms#medical> to learn more about the process involved in a medical/compassionate withdrawal.

### Sexual Violence and Misconduct

Camosun is committed to creating a campus culture of safety, respect, and consent. Camosun's Office of Student Support is responsible for offering support to students impacted by sexual violence. Regardless of when or where the sexual violence or misconduct occurred, students can access support at Camosun. The Office of Student Support will make sure students have a safe and private place to talk and will help them understand what supports are available and their options for next steps. The Office of Student Support respects a student's right to choose what is right for them. For more information see Camosun's Sexualized Violence and Misconduct Policy: <https://camosun.ca/sites/default/files/2021-05/e-2.9.pdf> and [camosun.ca/services/sexual-violence-support-and-education](https://camosun.ca/services/sexual-violence-support-and-education). To contact the Office of Student Support: [oss@camosun.ca](mailto:oss@camosun.ca) or by phone: 250-370-3046 or 250-370-3841

### Student Misconduct (Non-Academic)

Camosun College is committed to building the academic competency of all students, seeks to empower students to become agents of their own learning, and promotes academic belonging for everyone. Camosun also expects that all students to conduct themselves in a manner that contributes to a positive, supportive, and safe learning environment. Please review Camosun College's Student Misconduct Policy at <https://camosun.ca/sites/default/files/2021-05/e-2.5.pdf> to understand the College's expectations of academic integrity and student behavioural conduct.

### Looking for other policies?

The full suite of College policies and directives can be found here: <https://camosun.ca/about/camosun-college-policies-and-directives>

**Changes to this Syllabus:** Every effort has been made to ensure that information in this syllabus is accurate at the time of publication. The College reserves the right to change courses if it becomes necessary so that course content remains relevant. In such cases, the instructor will give the students clear and timely notice of the changes.

